



**Fieldbrook Glendale  
Community Services District**  
water · sewer · fire

**Notice is hereby given that a  
REGULAR MEETING  
Of the Board of Directors will be held at:  
4584 Fieldbrook Road, Fieldbrook CA 95519**

**Tuesday, May 23, 2023**

Fieldbrook Fire Hall & Teleconference  
7:30 PM Regular Meeting  
MINUTES

**A. Roll Call**

*President Roy Sheppard called the meeting to order at 7:31 PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, and Director Janet Miller. Director Jason Garlick was absent. District Engineer Steven Pearl was absent. Also present were Fire Chief Chris Appleton, Sewer Technician Grant Weaver, District Engineer Steven Pearl, and General Manager Richard Hanger.*

**B. Agenda Modification**

*None.*

**C. Public Comments**

*None.*

**E. Reports**

**1.1 Wastewater Report**

*Sewer Technician Grant Weaver provided the staff report. Repairs and rebuilding of pump at Pump Station One are nearly completed.*

**1.2 Fire Chief Report**

**1.2.1 Call/Incident report**

*Fire Chief Chris Appleton provided the staff report. There were 13 calls last month. SCBA Hydro-tests will be completed in the fiscal year 2024. Budget impact is approximately \$5,000.*

**1.3 District Engineer Report**

**1.3.1 Muni-meeting report.** *No meeting.*

**1.3.2 Anker Tank Replacement project report.** *No report.*

**1.4 Safety Report – received and filed.**

**1.5 General Manager Report**

*General Manager Richard Hanger reported an additional management conference has been scheduled for June 16<sup>th</sup> with Mr. Edwards. The fire assessment will expire this year and planning is beginning for a ballot measure for March of 2024.*

**1.6 Director Reports – None.**

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

## Tuesday, May 23, 2023

### MINUTES

#### F. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

##### Approval of Minutes

2.1 Regular Board Meeting, April 25, 2023.

##### Correspondence

3.1 Consumer Confidence Report 2022.

##### Financial Reports

4.1 Interfund Transfers, \$101,187.74, less \$20,000, net \$81,187.74.

4.2 Check/EFT Payments, (#7198-7217), \$100,220.34.

4.3 Payroll, \$2,197.80.

4.4 General Journal Entries, 586-588, \$16,703.08.

4.5 Reimbursements \$78.84, Mileage \$501.08.

4.6 Warrant request – HC, Fire Funds \$45,000.

***Director Richard Grissom moved to approve the consent agenda as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, and Miller voting aye. Garlick was absent.***

#### G. Business Items Action/Information – None.

5.1 GHD, Scope of work for Glendale water project. Action.

*Tabled by consensus to August of 2024.*

5.2 Annual certification of tax assessment. Action.

***Director Janet Miller moved to adopt Resolution 2023-02, annual certification of tax assessment and rate, as presented. Director Richard Grissom seconded the motion. The motion carried with Sheppard, Kilian, Grissom, and Miller voting aye. Garlick was absent.***

5.3 Preliminary budget presentation. Information.

*General Manager Richard Hanger presented the preliminary department budgets for the fiscal year 2024. An adjustment to the Fire budget for the SCBA testing will be made. The district's preliminary budget adoption will be in June, with the final budget adoption set for August.*

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.

## Tuesday, May 23, 2023

### MINUTES

- H. Public Hearings – None.
- I. Closed Session – None.
- J. Future Agenda Items
  - 8.1 2024 Budget adoption. June.
  - 8.2

#### Adjournment/Announcements

- 9.1 Next regular meeting, June 27, 2023.

*The meeting adjourned at 8:28 PM.*

*Respectfully submitted,*

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*Richard Hanger  
Secretary to the Board*

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*Starr Kilian  
Vice-President*

*Attachments*  
*CCCU fund transfer*  
*Initialed disbursement register*