

**FIELDBROOK GLENDALE
COMMUNITY SERVICES DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

March 27, 2018
Fieldbrook Fire Hall, 7:30 PM
MINUTES

1. Roll Call

President Roy Sheppard called the meeting to order at 7:30 PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, Director Jason Garlick and Director Janet Miller. Fire Chief Jack Sheppard, Sewer Technician Grant Weaver, District Engineer Rebecca Crow, and General Manager Richard Hanger were present.

2. Agenda Modifications None.

3. Public Comments None.

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

4. Reports

4.1 Sewer Report

4.1.1 – Monthly report

Sewer Technician Grant Weaver reported flows month to date exceed three million gallons. A new source of inflow has been identified and is scheduled to be repaired in the next couple of weeks.

4.1.2 –

4.2 Safety Report

4.3 Fire Chief Report

4.3.1 – Call/incident report.

Fire Chief Jack Sheppard reported six calls this month. The repeater replacement project is being revised to include solar panels and batteries. Quotes are being solicited.

4.3.2 –

4.4 District Engineer Report –

4.4.1 – Muni report –

District Engineer Rebecca Crow reported the municipal group discussed the rezoning proposal for the Mercer Fraser project in the Glendale area. The project is not within our district boundaries. The Fieldbrook/Blue Lake pipeline project crossing the Mad River bid was awarded to Mercer Fraser. The project will begin late spring or early summer.

4.4.2 – Kernan Sewer Connection update. *No additional update.*

4.5 General Manager Report

4.5.1 – LAFCo annexation application. *No additional update.*

4.6 Reports by members of the Board.

4.6.1 – *None.*

5. Consent Agenda

The Board will approve all of the following items by a single vote unless any member of the Board or the public asks that an item be removed and considered separately.

5.1 Approval of minutes

5.1.1 Regular Board Meeting, February 27, 2018

Correction to Item 4.5.2 – “A minor modification to correct the error was made and a ~~quick~~ quit claim was executed.”

5.2 Correspondence/Information Items

5.2.1

5.3 Approval to pay bills, issue payroll, county warrants, and bank transfers.

5.3.1 Interfund Transfers \$41,064.35

5.3.2 Checks (5430-5452) \$40,872.84

5.3.3 Payroll \$2,692.04

5.3.4 General Journal Entries 363 & 364.

5.3.5 Related party payment, Central Ave Service, Grissom, Truck Battery \$445.65

Richard Grissom moved to approve the consent agenda as corrected. Janet Miller seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.

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6. Action/Discussion Items

6.1 – Sewer rate and flow analysis. Discussion.

General Manager reviewed the sewer rate and flow analysis. No action was taken. The board provided direction for the General Manager to secure a quote from GHD Engineering for a formal rate structure review. Action will be taken at the April 24, 2018 meeting.

7. Future Agenda Items

7.1 – Quarterly budget adjustments and financial reports. April.

7.2 – Fire loan interest review. April.

7.3 – 2019 Draft budget review. May.

8. Executive Session/Closed Session

The Board may choose to consider items of an urgent nature that have arisen after this agenda was posted. The Board may also choose to adjourn to closed session to discuss legal or personnel matters.

9. Adjournment/Announcements

9.1 Next regular meeting April 24, 2018.

Meeting adjourned at 8:37 PM.

Respectfully submitted,

*Richard Hanger
Secretary to the Board*

*Starr Kilian
Vice-President*

Attachments
*CCCU fund transfer
Initialed disbursement register*