

**FIELDBROOK GLENDALE
COMMUNITY SERVICES DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

August 25, 2020
Fieldbrook Fire Hall & Teleconference, 7:30 PM
MINUTES

1. Roll Call

Vice-President Starr Kilian called the meeting to order at 7:30 PM. Board members present were Director Rich Grissom (teleconference), Director Jason Garlick (teleconference), and Director Janet Miller. President Roy Sheppard and Fire Chief Jack Sheppard were absent. District Engineer's Rebecca Crow & Hannah Gidanian were absent, Sewer Technician Grant Weaver and General Manager Richard Hanger were present.

2. Agenda Modifications None.

3. Public Comments None.

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

4. Reports

4.1 Wastewater Report

4.1.1 – Monthly report – *Sewer Technician Grant Weaver reported the system is functioning properly. Weir well #1 has been pumped and cleaned, Weir well #2 is pending an opening in the schedule.*

4.2 Safety Report – *received and filed.*

4.3 Fire Chief Report

4.3.1 – Call/incident report. – *Fire Chief Jack Sheppard emailed the following report. Four mutual aid calls. The department has resumed weekly meetings. The department is supporting the Arcata Fire Protection District – Measure F.*

4.4 District Engineer Report – *no reports.*

4.4.1 – Muni meeting report –

4.4.2 – Anker Tank – update

4.5 General Manager Report

4.5.1 – *no additional report.*

4.6 Reports by members of the Board – *no reports.*

5. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public asks that an item be removed and considered separately.

5.1 Approval of minutes

5.1.1 Regular Board Meeting, July 28, 2020.

5.2 Correspondence/Information Items

5.2.1 HC Sharing of Proposition 172 Revenue for F/Y 2020-21.

5.2.2 HBMWD request support for Grant Application.

5.2.3 FGCS D support for HBMWD Grant Application.

5.2.4 HBMWD Wholesale water charges F/Y 2020-21.

5.3 Financial Reports

5.3.1 Interfund Transfers \$21,296.34

5.3.2 Checks (#6207-6227) \$59,396.74

5.3.3 Payroll \$2,955.92

5.3.4 General Journal Entries 479-484

5.3.5 General Manager reimbursement (Zoom \$40.00)

Director Janet Miller moved to approve the consent agenda as presented. Director Richard Grissom seconded the motion. The motion carried, Ayes 4, Nays 0, Abstain 0, Absent 1.

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6. Action/Discussion Items

6.1 – Public Hearing, Budget Adoption. Action.

The public hearing was opened, and General Manger Richard Hanger provided the staff report. There were no public comments. The public hearing was closed, and the item returned to the board for consideration.

Director Janet Miller moved to approve the budgets for fiscal year 2021 as presented. Director Richard Grissom seconded the motion. The motion carried on a roll call vote. Ayes, Miller, Grissom, Garlick, Kilian. Absent Roy Sheppard.

6.2 – Wastewater treatment costs pass-through. Action.

General Manager Richard Hanger provided the staff report and recommended the district not pass-through the first year of increased costs from the City of Arcata.

Director Richard Grissom moved to leave wastewater rates unchanged as presented. Director Jason Garlick seconded the motion. The motion carried, Ayes 4, Nays 0, Abstain 0, Absent 1.

6.3 – HC Elections Candidacy Results, appoint a qualified person. Action.

Director Janet Miller moved to recommend Richard Grissom to fill the available seat and to forward the recommendation to the Office of Elections for consideration by the Humboldt County Board of Supervisors. Director Jason Garlick seconded the motion. The motion carried, Ayes 4, Nays 0, Abstain 0, Absent 1.

7. Future Agenda Item's

7.1 – Draft MD&A for Audit.

7.2 –

8. Executive Session/Closed Session

The Board may choose to consider items of an urgent nature that have arisen after this agenda was posted. The Board may also choose to adjourn to closed session to discuss legal or personnel matters.

9. Adjournment/Announcements

9.1 - Next regular meeting September 22, 2020.

Meeting adjourned at 8:02 PM.

Respectfully submitted,

Richard Hanger
Secretary to the Board

Starr Kilian
Vice-President

Attachments

CCCU fund transfer

Initialed disbursement register