



**Fieldbrook Glendale  
Community Services District**  
water · sewer · fire

**Notice is hereby given that a  
REGULAR MEETING  
Of the Board of Directors will be held at:  
4584 Fieldbrook Road, Fieldbrook CA 95519**

**Tuesday, July 23, 2024**

Fieldbrook Fire Hall & Teleconference  
7:30 PM Regular Meeting  
AGENDA

#### A. Roll Call

The Presiding officer will call the meeting to order, and the clerk will call the roll of members to determine the presence of a quorum.

#### B. Agenda Modification

The Board may adopt/revise the order of the agenda as presented.

#### C. Public Comments

Regularly scheduled meetings provide an opportunity for members of the public to directly address the FGCS D Board Members on any action item that has been described in the agenda for the meeting, before or during consideration of that item, or on matters not identified on the agenda within the Board's jurisdiction. No action will be taken on non-agenda items.

#### D. Reports

##### 1.1 Wastewater Report

###### 1.1.1 Maintenance.

##### 1.2 Fire Chief Report

###### 1.2.1 Call/Incident report.

##### 1.3 District Engineer, Construction Management Report

###### 1.3.1 Muni-meeting report.

###### 1.3.2 Construction Management Report.

##### 1.4 Safety Report –

##### 1.5 General Manager Report

##### 1.6 Director Reports

#### E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

##### Approval of Minutes

###### 2.1 Regular Board Meeting, June 25, 2024.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

## Tuesday, July 23, 2024

### AGENDA

#### Correspondence

3.1

#### Financial Reports

4.1 Interfund Transfers, Net of reduced transfer, \$103,415.67.

4.2 Check/EFT Payments, (#7420-7548) \$133,554.63.

4.3 Payroll, \$3,356.26.

4.4 General Journal Entries, 634-637, 608-613, \$245,790.68.

4.5 Reimbursements \$0.00, Mileage \$365.46.

4.6 Related Party transaction, Central Ave. Service Center, \$802.23.

4.7 Bad Debt, Acct.#810.01, Water \$414.36, Wastewater \$751.04.

#### F. Business Items Action/Information

5.1 Audit services bid/contract, award. Action.

5.2 Board remuneration. Action.

5.3 Quarterly financial reports and budget adjustments. Action.

#### G. Public Hearings

6.1

#### H. Closed Session – None.

#### I. Future Agenda Items

8.1 Public Hearing, final budget adoption F/Y 2025.

#### J. Adjournment/Announcements

9.1 Next regular meeting, August 27, 2024.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.



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**Tuesday, June 25, 2024**

Fieldbrook Fire Hall & Teleconference  
7:30 PM Regular Meeting  
MINUTES

**A. Roll Call**

*President Roy Sheppard called the meeting at order at 7:32 PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, and Director Janet Miller. Director Jason Garlick was absent. Fire Chief Chris Appleton, Wastewater Technician Grant Weaver, District Engineer Steven Pearl, and General Manager Richard Hanger were present.*

**B. Agenda Modification**

*None.*

**C. Public Comments**

*None.*

**D. Reports**

**1.1 Wastewater Report**

**1.1.1 Maintenance.**

*Wastewater Technician Grant Weaver provided the staff report. The system is functioning properly, and final maintenance projects are scheduled for the remainder of the fiscal year. He has coordinated his replacement, and his last day will be June 30<sup>th</sup>. General Manager Richard Hanger indicated that Grant will be available in an “on call” status and may return this next winter to coordinate maintenance projects. Grant will be compensated for any “on call” responses.*

**1.2 Fire Chief Report**

**1.2.1 Call/Incident report.**

*Fire Chief Chris Appleton provided the staff report. There were eleven calls since the last board meeting; seven medical, two mutual aid, one auto aid, and one false alarm. The department has organized a blood drive and will hold an open house for the community on July 4<sup>th</sup>.*

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

## Tuesday, June 25, 2024

### MINUTES

#### 1.3 District Engineer Report

1.3.1 Muni-meeting report, meeting cancelled.

1.3.2 Anker Tank Replacement project report, other than action/information items.

#### 1.4 Safety Report –

#### 1.5 General Manager Report

#### 1.6 Director Reports

### E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

#### Approval of Minutes

2.1 Regular Board Meeting, May 28, 2024.

#### Correspondence

3.1

#### Financial Reports

4.1 Interfund Transfers, \$93,518.75.

4.2 Check/EFT Payments Net of deposits, (#7497-7519) \$95,108.54.

4.3 Payroll, \$3,634.40.

4.4 General Journal Entries, 631-633, \$18,475.66.

4.5 Reimbursements \$0.00, Mileage \$445.55.

4.6 Related Party transaction, Central Ave. Service Center, \$2,244.34.

***Director Richard Grissom moved to approve the consent agenda as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, and Miller voting aye. Garlick was absent.***

### F. Business Items Action/Information

5.1 Construction Management Bid/Contract Award. Action.

*General Manager Richard Hanger provided the staff report and provided the board with supplemental information. The additional information was copies of the bids and a contract for services.*

***Director Richard Grissom moved to award the bid to Standing Wave Engineering and to approve the contract for services based on the staff report and supplemental information. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, and Miller voting aye. Garlick was absent.***

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## Tuesday, June 25, 2024

### MINUTES

5.2 Biennial Conflict of Interest review. Action.

*General Manager Richard Hanger provided the staff report.*

***Director Janet Miller moved to approve the biennial conflict of interest review as presented. Director Richard Grissom seconded the motion. The motion carried with Sheppard, Kilian, Grissom, and Miller voting aye. Garlick was absent.***

#### G. Public Hearings

5.3 Budget adoption fiscal year 2025. Action.

*President Roy Sheppard opened the public hearing. General Manager Richard Hanger provided the staff report. President Roy Sheppard called for public comments, there were none. President Roy Sheppard closed the public hearing and the item returned to the board for consideration.*

***Director Janet Miller moved to approve the budget for fiscal year 2025 as presented. Director Richard Grissom seconded the motion. The motion carried with Sheppard, Kilian, Grissom, and Miller voting aye. Garlick was absent.***

#### H. Closed Session – None.

#### I. Future Agenda Items

8.1

#### J. Adjournment/Announcements

9.1 Next regular meeting, July 23, 2024.

*The meeting adjourned at 8:05 PM.*

*Respectfully submitted,*

\_\_\_\_\_  
*Richard Hanger, Board Secretary*

\_\_\_\_\_  
*Starr Kilian, Vice-President*

*Attachments: CCCU fund transfer; initialed disbursement register.*



**REGULAR MEETING OF THE  
BOARD OF DIRECTORS**

July 23, 2024

Coast Central Credit Union  
2650 Harrison Avenue  
Eureka, CA 95501-3259

Please transfer the following

From: Business Liquid Asset Account   \$ 103,415.67.  
To: Water Checking                           \$ 103,415.67.

7/23/2024	
Check Register	\$ 133,554.63
#7420-7548	\$ 133,554.63
Other Deposit	\$ -
Other Deposit	\$ -
Transfer Totals	\$ (103,415.67)
Anker Tank Project	\$ -
Fire	\$ 25,331.80
Sewer	\$ 24,205.78
Water	\$ 83,878.09
Reduce Water Transfer	\$ (30,000.00)
Gross Pay	\$ 3,566.26
<Net Pay>	\$ (2,685.62)
Empr. Taxes	\$ 286.41
Adjustments	
EDD	\$ (194.86)
EDD	\$ (13.60)
IRS	\$ (958.62)
Verizon	\$ (138.93)
	\$ -
	\$ -
Reconciliation	\$ (103,554.63)
Balance	\$ -

**Fieldbrook Glendale Community Services District**  
**Interfund Activity Report**  
As of July 23, 2024

Type	Date	Num	Name	Account	Class	Amount	Balance
<b>Anker Tank Replacement</b>							0.00
Total Anker Tank Replacement							0.00
<b>Interfund Expenses/Fire</b>							1,508.16
Bill	06/30/2024	1563-...	Interfun...	5320 · Electric (Electric)	Fire Depart...	241.04	1,749.20
Bill	06/30/2024	June ...	Interfun...	5335 · Water (Water)	Fire Depart...	59.48	1,808.68
Bill	06/30/2024	CL 24...	Interfun...	5365 · Fuel Expenses (Fuel Expenses)	Fire Depart...	147.56	1,956.24
Bill	07/01/2024	75294	Interfun...	5150.03 · Vehicle Insurance (Vehicle Insurance)	Fire Depart...	8,433.95	10,390.19
Bill	07/01/2024	75294	Interfun...	5150.02 · Liability Insurance (Liability Insurance)	Fire Depart...	4,656.96	15,047.15
Bill	07/01/2024	75764	Interfun...	5150.01 · Workers' Compensaton (Workers' C...	Fire Depart...	7,154.61	22,201.76
Bill	07/05/2024	INV22...	Interfun...	5390 · Office Expenses (Office Expenses)	Fire Depart...	305.00	22,506.76
Bill	07/01/2024	8846-...	Interfun...	5150.05 · Air Med Care (Air Med Care Insuran...	Fire Depart...	1,423.00	23,929.76
Bill	07/01/2024	48BA...	Interfun...	5390.02 · Office Software (Software licenses a...	Fire Depart...	504.00	24,433.76
Bill	07/05/2024	707-8...	Interfun...	5310 · Telephone (Telephone)	Fire Depart...	400.61	24,834.37
Bill	07/07/2024	99684...	Interfun...	5310 · Telephone (Telephone)	Fire Depart...	115.78	24,950.15
Bill	07/08/2024	July 2...	Interfun...	5345 · Internet Service (Internet Service)	Fire Depart...	161.75	25,111.90
Bill	07/14/2024	July 2...	Interfun...	5075 · Chief Expenses - Fire (Chief Expenses ...	Fire Depart...	50.00	25,161.90
Bill	07/19/2024	July 2...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Fire Depart...	6.87	25,168.77
Paycheck	07/19/2024	7548	Interfun...	6560 · Payroll Expenses	Fire Depart...	151.44	25,320.21
Paycheck	07/19/2024	7548	Interfun...	6560 · Payroll Expenses	Fire Depart...	0.00	25,320.21
Paycheck	07/19/2024	7548	Interfun...	6560 · Payroll Expenses	Fire Depart...	9.39	25,329.60
Paycheck	07/19/2024	7548	Interfun...	6560 · Payroll Expenses	Fire Depart...	2.20	25,331.80
Paycheck	07/19/2024	7548	Interfun...	6560 · Payroll Expenses	Fire Depart...	0.00	25,331.80
Total Interfund Expenses/Fire						23,823.64	25,331.80
<b>Interfund Expenses/Sewer</b>							2,275.20
Bill	06/30/2024	380-0...	Interfun...	5121 · Engineering Expenses	Enterprise:S...	850.00	3,125.20
Bill	06/30/2024	380-0...	Interfun...	5121 · Engineering Expenses	Enterprise:S...	49.50	3,174.70
Bill	06/30/2024	00118...	Interfun...	5020 · Purchased Sewer Services (Purchased...	Enterprise:S...	9,433.69	12,608.39
Bill	06/30/2024	00118...	Interfun...	5020 · Purchased Sewer Services (Purchased...	Enterprise:S...	71.86	12,680.25
Bill	06/30/2024	June ...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	471.86	13,152.11
Bill	06/30/2024	June ...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	373.86	13,525.97
Bill	06/30/2024	June ...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	2,423.62	15,949.59
Bill	06/30/2024	June ...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	116.85	16,066.44
Bill	06/30/2024	INV-X...	Interfun...	5625.02 · Merchant Fees (Merchant Fees)	Enterprise:S...	119.05	16,185.49
Bill	06/30/2024	0213-...	Interfun...	5320 · Electric (Electric)	Enterprise:S...	78.86	16,264.35
Bill	06/30/2024	0912-...	Interfun...	5320 · Electric (Electric)	Enterprise:S...	688.95	16,953.30
Check	06/30/2024	E-Pay	Interfun...	5625.01 · Bank Fees (Bank Fees)	Enterprise:S...	16.43	16,969.73
Bill	07/01/2024	75294	Interfun...	5150.02 · Liability Insurance (Liability Insurance)	Enterprise:S...	2,268.07	19,237.80
Bill	07/01/2024	75764	Interfun...	5150.01 · Workers' Compensaton (Workers' C...	Enterprise:S...	1,587.56	20,825.36
Bill	07/01/2024	48BA...	Interfun...	5390.02 · Office Software (Software licenses a...	Enterprise:S...	504.00	21,329.36
Bill	07/07/2024	99684...	Interfun...	5310 · Telephone (Telephone)	Enterprise:S...	23.21	21,352.57
Bill	07/19/2024	July 2...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:S...	53.85	21,406.42
Bill	07/19/2024	July 2...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:S...	117.92	21,524.34
Bill	07/19/2024	July 2...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:S...	132.97	21,657.31
Paycheck	07/19/2024	7546	Interfun...	6560 · Payroll Expenses	Enterprise:S...	647.33	22,304.64
Paycheck	07/19/2024	7546	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	22,304.64
Paycheck	07/19/2024	7546	Interfun...	6560 · Payroll Expenses	Enterprise:S...	40.13	22,344.77
Paycheck	07/19/2024	7546	Interfun...	6560 · Payroll Expenses	Enterprise:S...	9.38	22,354.15
Paycheck	07/19/2024	7546	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	22,354.15
Paycheck	07/19/2024	7547	Interfun...	6560 · Payroll Expenses	Enterprise:S...	647.33	23,001.48
Paycheck	07/19/2024	7547	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.65	23,002.13
Paycheck	07/19/2024	7547	Interfun...	6560 · Payroll Expenses	Enterprise:S...	40.14	23,042.27
Paycheck	07/19/2024	7547	Interfun...	6560 · Payroll Expenses	Enterprise:S...	9.38	23,051.65
Paycheck	07/19/2024	7547	Interfun...	6560 · Payroll Expenses	Enterprise:S...	12.95	23,064.60
Paycheck	07/19/2024	7548	Interfun...	6560 · Payroll Expenses	Enterprise:S...	1,060.08	24,124.68
Paycheck	07/19/2024	7548	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	24,124.68
Paycheck	07/19/2024	7548	Interfun...	6560 · Payroll Expenses	Enterprise:S...	65.73	24,190.41
Paycheck	07/19/2024	7548	Interfun...	6560 · Payroll Expenses	Enterprise:S...	15.37	24,205.78
Paycheck	07/19/2024	7548	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	24,205.78
Total Interfund Expenses/Sewer						21,930.58	24,205.78

**Fieldbrook Glendale Community Services District**  
**Interfund Activity Report**  
As of July 23, 2024

Type	Date	Num	Name	Account	Class	Amount	Balance
<b>Interfund Expenses/Water</b>							213.10
Bill	06/30/2024	11924	Interfun...	5390.02 · Office Software (Software licenses a...	Enterprise:...	62.50	275.60
Bill	06/30/2024	380-0...	Interfun...	5121 · Engineering Expenses	Enterprise:...	503.75	779.35
Bill	06/30/2024	380-0...	Interfun...	5121 · Engineering Expenses	Enterprise:...	19.50	798.85
Bill	06/30/2024	4288	Interfun...	5210 · Legal Services (Legal Services)	Enterprise:...	67.50	866.35
Bill	06/30/2024	380-0...	Interfun...	5122 · Special Studies (Engineering Fees proj...	Enterprise:...	9,246.21	10,112.56
Bill	06/30/2024	2024 ...	Interfun...	5400.08 · Fire Hydrant Maintenance	Enterprise:...	500.00	10,612.56
Bill	06/30/2024	June ...	Interfun...	1614 · Plant (Plant Water)	Enterprise:...	12,469.05	23,081.61
Bill	06/30/2024	June ...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	722.78	23,804.39
Bill	06/30/2024	June ...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	572.67	24,377.06
Bill	06/30/2024	June ...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	3,712.41	28,089.47
Bill	06/30/2024	June ...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	178.98	28,268.45
Bill	06/30/2024	June ...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	10,502.59	38,771.04
Bill	06/30/2024	June ...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	1,622.75	40,393.79
Bill	06/30/2024	June ...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	330.00	40,723.79
Bill	06/30/2024	June ...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	282.06	41,005.85
Bill	06/30/2024	June ...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	2,315.99	43,321.84
Bill	06/30/2024	June ...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	281.24	43,603.08
Bill	06/30/2024	June ...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	45.00	43,648.08
Bill	06/30/2024	June ...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	0.00	43,648.08
Bill	06/30/2024	June ...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	111.11	43,759.19
Bill	06/30/2024	June ...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	966.93	44,726.12
Bill	06/30/2024	June ...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	13,359.21	58,085.33
Bill	06/30/2024	June ...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	1,315.22	59,400.55
Bill	06/30/2024	June ...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	728.39	60,128.94
Bill	06/30/2024	June ...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	-42.43	60,086.51
Bill	06/30/2024	INV-X...	Interfun...	5625.02 · Merchant Fees (Merchant Fees)	Enterprise:...	170.70	60,257.21
Bill	06/30/2024	9923-...	Interfun...	5320 · Electric (Electric)	Enterprise:...	77.66	60,334.87
Bill	06/30/2024	0097-...	Interfun...	5320 · Electric (Electric)	Enterprise:...	39.11	60,373.98
Bill	06/30/2024	7997-...	Interfun...	5320 · Electric (Electric)	Enterprise:...	1,789.06	62,163.04
Check	06/30/2024	E-Pay	Interfun...	5625.01 · Bank Fees (Bank Fees)	Enterprise:...	23.57	62,186.61
Bill	07/01/2024	75294	Interfun...	5150.02 · Liability Insurance (Liability Insurance)	Enterprise:...	5,226.55	67,413.16
Bill	07/01/2024	75764	Interfun...	5150.01 · Workers' Compensaton (Workers' C...	Enterprise:...	234.09	67,647.25
Bill	07/01/2024	14-08...	Interfun...	5650 · Interest Expense	Enterprise:...	2,594.94	70,242.19
Bill	07/01/2024	14-08...	Interfun...	2095 · C/P Note Payable IBANK (C/P Note Pa...	Enterprise:...	11,279.30	81,521.49
Bill	07/01/2024	14-08...	Interfun...	5700.01 · Loan Fee (Loan Fee I-Bank)	Enterprise:...	407.58	81,929.07
Bill	07/01/2024	48BA...	Interfun...	5390.02 · Office Software (Software licenses a...	Enterprise:...	504.00	82,433.07
Bill	07/14/2024	July 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	82,483.07
Bill	07/14/2024	July 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	82,533.07
Bill	07/14/2024	July 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	82,583.07
Bill	07/14/2024	July 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	82,633.07
Bill	07/14/2024	July 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	82,683.07
Bill	07/19/2024	July 2...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:...	53.85	82,736.92
Paycheck	07/19/2024	7548	Interfun...	6560 · Payroll Expenses	Enterprise:...	1,060.08	83,797.00
Paycheck	07/19/2024	7548	Interfun...	6560 · Payroll Expenses	Enterprise:...	0.00	83,797.00
Paycheck	07/19/2024	7548	Interfun...	6560 · Payroll Expenses	Enterprise:...	65.72	83,862.72
Paycheck	07/19/2024	7548	Interfun...	6560 · Payroll Expenses	Enterprise:...	15.37	83,878.09
Paycheck	07/19/2024	7548	Interfun...	6560 · Payroll Expenses	Enterprise:...	0.00	83,878.09
Total Interfund Expenses/Water						83,664.99	83,878.09
<b>TOTAL</b>						<b>129,419.21</b>	<b>133,415.67</b>



**Fieldbrook Glendale Community Services District**  
**Check Register for this Month**  
**June 26 through July 23, 2024**

Type	Date	Num	Name	Amount
<b>1000 · Coast Central Credit Union</b>				
<b>1012 · General Fund Checking</b>				
<b>1015 · Water Dept Checking</b>				
Bill Pmt -Check	06/30/2024	ACH	Verizon	-138.96
Check	06/30/2024	E-Pay	Coast Central Credit ...	-40.00
Bill Pmt -Check	07/01/2024	7520	Air Med Care Network	-1,423.00
Bill Pmt -Check	07/01/2024	7521	Emergency Service M...	-305.00
Bill Pmt -Check	07/01/2024	7522	SDRMA	-29,561.79
Bill Pmt -Check	07/01/2024	ACH	PG&E	-77.66
Bill Pmt -Check	07/01/2024	ACH	PG&E	-39.11
Bill Pmt -Check	07/01/2024	ACH	PG&E	-241.04
Bill Pmt -Check	07/01/2024	ACH	PG&E	-78.86
Bill Pmt -Check	07/02/2024	ACH	PG&E	-1,789.06
Bill Pmt -Check	07/02/2024	ACH	Fieldbrook Glendale C...	-59.48
Bill Pmt -Check	07/03/2024	ACH	Valley Pacific	-147.56
Bill Pmt -Check	07/05/2024	ACH	XPress Bill Pay	-289.75
Bill Pmt -Check	07/09/2024	ACH	Optimum	-161.75
Bill Pmt -Check	07/11/2024	ACH	PG&E	-688.95
Bill Pmt -Check	07/17/2024	ACH	AT&T	-400.61
Bill Pmt -Check	07/19/2024	7523	CA I Bank	-14,281.82
Bill Pmt -Check	07/19/2024	7524	Central Avenue Servic...	-802.23
Bill Pmt -Check	07/19/2024	7525	Chris Appleton	-50.00
Bill Pmt -Check	07/19/2024	7526	City of Arcata	-9,505.55
Bill Pmt -Check	07/19/2024	7527	Cummins Sales and S...	-1,064.21
Bill Pmt -Check	07/19/2024	7528	Fieldbrook Volunteer ...	-500.00
Bill Pmt -Check	07/19/2024	7529	GHD, Inc	-10,882.06
Bill Pmt -Check	07/19/2024	7530	Hooven & Co., Inc.	-1,210.99
Bill Pmt -Check	07/19/2024	7531	Humboldt Bay M&O	-36,532.82
Bill Pmt -Check	07/19/2024	7532	Humboldt Bay Munici...	-16,327.32
Bill Pmt -Check	07/19/2024	7533	Humboldt County Elec...	-705.93
Bill Pmt -Check	07/19/2024	7534	Infinite Consulting Ser...	-62.50
Bill Pmt -Check	07/19/2024	7535	Janet Miller	-50.00
Bill Pmt -Check	07/19/2024	7536	Jason Garlick	-50.00
Bill Pmt -Check	07/19/2024	7537	Mitchell Law Firm, LLP	-67.50
Bill Pmt -Check	07/19/2024	7538	Rich Grissom	-50.00
Bill Pmt -Check	07/19/2024	7539	Roy Sheppard	-50.00
Bill Pmt -Check	07/19/2024	7540	Starr Kilian	-50.00
Bill Pmt -Check	07/19/2024	7541	Streamline Digital Dep...	-1,512.00
Bill Pmt -Check	07/19/2024	ACH	Verizon	-138.99
Bill Pmt -Check	07/19/2024	7543	Grant Weaver.	-117.92
Bill Pmt -Check	07/19/2024	7544	Hal Burris	-132.97
Bill Pmt -Check	07/19/2024	7545	Richard A. Hanger	-114.57
Paycheck	07/19/2024	7546	Grant Weaver	-510.70
Paycheck	07/19/2024	7547	Harold D Burris	-575.69
Paycheck	07/19/2024	7548	Richard A Hanger	-1,599.23
Liability Check	07/19/2024	E-pay	EDD	-194.83
Liability Check	07/19/2024	E-pay	EDD	-13.60
Liability Check	07/19/2024	E-pay	United States Treasury	-958.62
Total 1015 · Water Dept Checking				-133,554.63
Total 1012 · General Fund Checking				-133,554.63
Total 1000 · Coast Central Credit Union				-133,554.63
<b>TOTAL</b>				<b>-133,554.63</b>

**Fieldbrook Glendale Community Services District**  
**Payroll Summary**  
June 26 through July 23, 2024

	Grant Weaver			Harold D Burris			Richard A Hanger			TOTAL		
	Hours	Rate	Jun 26 - Jul 23, 24	Hours	Rate	Jun 26 - Jul 23, 24	Hours	Rate	Jun 26 - Jul 23, 24	Hours	Rate	Jun 26 - Jul 23, 24
<b>Employee Wages, Taxes and Adjustments</b>												
<b>Gross Pay</b>												
Hourly Rate	19	34.07	647.33	19	34.07	647.33	60	37.86	2,271.60	98.00		3,566.26
Hourly Sick		34.07	0.00		34.07	0.00		37.86	0.00			0.00
<b>Total Gross Pay</b>	19		647.33	19		647.33	60		2,271.60	98.00		3,566.26
<b>Adjusted Gross Pay</b>	19		647.33	19		647.33	60		2,271.60	98.00		3,566.26
<b>Taxes Withheld</b>												
Federal Withholding			-80.00			-15.00			-318.00			-413.00
Medicare Employee			-9.38			-9.38			-32.94			-51.70
Social Security Employee			-40.13			-40.14			-140.84			-221.11
CA - Withholding			0.00			0.00			-155.60			-155.60
CA - Disability Employee			-7.12			-7.12			-24.99			-39.23
Medicare Employee Addl Tax			0.00			0.00			0.00			0.00
<b>Total Taxes Withheld</b>			-136.63			-71.64			-672.37			-880.64
<b>Net Pay</b>	<b>19</b>		<b>510.70</b>	<b>19</b>		<b>575.69</b>	<b>60</b>		<b>1,599.23</b>	<b>98.00</b>		<b>2,685.62</b>
<b>Employer Taxes and Contributions</b>												
Medicare Company			9.38			9.38			32.94			51.70
Social Security Company			40.13			40.14			140.84			221.11
CA - Unemployment Company			0.00			12.95			0.00			12.95
CA - Employment Training Tax			0.00			0.65			0.00			0.65
<b>Total Employer Taxes and Contributions</b>			<b>49.51</b>			<b>63.12</b>			<b>173.78</b>			<b>286.41</b>

**Fieldbrook Glendale Community Services District  
Journal**

June 26 through July 23, 2024

Trans #	Type	Date	Num	Name	Memo	Account	Debit	Credit	
21688	General Journal	06/26/2024	634		-MULTIPLE- Reconcile for Kernen NSF Reconcile for replacement check	1027 · Water Asset - Cash 1028 · Sewer Asset - Cash 1029 · Fire Asset - Cash	1,195.08	1,146.58 48.50	
							1,195.08	1,195.08	
21693	General Journal	06/26/2024	635	John Edw... John Edw... John Edw... John Edw... John Edw...	John Edwards Lien Payment John Edwards Lien Payment John Edwards Lien and InterestPayment John Edwards Interest Payment John Edwards Lien Payment	1226 · Provision for A/R Wa... 1228 · Provision for A/R Wa... 1027 · Water Asset - Cash 4900.01 · Water Interest Inc... 1240.05 · A/R Water Long-...	5,844.00 7,979.87	5,844.00 2,135.87 5,844.00	
							13,823.87	13,823.87	
21694	General Journal	06/26/2024	636		Fire House and Truck Payments HC Reimbursement for Site Inspections HC Reimbursement for Site Inspections Payment #14 Principal -MULTIPLE- Payment #14 Principal	1027 · Water Asset - Cash 1029 · Fire Asset - Cash 4395 · Other Income - Fire ... 1310 · Water to Fire - Bldg ... 4900.01 · Water Interest Inc... 1315 · Water to Fire - Truck...	13,047.89 400.00	400.00 3,868.01 3,027.83 6,152.05	
							13,447.89	13,447.89	
21731	General Journal	06/30/2024	637	Kernen C... Kernen C... Kernen C...	Kernen Principal payment Kernen Interest Kernen Principal payment	1206.04 · A/R Current - Ker... 4900.02 · Sewer Interest In... 1028 · Sewer Asset - Cash	1,145.08	1,092.78 52.30	
							1,145.08	1,145.08	
21732	General Journal	06/30/2024	608	Fieldbroo... Fieldbroo...	Bunnell Bunnell	1210 · A/R Water 1226 · Provision for A/R Wa...	414.36	414.36	
							414.36	414.36	
21733	General Journal	06/30/2024	609	Fieldbroo... Fieldbroo...	Bunnell Bunnell	1220 · A/R Sewer 1227 · Provision for A/R Se...	751.04	751.04	
							751.04	751.04	
21735	General Journal	06/30/2024	610		Schutte, Steven Returned NSF Schutte, Steven	5590.02 · Returned Checks ... 1050.01 · XPRESS Mercha...	173.54	173.54	
							173.54	173.54	
21745	General Journal	06/30/2024	611		NSF Collected Schutte, Steven NSF Collected Schutte, Steven	5590.02 · Returned Checks ... 1027 · Water Asset - Cash	173.54	173.54	
							173.54	173.54	
21746	General Journal	06/30/2024	612		Miscellaneous Charge HBMWD Miscellaneous Charge	4157 · Water Misc. Chg (W... 1027 · Water Asset - Cash	24.49	24.49	
							24.49	24.49	
21755	General Journal	06/30/2024	613		Reallocate LAFCo Fees 1/3 Reallocate LAFCo Fees 1/3 Reallocate LAFCo Fees 1/3 Reallocate LAFCo Fees 1/3 Reallocate LAFCo Fees 1/3 Y/E Davis Grunsky Loan Deferred Interest... Y/E Davis Grunsky Loan Deferred Interest... -MULTIPLE- -MULTIPLE- Y/E Davis Grunsky Loan Reconciliation Y/E Davis Grunsky Loan Reconciliation Y/E CA IBank Loan Reconciliation Y/E CA IBank Loan Reconciliation Y/E Firehouse Loan Reconciliation Y/E Firehouse Loan Reconciliation -MULTIPLE- -MULTIPLE- Y/E Fire Truck Loan Reconciliation Y/E Fire Truck Loan Reconciliation Y/E Interest Payable to CA IBank Y/E Interest Payable to CA IBank Y/E Restricted Fire Reserve Transfer Y/E Restricted Fire Reserve Transfer Y/E Setaside for Uncollectible A/R Y/E Setaside for Uncollectible A/R Y/E Setaside for Uncollectible A/R Y/E Non Grant Reimbursable expenses fo... Y/E Non Grant Reimbursable expenses fo...	5130 · Assessment Fees (D... 5130 · Assessment Fees (D... 1027 · Water Asset - Cash 1029 · Fire Asset - Cash 1028 · Sewer Asset - Cash 2550 · Interest Payable Def... 2080 · C/P D/G Deferred Int... 3010 · Net Assets - Water (... 3027 · Related Debt (Water) 2510 · L/TNote Payable-Da... 2075 · C/P Davis Grunsky P... 2515 · L/T Note Payable IB... 2095 · C/P Note Payable IB... 2542 · L/T Note Payable Fir... 2090 · C/P Note/Payble Fire... 3030 · Fund Balance - Fire ... 3031 · Related Debt (Fire) (... 2541 · L/T Note Pay Fire/Wt... 2091 · C/P Note Payable Fir... 2045 · Interest Payable Wat... 5650 · Interest Expense 1011 · Restricted Reserve F... 1010 · Fire General Fund - ... 5590.01 · Setaside for Unco... 1226 · Provision for A/R Wa... 1227 · Provision for A/R Se... 5122 · Special Studies (Eng... 1621.01 · Steel - Anker Tan...	543.67 543.67 271.84 543.67 271.83 3,228.17 3,228.17 33,380.91 33,380.91 18,873.44 18,873.44 11,279.30 11,279.30 7,999.07 7,999.07 20,721.55 20,721.55 12,722.48 12,722.48 160.62 160.62 13,407.91 13,407.91 22,419.81 17,505.13 4,914.68 35,336.33 35,336.33	180,616.93	180,616.93
21760	General Journal	06/30/2024	614	Kernen C... Kernen C...	Y/E Adjustment to move L/T to S/T Y/E Adjustment to move L/T to S/T	1206.04 · A/R Current - Ker... 1028 · Sewer Asset - Cash	8,949.43	8,949.43	
							8,949.43	8,949.43	
21761	General Journal	06/30/2024	615	Kernen C... Kernen C...	Y/E Adjustment to move L/T to S/T Y/E Adjustment to move L/T to S/T	1240.01 · A/R Kernen Long-... 1028 · Sewer Asset - Cash	8,949.43	8,949.43	
							8,949.43	8,949.43	

**Fieldbrook Glendale Community Services District  
Journal**

June 26 through July 23, 2024

<u>Trans #</u>	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Debit</u>	<u>Credit</u>
21762	General Journal	06/30/2024	616		Monthly Depreciation	5350 · Depreciation Expens...	16,126.00	
					Monthly Depreciation	1710 · Water Accumulated ...		3,715.00
					Monthly Depreciation	1720 · Sewer Accumulated ...		8,334.00
					Monthly Depreciation	1730 · Fire Accumulated De...		4,077.00
							<u>16,126.00</u>	<u>16,126.00</u>
<b>TOTAL</b>							<b><u>245,790.68</u></b>	<b><u>245,790.68</u></b>

**Request for Mileage Reimbursement Form**

Name:

Rate per Mile      0.67  
 Total Mileage      171  
 Total Reimbursement \$ 114.57

Date	Description/Notes	Mileage
7/8/2024	Mail	42
7/11/2024	Construction Meeting & Mail	45
7/19/2024	Mail	42
7/23/2024	Mail	42

Fee Calculation based on 2022 Budgeted expenses Total Amount <span style="float: right;">\$ 114.57</span>	
47%	Water <span style="float: right;">\$ 53.85</span>
47%	Sewer <span style="float: right;">\$ 53.85</span>
6%	Fire <span style="float: right;">\$ 6.88</span>

Requester signature

Date

Approval

Date

Request for Mileage Reimbursement Form

Name:

Rate per Mile 0.67

Total Mileage 176

Total Reimbursement \$ 117.92

Date	Description/Notes	Mileage
7/19/2024	Mileage 06/20 - 07/17	176

Requester signature

Approval

Date

Date

Request for Mileage Reimbursement Form

Name:

Rate per Mile     0.655  
 Total Mileage     203  
 Total Reimbursement     \$ 132.97

Date	Description/Notes	Mileage
7/19/2024	Mileage 06/20 - 07/17	203

Requester signature

Approval

Date

Date

**Central Ave Service Center**

2785 Central Ave  
Mckinleyville, CA. 95519  
Phone: 707-839-8337 Fax: 707-839-9323  
CUSTOMER SATISFACTION IS OUR PRIORITY

**INVOICE**

**33753**

EPA CAL 000060297  
B.A.R AL 169791

**INVOICE**

Printed Date: 05/21/2024 **Work Completed: 05/21/2024**

**FLDDBROOK VOL FIRE**  
4584 FLDDBROOK ROAD  
FLDDBROOK, CA 95519  
MAIN 707-839-0931

1990 BECK - SPARTAN - V8 DIESEL  
Lic # : 335727 Odometer In : 30022  
Unit # : 8717  
VIN # : 4S7PT9S03 MC003260

Part Description / Number	Qty	Sale	Ext	Labor Description	Hours	Ext
Battery - Commercial 7234	2.00	282.08	564.16	CHECK BATTERIES	0.50	72.50
Multi-Battery Cable Assembly 04363	1.00	54.22	54.22	REPLACED DRIVERS SIDE BATTERY'S, INSTALLED 2 NEW CABLES, SWITCHED FROM LARGE STYLE CAT BATTERY TO SMALLER GROUP 31 STYLE		
Multi-Battery Cable Assembly 04362	1.00	54.22	54.22	Hazardous Materials		5.00

Org. Estimate 802.23 Revisions 0.00 Current Estimate 802.23

Labor:	72.50
Parts:	672.60
HazMat:	5.00
SubTotal:	750.10
Tax:	52.13
Total:	802.23
Bal Due:	\$802.23

[ Payments - ]

**FAMILY OWNED AND OPERATED FOR OVER 30 YEARS**

Vehicle Received: 5/21/2024

Customer Number : 1944

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is one years or 12,000 miles whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Visit us on the web: [www.centralavenueservicecenter.com](http://www.centralavenueservicecenter.com)

Email Address: [centralaveservice@gmail.com](mailto:centralaveservice@gmail.com)

Service Advisor : KLEINSCHMIDT, JESSICA, Tech : GRISSOM, RICHARD



**Fieldbrook Glendale CSD**  
**PO Box 95 • Eureka, CA 95502-0095**  
**(707) 443-5018**

**Account Number** 810.01    **Customer Name** Summit, Co    **Customer Address** 97 Clearwood Ln    **Account Balance** \$ 1,165.40    **Notes**

**Detail**    **Water Billing** \$ 230.20    **Sewer Billing** \$ 417.24    **Late Charges** \$ 129.49    **Collection Fees** \$ 388.47    **Total** \$ 1,165.40

**Detail**    **Water Billing** \$ 230.20    **Sewer Billing** \$ 417.24    **Late Charges** \$ 129.49    **Collection Fees** \$ 388.47    **Total** \$ 1,165.40

Approval to write off as a bad debt:  
 By: Richard Hanger

Date: 05/17/2024

Please sign the above and return to us. Once approved, we will submit the above to the collection agency.

	Detail	Water	Sewer	Total
Water	\$ 230.20	\$ 230.20		\$ 230.20
Sewer	\$ 417.24		\$ 417.24	\$ 417.24
Late Charges	\$ 129.49	\$ 46.04	\$ 83.45	\$ 129.49
Collection Fees	\$ 388.47	\$ 138.12	\$ 250.35	\$ 388.47
<b>Totals</b>	<b>\$ 1,165.40</b>	<b>\$ 414.36</b>	<b>\$ 751.04</b>	<b>\$ 1,165.40</b>



## **Agenda Background**

**Meeting Date:**

**Agenda Title:**

**Agenda Item:**

**Presented by:**

**Type of Item:**

**Type of Action Required:**

---



Agenda Background

**Agenda Item:** 5.2

**Agenda Title:** Board Remuneration 2025.

**Meeting Date:** 07/23/2024

**Presented by:** Richard Hanger

**Type of Item:**       Action                       Discussion                       Information

**Type of Action  
Required:**               No Action                       Voice Vote                       Roll Call Vote

---

**Background:**

Resolution #2006-05 addresses board remuneration and expenditure reimbursement procedures. Item three reads:

3.) Members of the Board of Directors shall receive a monthly “Director’s Fee”, the amount of which shall be established annually by the Board at its regular meeting in July.

Board members currently receive an annual director’s fee of \$599.00, paid in monthly installments of \$50.00, the exception is December in which the amount of \$49.00 is paid.

**Recommendation:**

Discuss and set the director’s fee for FY 2025.

Resolution # 2006 - 05

Fieldbrook Glendale Community Services District  
4584 Fieldbrook Road, Fieldbrook CA 95519

**Board Remuneration and Expenditure Reimbursement**

**WHEREAS**, Senate Bill 135, Part 2. Internal Organization, Chapter 3. Board of Directors, Section 61047, Subsection (a) through (e), authorizes the board, by resolution, to provide each of its members compensation, and

**WHEREAS**, the Fieldbrook Glendale Community Services District shall adhere to Government Code Sections 53232 through 53232.4 when dealing with issues of director/employee remuneration and reimbursement, and

**WHEREAS**, this policy applies to all employees and members of the Board of Directors, and its provisions regarding expense reimbursement are intended to result in no personal gain or loss to an employee or director.

**NOW THEREFORE, BE IT RESOLVED**, that the Fieldbrook Glendale Community Services District directs that,

(1) Whenever District employees or directors desire to be reimbursed for out-of-pocket expenses for item(s) or service(s) appropriately relating to District business, they shall submit their requests, including an explanation of the expense, and receipts evidencing each expense to the General Manager.

(2) Reimbursement requests by the General Manager will be reviewed and approved by the Board of Directors.

(3) Members of the Board of Directors shall receive a monthly "Director's Fee," the amount of which shall be established annually by the Board at its regular meeting in July.

(4) Subject to the Fieldbrook Glendale Community Services District enabling code, a district director may be compensated for attending the following:

- a) A meeting of the legislative body;
- b) A meeting of an advisory body; or
- c) A conference or organized educational activity conducted in compliance with Government Code Section 54952.2(c), including but not limited to ethics training required by Government Code Section 53234.

(5) District employees and directors are eligible to receive reimbursements for travel, meals, lodging, and other reasonable and necessary expenses for attending the above occurrences on behalf of the District. Reimbursement rates shall coincide with rates set by Internal Revenue Service Publication 463 or its successor publication(s).

(6) Any and all expenses that do not fall within the adopted reimbursement policy or the IRS reimbursable rates are required to be approved by the Board of Directors in a public meeting prior to the expenses(s) being incurred.

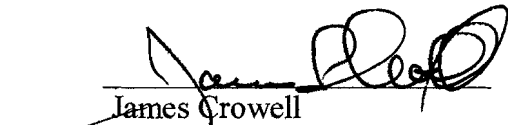
(7) Expenses that do not adhere to the adopted reimbursement policy or the IRS reimbursable rates, and that do not receive prior approval from the Board of Directors in a public meeting prior to the expense being incurred, shall not be eligible for reimbursement.

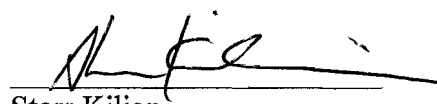
(8) If lodging is in connection with the above or other prior approved event, such lodging costs shall not exceed the maximum group rate published by the conference or activity sponsor. If the published group rate is unavailable, directors shall be reimbursed for comparable lodging at government or IRS rates.

(9) Expenses without receipts shall not be reimbursed.

(10) It is against the law to falsify expense reports. Penalties for misuse of public resources or violation of this policy may include, but are not limited to, the following:

- a) The loss of reimbursement privileges;
- b) Restitution to the local agency;
- c) Civil penalties for misuse of public resources pursuant to Government Code Section 8314; and
- d) Prosecution for misuse of public resources, pursuant to Section 424 of the Penal Code, penalties for which include 2, 3 or 4 years in prison.

  
James Crowell  
President

  
Starr Kilian  
Director

Ayes 4 No 0 Abstain 0 Absent 1

**PASSED AND ADOPTED**, by the Board of Directors of the Fieldbrook Glendale Community Services District, Humboldt County, State of California on February 28, 2006.



## **Agenda Background**

**Meeting Date:**

**Agenda Title:**

**Agenda Item:**

**Presented by:**

**Type of Item:**

**Type of Action Required:**

---

**Fieldbrook Glendale Community Services District**  
**Revenue vs. Expense - Water Dept.**  
July 2023 through June 2024

WATER	Adjustments				August 2023			
	First Qtr	Second Qtr	Third Qtr	Foruth Qtr	Total Adj	2024 Budget	Adjusted Budget	% of Change
<b>Revenue</b>								
<b>4100 · Water Revenue</b>								
4110 · Domestic Water Sales	\$ 8,841	\$ 4,590	\$ 4,618	\$ 6,056	\$ 24,105	\$ 441,651	\$ 465,756	5.2%
4115 · Late Fees - Water	\$ 558	\$ 720	\$ 970	\$ 961	\$ 3,209	\$ 14,590	\$ 17,799	18.0%
4120 · Business Water Sales	\$ 5,050	\$ 4,908	\$ 928	\$ (146)	\$ 10,740	\$ 58,499	\$ 69,239	15.5%
4130 · Fire Suppression Water Sales	\$ 126	\$ 31	\$ 39	\$ 21	\$ 217	\$ 2,486	\$ 2,703	8.0%
4135 · Benefit Zone 1-Water Sales	\$ 389	\$ (2,549)	\$ 440	\$ 663	\$ (1,057)	\$ 30,503	\$ 29,446	-3.6%
4140 · Installation Fees	\$ 4,537	\$ -	\$ -	\$ 4,590	\$ 9,127	\$ -	\$ 9,127	100.0%
4150 · Water Processing Fees	\$ (35)	\$ 105	\$ 105	\$ (35)	\$ 140	\$ 875	\$ 1,015	13.8%
4157 · Water Misc. Chg	\$ 552	\$ -	\$ 70	\$ 25	\$ 647	\$ 35	\$ 682	94.9%
4160 · Water Other Revenue	\$ 35	\$ -	\$ 122	\$ -	\$ 157	\$ -	\$ 157	100.0%
<b>Total 4100 · Water Revenue</b>	<b>\$ 20,053</b>	<b>\$ 7,805</b>	<b>\$ 7,292</b>	<b>\$ 12,135</b>	<b>\$ 47,285</b>	<b>\$ 548,639</b>	<b>\$ 595,924</b>	<b>7.9%</b>
<b>Cost of Goods Sold</b>								
50000 · Purchased Water	\$ 1,973	\$ 3,205	\$ 1,641	\$ 446	\$ 7,265	\$ 192,199	\$ 199,464	3.6%
<b>Net Revenue less COGS</b>	<b>\$ 18,080</b>	<b>\$ 4,600</b>	<b>\$ 5,651</b>	<b>\$ 11,689</b>	<b>\$ 40,020</b>	<b>\$ 356,440</b>	<b>\$ 396,460</b>	<b>10.1%</b>
<b>Operating Expense</b>								
5050 · Director Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,995	\$ 2,995	0.0%
5100 · Contract Labor/Admin	\$ 1,384	\$ 2,509	\$ 32,691	\$ (22,285)	\$ 14,299	\$ 229,117	\$ 243,416	5.9%
5130 · Assessment Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 272	\$ 272	0.0%
5150 · Insurance Expense	\$ (4)	\$ -	\$ -	\$ -	\$ (4)	\$ 5,666	\$ 5,662	-0.1%
5200 · Professional Services	\$ (82)	\$ 738	\$ (161)	\$ (573)	\$ (78)	\$ 10,837	\$ 10,759	-0.7%
5250 · Dues & Memberships	\$ -	\$ (88)	\$ 17	\$ -	\$ (71)	\$ 1,453	\$ 1,382	-5.1%
5300 · Utilities	\$ 696	\$ 468	\$ 736	\$ 968	\$ 2,868	\$ 14,296	\$ 17,164	16.7%
5360 · Transportation & Travel	\$ (40)	\$ (63)	\$ (8)	\$ (38)	\$ (149)	\$ 960	\$ 811	-18.4%
5370 · Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225	\$ 225	0.0%
5380 · Supplies	\$ 12	\$ (102)	\$ 462	\$ 59	\$ 431	\$ 2,536	\$ 2,967	14.5%
5400 · Maintenance Expenses	\$ -	\$ -	\$ -	\$ (4,990)	\$ (4,990)	\$ 8,055	\$ 3,065	-162.8%
5550 · Equipment (Small)	\$ 125	\$ -	\$ -	\$ -	\$ 125	\$ -	\$ 125	100.0%
5590 · Bad Debt Set Aside				\$ 17,564	\$ 17,564		\$ 17,564	100.0%
5625 · Bank Charges	\$ 35	\$ 367	\$ 158	\$ 126	\$ 686	\$ 3,945	\$ 4,631	14.8%
5700 · Licenses & Fees	\$ -	\$ -	\$ -	\$ 874	\$ 874	\$ 5,762	\$ 6,636	13.2%
6560 · Payroll Expenses	\$ (15)	\$ (15)	\$ 287	\$ (63)	\$ 194	\$ 13,308	\$ 13,502	1.4%
<b>Total Expense</b>	<b>\$ 2,111</b>	<b>\$ 3,814</b>	<b>\$ 34,182</b>	<b>\$ (8,358)</b>	<b>\$ 31,749</b>	<b>\$ 299,427</b>	<b>\$ 331,176</b>	<b>9.6%</b>
<b>Net Of Operations</b>	<b>\$ 15,969</b>	<b>\$ 786</b>	<b>\$ (28,531)</b>	<b>\$ 20,047</b>	<b>\$ 8,271</b>	<b>\$ 57,013</b>	<b>\$ 65,284</b>	<b>12.7%</b>
<b>Other Revenue</b>								
4900 · Interest Earnings	\$ (55)	\$ 4	\$ 1,265	\$ 3,051	\$ 4,265	\$ 7,995	\$ 12,260	34.8%
4950 · Connection Fees				\$ 12,931	\$ 12,931		\$ 12,931	100.0%
<b>Total Other Revenue</b>	<b>\$ (55)</b>	<b>\$ 4</b>	<b>\$ 1,265</b>	<b>\$ 15,982</b>	<b>\$ 4,265</b>	<b>\$ 7,995</b>	<b>\$ 25,191</b>	<b>68.3%</b>
<b>Other Expense</b>								
5350 · Depreciation Expenses	\$ -	\$ -	\$ -	\$ (6)	\$ (6)	\$ 44,577	\$ 44,571	0.0%
5650 · Interest Expense	\$ -	\$ 44	\$ -	\$ 2	\$ 46	\$ 10,355	\$ 10,401	0.4%
<b>Total Other Expense</b>	<b>\$ -</b>	<b>\$ (44)</b>	<b>\$ -</b>	<b>\$ 4</b>	<b>\$ 40</b>	<b>\$ 54,932</b>	<b>\$ 54,972</b>	<b>0.1%</b>
<b>Net Other Revenue</b>	<b>\$ (55)</b>	<b>\$ (40)</b>	<b>\$ 1,265</b>	<b>\$ 15,986</b>	<b>\$ 4,225</b>	<b>\$ (46,937)</b>	<b>\$ (29,781)</b>	<b>-57.6%</b>
<b>Net Revenue less Expense</b>	<b>\$ 15,914</b>	<b>\$ 746</b>	<b>\$ (27,266)</b>	<b>\$ 36,033</b>	<b>\$ 12,496</b>	<b>\$ 10,076</b>	<b>\$ 35,503</b>	<b>71.62%</b>

**Fieldbrook Glendale Community Services District**  
**Quarterly Wastewater Budget Adjustments**  
**July 2022 through June 2023**

WASTEWATER	Adjustments				August 2023		Adjusted Budget	% of Change
	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total Adj	2024 Budget		
Ordinary Revenue/Expense								
Revenue								
4000 · Revenue								
4200 · Wastewater Revenue								
4210 · Domestic Wastewater Reven	\$ (1,891)	\$ (1,175)	\$ (422)	\$ 2,439	\$ (1,049)	\$ 281,152	\$ 280,103	-0.4%
4215 · Late Fees - Wastewater	\$ 391	\$ 664	\$ 655	\$ 912	\$ 2,622	\$ 7,518	\$ 10,140	25.9%
4220 · Business Wastewater Reven	\$ 2,957	\$ 7,332	\$ 3,761	\$ 474	\$ 14,524	\$ 75,090	\$ 89,614	16.2%
4250 · Wastewater Processing Fees	\$ (70)	\$ (35)	\$ 70	\$ (105)	\$ (140)	\$ 420	\$ 280	-50.0%
4252 · Wastewater Permit Fees	\$ -	\$ -	\$ 250	\$ 500	\$ 750	\$ 1,000	\$ 1,750	42.9%
4260 · Sewer Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
<b>Total 4100 · Wastewater Revenue</b>	<b>\$ 1,387</b>	<b>\$ 6,786</b>	<b>\$ 4,314</b>	<b>\$ 4,220</b>	<b>\$ 16,707</b>	<b>\$ 365,180</b>	<b>\$ 381,887</b>	<b>4.4%</b>
Cost of Goods Sold								
5000 · Sewer Treatment	\$ (8,400)	\$ (3,024)	\$ (8,378)	\$ (9,154)	\$ (28,956)	\$ 201,000	\$ 172,044	-16.8%
<b>Net Revenue less COGS</b>	<b>\$ 9,787</b>	<b>\$ 9,810</b>	<b>\$ 12,692</b>	<b>\$ 13,374</b>	<b>\$ 45,663</b>	<b>\$ 164,180</b>	<b>\$ 209,843</b>	<b>21.8%</b>
Operating Expense								
5100 · Contract Labor/Admin	\$ (3,884)	\$ (165)	\$ 3,768	\$ (12)	\$ (293)	\$ 49,928	\$ 49,635	-0.6%
5130 · Assessment Fees (LAFCO)	\$ -	\$ -	\$ -	\$ 1	\$ 1	\$ 271	\$ 272	0.4%
5150 · Insurance Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,349	\$ 3,349	0.0%
5200 · Professional Services	\$ -	\$ 767	\$ (596)	\$ -	\$ 171	\$ 7,860	\$ 8,031	2.1%
5250 · Dues & Memberships	\$ -	\$ (88)	\$ 317	\$ -	\$ 229	\$ 1,453	\$ 1,682	13.6%
5300 · Utilities	\$ 194	\$ 464	\$ 1,536	\$ 108	\$ 2,302	\$ 8,663	\$ 10,965	21.0%
5360 · Fuel (Generator)/Mileage	\$ 146	\$ 240	\$ 188	\$ (438)	\$ 136	\$ 4,970	\$ 5,106	2.7%
5370 · Property Taxes	\$ -	\$ 264	\$ -	\$ -	\$ 264	\$ 546	\$ 810	32.6%
5380 · Supplies	\$ 38	\$ 34	\$ 472	\$ (44)	\$ 500	\$ 2,516	\$ 3,016	16.6%
5400 · Maintenance Expenses	\$ (150)	\$ -	\$ (850)	\$ 2,063	\$ 1,063	\$ 33,150	\$ 34,213	3.1%
5550 · Equipment	\$ 125	\$ -	\$ -	\$ -	\$ 125	\$ -	\$ 125	100.0%
5590 · Bad Debts	\$ -	\$ -	\$ -	\$ 4,915	\$ 4,915	\$ -	\$ 4,915	0.0%
5625 · Bank Charges	\$ (178)	\$ 28	\$ (16)	\$ (27)	\$ (193)	\$ 3,192	\$ 2,999	-6.4%
5700 · Licenses & Fees	\$ 36	\$ 293	\$ 110	\$ -	\$ 439	\$ 4,206	\$ 4,645	9.5%
6560 · Payroll Expenses	\$ 748	\$ (1,149)	\$ (1,278)	\$ 1,020	\$ (659)	\$ 38,773	\$ 38,114	-1.7%
<b>Total Operating Expense</b>	<b>\$ (2,925)</b>	<b>\$ 688</b>	<b>\$ 3,651</b>	<b>\$ 7,586</b>	<b>\$ 9,000</b>	<b>\$ 158,877</b>	<b>\$ 167,877</b>	<b>5.4%</b>
<b>Net Ordinary Revenue</b>	<b>\$ 12,712</b>	<b>\$ 9,122</b>	<b>\$ 9,041</b>	<b>\$ 5,788</b>	<b>\$ 36,663</b>	<b>\$ 5,303</b>	<b>\$ 41,966</b>	<b>87.4%</b>
Other Revenue								
4900 · Interest Earnings	\$ 186	\$ 364	\$ 369	\$ 322	\$ 1,241	\$ 3,731	\$ 4,972	25.0%
4950 · Connection Fees	\$ 840	\$ 3,319	\$ 2,110	\$ (4,696)	\$ 1,573	\$ 28,452	\$ 30,025	5.2%
<b>Total Other Revenue</b>	<b>\$ 1,026</b>	<b>\$ 3,683</b>	<b>\$ 2,479</b>	<b>\$ (4,374)</b>	<b>\$ 2,814</b>	<b>\$ 32,183</b>	<b>\$ 34,997</b>	<b>8.0%</b>
Other Expense								
5350 · Depreciation Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,011	\$ 100,011	0.0%
5650 · Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
<b>Total Other Expense</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,011</b>	<b>\$ 100,011</b>	<b>0.0%</b>
<b>Net Other Revenue</b>	<b>\$ 1,026</b>	<b>\$ 3,683</b>	<b>\$ 2,479</b>	<b>\$ (4,374)</b>	<b>\$ 2,814</b>	<b>\$ (67,828)</b>	<b>\$ (65,014)</b>	<b>-4.3%</b>
<b>Net Revenue</b>	<b>\$ 13,738</b>	<b>\$ 12,805</b>	<b>\$ 11,520</b>	<b>\$ 1,414</b>	<b>\$ 39,477</b>	<b>\$ (62,525)</b>	<b>\$ (23,048)</b>	<b>-171.3%</b>



**Fieldbrook Glendale Community Services District**  
**Quarterly Fire Dept. Budget Adjustments**  
**July 2023 through June 2024**

Fire Department	Adjustments				August 2023				
	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total Adj	2024 Budget	Adjusted Budget	% of Change	
<b>Ordinary Revenue/Expense</b>									
<b>Revenue</b>									
<b>4300 · Fire Revenue</b>									
4310 · Current Secured Taxes	\$ -	\$ -	\$ -	\$ (1,005)	\$ (1,005)	\$74,346	\$73,341	-1.4%	
4320 · Current Unsecured Tax	\$ -	\$ -	\$ -	\$ 362	\$ 362	\$2,888	\$3,250	11.1%	
4330 · Prior Year Secured Tax	\$ -	\$ -	\$ -	\$ (102)	\$ (102)	\$1,362	\$1,260	-8.1%	
4340 · Prior Year Unsecured Tax	\$ -	\$ -	\$ -	\$ (1)	\$ (1)	\$31	\$30	0.0%	
4341 · Prop 172 Transfer	\$ -	\$ -	\$ -	\$ (1,346)	\$ (1,346)	\$1,346	\$0	-100.0%	
4350 · Property Tax Assessment	\$ -	\$ -	\$ -	\$ (901)	\$ (901)	\$41,513	\$40,612	-2.2%	
4360 · Timber Yield Tax	\$ -	\$ -	\$ -	\$ (23)	\$ (23)	\$147	\$124	-18.5%	
4370 · Homeowners' Exemption	\$ -	\$ -	\$ -	\$ (124)	\$ (124)	\$731	\$607	-20.4%	
4380 · Supplemental Tax - Current	\$ -	\$ -	\$ -	\$ 157	\$ 157	\$952	\$1,109	14.2%	
4385 · Supplemental Tax - Prior	\$ -	\$ -	\$ -	\$ 59	\$ 59	\$157	\$216	27.3%	
4386 · St. Wildlife Refuge In Lieu	\$ -	\$ -	\$ -	\$ (9)	\$ (9)	\$9	\$0	-100.0%	
4395 · Other Income - Fire Dept	\$ -	\$ 3,785	\$ 2,130	\$ 400	\$ 6,315	\$2,000	\$8,315	75.9%	
<b>Total 4300 · Fire Revenue</b>	<b>\$ -</b>	<b>\$ 3,785</b>	<b>\$ 2,130</b>	<b>\$ (2,533)</b>	<b>\$ 3,382</b>	<b>\$ 125,482</b>	<b>\$ 128,864</b>	<b>2.6%</b>	
<b>Operating Expense</b>									
5050 · Chief Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 599	\$599	0.0%	
5130 · Assessment Fee-LAFCo	\$ -	\$ -	\$ -	\$ 205	\$ 205	\$ 2,134	\$2,339	8.8%	
5150 · Insurance Expense	\$ 165	\$ 16	\$ -	\$ -	\$ 181	\$ 23,692	\$23,873	0.8%	
5200 · Professional Services	\$ -	\$ 782	\$ 204	\$ 706	\$ 1,692	\$ 7,000	\$8,692	19.5%	
5250 · Dues & Memberships	\$ -	\$ -	\$ -	\$ (117)	\$ (117)	\$ 3,270	\$3,153	-3.7%	
5300 · Utilities	\$ 846	\$ (11)	\$ 81	\$ (1,474)	\$ (558)	\$ 12,111	\$11,553	-4.8%	
5360 · Transportation & Travel	\$ (92)	\$ (311)	\$ 14	\$ (341)	\$ (730)	\$ 3,690	\$2,960	-24.7%	
5380 · Supplies	\$ -	\$ -	\$ 98	\$ (1,649)	\$ (1,551)	\$ 5,575	\$4,024	-38.5%	
5400 · Maintenance Expenses	\$ -	\$ 567	\$ 554	\$ (1,639)	\$ (518)	\$ 12,750	\$12,232	-4.2%	
5550 · Equipment	\$ -	\$ -	\$ 638	\$ (1,000)	\$ (362)	\$ 4,000	\$3,638	-10.0%	
5700 · Licenses & Fees	\$ -	\$ -	\$ -	\$ (112)	\$ (112)	\$ 112	\$0	-100.0%	
6560 · Payroll Expenses	\$ (510)	\$ -	\$ (1,957)	\$ (9)	\$ (2,476)	\$ 4,570	\$2,094	-118.2%	
<b>Total Operating Expense</b>	<b>\$ 409</b>	<b>\$ 1,043</b>	<b>\$ (368)</b>	<b>\$ (5,430)</b>	<b>\$ (4,346)</b>	<b>\$ 79,503</b>	<b>\$ 75,157</b>	<b>-5.8%</b>	
<b>Net Ordinary Revenue</b>	<b>\$ (409)</b>	<b>\$ 2,742</b>	<b>\$ 2,498</b>	<b>\$ 2,897</b>	<b>\$ 7,728</b>	<b>\$ 45,979</b>	<b>\$ 53,707</b>	<b>14.4%</b>	
<b>Other Revenue/Expense</b>									
4393 · Donations Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0	0.0%	
4394 · Grant Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,402	\$4,402	0.0%	
4900 · Interest Earnings	\$ -	\$ -	\$ -	\$ 7,777	\$ 7,777	\$ 1,770	\$9,547	81.5%	
<b>Total Other Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,777</b>	<b>\$ 7,777</b>	<b>\$ 6,172</b>	<b>\$ 13,949</b>	<b>55.8%</b>	
<b>Other Expense</b>									
5350 · Depreciation Expenses	\$ (5)	\$ 10	\$ -	\$ -	\$ 5	\$ 48,919	\$48,924	0.0%	
5650 · Interest Expense	\$ -	\$ -	\$ -	\$ 9	\$ 9	\$ 6,267	\$6,276	0.1%	
5800 · Fire Grant Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,804	\$8,804	0.0%	
<b>Total Other Expense</b>	<b>\$ (5)</b>	<b>\$ 10</b>	<b>\$ -</b>	<b>\$ 9</b>	<b>\$ 14</b>	<b>\$ 63,990</b>	<b>\$ 64,004</b>	<b>0.0%</b>	
<b>Net Other Revenue</b>	<b>\$ (5)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,665</b>	<b>\$ 15,491</b>	<b>\$ (57,818)</b>	<b>\$ (50,055)</b>	<b>-15.5%</b>	
<b>Net Revenue</b>	<b>\$ (414)</b>	<b>\$ 2,742</b>	<b>\$ 2,498</b>	<b>\$ 13,562</b>	<b>\$ 23,219</b>	<b>\$ (11,839)</b>	<b>\$ 3,652</b>	<b>424.2%</b>	