

**FIELDBROOK GLENDALE  
COMMUNITY SERVICES DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

February 25, 2020  
Fieldbrook Fire Hall, 7:30 PM  
AGENDA

**1. Roll Call**

**2. Agenda Modifications**

**3. Public Comments**

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

**4. Reports**

4.1 Wastewater Report

4.1.1 – Monthly report

4.2 Safety Report

4.3 Fire Chief Report

4.3.1 – Call/incident report.

4.4 District Engineer Report –

4.4.1 – Muni meeting report –

4.4.2 – Anker Tank – grant award(s) update

4.5 General Manager Report

4.5.1 –

4.6 Reports by members of the Board.

4.6.1 –

**5. Consent Agenda**

The Board will approve all of the following items by a single vote unless any member of the Board or the public asks that an item be removed and considered separately.

5.1 Approval of minutes

5.1.1 Regular Board Meeting, January 28, 2020.

5.2 Correspondence/Information Items

5.2.1 HBMWD – Domestic Water Report 2019

5.2.2 Receive and File Form 700. Board and Staff.

5.3 Approval to pay bills, issue payroll, county warrants, and bank transfers.

5.3.1 Interfund Transfers \$34,671.25

5.3.2 Checks (#6047-6069) \$48,364.71

5.3.3 Payroll \$3,250.92

5.3.4 General Journal Entries 449&450

**6. Action/Discussion Items**

6.1 No Items

**7. Future Agenda Items**

7.1 –

**8. Executive Session/Closed Session**

The Board may choose to consider items of an urgent nature that have arisen after this agenda was posted. The Board may also choose to adjourn to closed session to discuss legal or personnel matters.

**9. Adjournment/Announcements**

9.1 - Next regular meeting March 24, 2020

January 28, 2020  
Fieldbrook Fire Hall, 7:30 PM  
MINUTES

1. **Roll Call**

*President Roy Sheppard called the meeting to order at 7:31 PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, Director Jason Garlick and Director Janet Miller. Fire Chief Jack Sheppard, District Engineer Rebecca Crow, District Engineer Hannah Gidanian, Sewer Technician Grant Weaver, General Manager Richard Hanger, and community member Kathryn Donahue were present.*

2. **Agenda Modifications** *None.*

3. **Public Comments** *None.*

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

4. **Reports**

4.1 Wastewater Report

4.1.1 – Monthly report

*Sewer Technician Grant Weaver reported infiltration was observed from a manhole near Murphy's Market. Hooven & Co will be contacted to repair. Hooven & Co will also be replacing the final air relief valves and sealing other identified manhole areas. It has been determined that a surplus pump can be rebuilt and used on a temporary basis to pull and service the district's other wastewater pumps. Flow rates are up with the recent rains.*

4.2 Safety Report – *received and filed.*

4.3 Fire Chief Report

4.3.1 – Call/incident report.

*Fire Chief Jack Sheppard reported two (2) calls. Four (4) volunteers have completed driver/operator training. Sally Lindke will be updating call records to comply with National Fire Incident Reporting System requirements. Mad River Rotary has requested a dinner meeting with the board, community members and volunteers on April 23<sup>rd</sup>, Chili dinner will be in March, the annual awards dinner will be March 21<sup>st</sup>. The testing of the repeater is complete, and communication is greatly improved.*

4.4 District Engineer Report –

4.4.1 – Muni meeting report –

*District Engineer Rebecca Crow updated the board on Muni meeting discussions. Topics this month included fuel coordination for PSPS events, Nordic Aqua Farms, and water conservation requirements in SB988.*

4.4.2 – Anker Tank – grant award(s) update

*District Engineer Rebecca Crow reported that supplemental information had been requested and provided.*

4.4.3 –

4.5 General Manager Report

4.5.1 – *General Manager Richard Hanger updated the board on changes to the website.*

4.6 Reports by members of the Board.

4.6.1 – *None.*

5. **Consent Agenda**

The Board will approve all of the following items by a single vote unless any member of the Board or the public asks that an item be removed and considered separately.

5.1 Approval of minutes

5.1.1 Regular Board Meeting, December 17, 2019.

5.1.2 Special Board Meeting, January 7, 2020.

5.2 Correspondence/Information Items

5.2.1 – 2019 IBank Certification

5.2.2 – FGCS D to Hunter, Hunter & Hunt – Audit management letter.

5.2.3 – Debra Lake – LAFCo support.

5.3 Approval to pay bills, issue payroll, county warrants, and bank transfers.

5.3.1 Interfund Transfers \$121,057.68

- 5.3.2 Checks (#6014-6046) \$135,237.30
- 5.3.3 Payroll \$3,250.92
- 5.3.4 General Journal Entries 447&448
- 5.3.5 Bad Debt Acct#4970.01, \$159.49

***Director Richard Grissom moved to approve the consent agenda as presented. Director Jason Garlick seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.***

**6. Action/Discussion Items**

6.1 – Amend Resolution #2018-07, section 207 Summer Wastewater Rates. Action.  
*General Manager Richard Hanger presented the staff report and recommended approval of Resolution # 2017 A-1 to revise the wastewater summer allowance based on average water consumption during the prior winter months of February, March and April.*

***Director Jason Garlick moved to approve Resolution# 2018-7 A-1 as presented. Director Janet Miller seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.***

6.2 – Discontinuance of Residential Water Service. Discussion – second reading. Action.  
*General Manager Richard Hanger summarized the staff report and recommended approval of amending Ordinance 91-1 to be inclusive of the discontinuance of residential water service.*

***Director Janet Miller moved to amend Ordinance 91-1 to be inclusive of the discontinuance of residential water service policy. Director Richard Grissom seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.***

6.3 – Quarterly Financial reports and budget adjustments. Action.  
*General Manager Richard Hanger reviewed the quarterly financial reports and recommended adopting the budget adjustments as presented.*

***Director Richard Grissom moved to approve the quarterly financial reports and budget adjustments as presented. Director Janet Miller seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.***

6.4 – Water/Wastewater CPI Rate Adjustments. Action.  
*General Manager presented the staff report indicating the CPI rate was 2.29% and recommended the board adopt Resolution #2020-01 as presented.*

***Director Jason Garlick moved to approve Resolution# 2020-01 Water/Wastewater Annual CPI Adjustment as presented. Director Richard Grissom seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.***

6.5 – Wage CPI Adjustments. Action.  
*General Manager Richard Hanger presented the annual wage adjustments based on the CPI rate of 2.29%.*

***Director Jason Garlick moved to adopt wage adjustments as presented. Director Janet Miller seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.***

6.6 – Fiscal Year 2019 Audit. Receive and file.  
*General Manager Richard Hanger recommended the board receive and file the fiscal year audit for 2019.*

***Director Janet Miller moved to receive and file fiscal year audit 2019 as presented. Director Richard Grissom seconded the motion. The motion carried, Ayes 5, Nays 0, Abstain 0, Absent 0.***

7. **Future Agenda Items**

7.1 – Conflict of Interest Form 600.

8. **Executive Session/Closed Session**

The Board may choose to consider items of an urgent nature that have arisen after this agenda was posted. The Board may also choose to adjourn to closed session to discuss legal or personnel matters.

9. **Adjournment/Announcements**

9.1 - Next regular meeting February 25, 2020

*Meeting adjourned at 8:31 PM.*

*Respectfully submitted,*

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*Richard Hanger*  
*Secretary to the Board*

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*Starr Kilian*  
*Vice-President*

*Attachments*  
*CCCU fund transfer*  
*Initialed disbursement register*



# HUMBOLDT BAY MUNICIPAL WATER DISTRICT

828 SEVENTH STREET, PO BOX 95 • EUREKA, CALIFORNIA 95502-0095

OFFICE 707-443-5018 ESSEX 707-822-2918

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Website: [www.hbmwd.com](http://www.hbmwd.com)

## BOARD OF DIRECTORS

SHERI WOO, PRESIDENT

NEAL LATT, VICE-PRESIDENT

J. BRUCE RUPP, SECRETARY-TREASURER

MICHELLE FULLER, DIRECTOR

## GENERAL MANAGER

JOHN FRIEDENBACH

January 31, 2020

Mark Andre, City of Arcata  
Mandy Mager, City of Blue Lake  
Brian Gerving, City of Eureka  
Rick Hanger, Fieldbrook-Glendale CSD  
Tim Latham, Humboldt CSD  
Chris Drop, Manila CSD  
Greg Orsini, McKinleyville CSD

Dear Municipal Customers:

The purpose of this letter is to transmit information about your domestic water use per the requirements of our Ordinance 16 contracts. The following documents are attached:

- Domestic Water Use Report for CY2019 – Presents total water use and the corresponding Average Daily Water Use for each municipality.
- Moving Five-Year Average Water Use Report for CY2019 – Presents total water use and the corresponding Moving Five-Year Average Water Use for each municipality. It will be used to allocate HBMWD's Drinking Water Treatment Facility costs for fiscal year 2020-21.
- Peak Rate Allocation by Municipality for CY2019 – Presents maximum daily water use by month for each municipality. The contract peak rates will continue to be used to allocate HBMWD's Base Water Facility costs for fiscal year 2020-21.

Information on daily water use has been sent with monthly billing statements on an ongoing basis.

Sincerely,

John Friedenbach  
General Manager

Month	Domestic Water Use for CY2019 (millions of gallons)										Total
	Arcata	Blue Lake	Eureka	Fieldbrook	HBMWD	HCSD	Manila	McK CSD			
Jan-19	46.213	5.268	110.770	3.546	22.088	25.812	2.430	39.762			255.889
Feb-19	44.185	4.806	96.900	2.935	14.748	22.753	2.091	34.605			223.023
Mar-19	44.543	4.95	98.300	3.069	11.964	22.522	2.251	35.279			222.878
Apr-19	50.649	5.552	107.080	4.363	13.456	24.416	2.892	39.83			248.238
May-19	49.921	5.999	103.090	5.01	13.991	25.481	2.879	41.572			247.943
Jun-19	46.998	6.091	106.050	6.169	14.454	26.305	2.989	44.075			253.131
Jul-19	62.762	8.162	142.058	7.911	14.835	35.082	3.946	56.916			331.672
Aug-19	59.885	6.981	129.803	6.748	18.325	33.124	3.906	52.252			311.024
Sep-19	59.794	6.236	129.360	5.853	20.537	31.101	4.071	49.222			306.174
Oct-19	51.793	5.331	116.770	4.686	20.204	28.025	2.974	40.810			270.593
Nov-19	45.593	4.415	102.040	3.863	16.578	27.567	2.630	34.012			236.698
Dec-19	52.500	5.484	107.460	4.530	15.006	33.365	2.858	43.080			264.283
<b>Total Annual Use</b>	<b>614.836</b>	<b>69.275</b>	<b>1349.681</b>	<b>58.683</b>	<b>196.186</b>	<b>335.553</b>	<b>35.917</b>	<b>511.415</b>			<b>3171.546</b>
<b>Monthly Average Use</b>	<b>51.236</b>	<b>5.773</b>	<b>112.473</b>	<b>4.890</b>	<b>16.349</b>	<b>27.963</b>	<b>2.993</b>	<b>42.618</b>			<b>264.296</b>
<b>Avg Daily Water Use (mgd)</b>	<b>1.689</b>	<b>0.190</b>	<b>3.708</b>	<b>0.161</b>	<b>0.539</b>	<b>0.922</b>	<b>0.099</b>	<b>1.405</b>			<b>8.713</b>

**Notes:**

Manila CSD meter out for calibration/repair January. Water usage for that period is calculated based on the prior year water use.

**Average daily water use based on 364 days/year (HBMWD based on 364 days).**

**Humboldt Bay Municipal Water District  
Ordinance 16 - Moving Five-Year Average Water Use - CY 2019**

	2015	2016	2017	2018	2019	2015	2016	2017	2018	2019	Moving 5-Yr Avg Daily Use	
											MGD	%
# of Days						365	366	363	367	364		
Eureka	1393.00	1382.29	1350.54	1429.23	1349.68	3.82	3.78	3.72	3.89	3.71	3.78	45.481%
Arcata	647.58	656.91	663.07	659.07	614.84	1.77	1.79	1.83	1.80	1.69	1.78	21.352%
Blue Lake	123.58	76.36	70.60	78.28	69.28	0.34	0.21	0.19	0.21	0.19	0.23	2.754%
HCSD	321.41	332.40	324.64	334.22	335.55	0.88	0.91	0.89	0.91	0.92	0.90	10.857%
McK CSD	455.88	507.66	502.56	522.43	511.42	1.25	1.39	1.38	1.42	1.40	1.37	16.467%
FCSD	56.83	57.75	64.52	57.30	58.68	0.16	0.16	0.18	0.16	0.16	0.16	1.944%
Manila CSD	38.60	31.80	31.98	35.50	35.917	0.11	0.09	0.09	0.10	0.10	0.10	1.145%
Total Muni	3036.87	3045.16	3007.90	3116.02	2975.36	8.32	8.32	8.29	8.49	8.17	8.32	100%
HB Retail	201.80	153.81	84.06	141.11	196.19	0.55	0.42	0.23	0.39	0.54	0.43	
Total	3238.68	3198.98	3091.96	3257.13	3171.55	8.87	8.74	8.52	8.88	8.71	8.74	

Notes for 2015 water use:

Manila CSD meter out of service August

Eureka meter out of service May

Average daily water use based on 366 days/year (HBMWD based on 372 days)

Notes for 2016 water use

McKinleyville CSD meter out of service March

Average daily water use based on 366 days/year (HBMWD based on 370 days)

Notes for 2017 water use

Blue Lake meter out of service August

Fieldbrook usage based on Blue Lake meter usage (see note re: Blue Lake meter)

Average daily water use based on 363 days/year (HBMWD daily use based on 363 days)

Notes for 2018 water use

Arcata meter out of service April-May

HCSD meter out of service January-March

Manila CSD meter out of service November-December

Average daily water use based on 367 days/year (HBMWD daily use based on 365 days)

Notes for 2019 water use

Manila CSD meter out of service January

Average daily water use based on 364 days/year (HBMWD daily use based on 364 days)

Humboldt Bay Municipal Water District  
Peak Rate Allocation by Municipality

Maximum Daily Use in MGD by Month for the Period January 2019 - December 2023

Month	Eureka	Arcata	McKCS D	Blue Lake	FGCS D	HCSD	Manila CSD			Grand Total
							Manila Town	Sierra Pacific (4)	Total MCS D	
Jan-19	4.301	1.685	1.854	0.268	0.337	0.933	0.085 (2)	0.005	0.090	
Feb-19	4.219	1.747	2.215	0.203	0.152	0.929	0.082	0.003	0.085	
Mar-19	4.244	1.734	1.634	0.196	0.158	0.883	0.087	0.002	0.089	
Apr-19	3.679	1.78	1.661	0.208	0.213	0.883	0.108	<b>0.007</b>	0.115	
May-19	4.053	1.788	1.618	<b>0.549</b>	0.223	0.891	0.110	0.004	0.114	
Jun-19	5.234	1.938	1.898	0.540	<b>0.343</b>	1.172	0.123	0.001	0.124	
Jul-19	5.411	2.102	2.058	0.303	0.310	1.181	0.143	0.001	0.144	
Aug-19	<b>5.966</b>	<b>2.235</b>	<b>2.283</b>	0.296	0.316	<b>1.485</b>	0.169	0.004	0.173	
Sep-19	5.134	2.231	2.019	0.265	0.303	1.240	<b>0.172</b>	0.004	<b>0.176</b>	
Oct-19	4.454	2.141	1.549	0.308	0.271	1.342	0.103	<b>0.007</b>	0.110	
Nov-19	5.281	1.829	1.967	0.209	0.232	1.179	0.108	0.005	0.113	
Dec-19	3.779	1.778	1.683	(3)	(3)	1.244	0.132	0.004	0.136	
<b>Peak-2019</b>	<b>5.966</b>	<b>2.235</b>	<b>2.283</b>	<b>0.549</b>	<b>0.343</b>	<b>1.485</b>	<b>0.172</b>	<b>0.007</b>	<b>0.176</b>	
<b>Contract Peak Rate Allocations</b>	<b>7.0</b>	<b>3.0</b>	<b>2.6</b>	<b>0.4</b>	<b>0.43</b>	<b>2.9</b>			<b>0.15</b>	

**Notes:**

- (1) Ordinance 16 calls for Peak Rate Allocation (PRA) calculations to be based on calendar years.  
Peak Rate Allocation is the maximum number of gallons per calendar day of water to which a customer is entitled by contract.
- (2) Due to a meter malfunction or communication problems, daily data was not available for each day this month.
- (3) Due to a meter malfunction or communication problems, daily data was not available at all this month.
- (4) Maximum daily peaks are not available for all of Manila CSD's water usage.  
Sierra Pacific is part of MCS D; however their use is not measured on the mainline meter which serves the Town.  
The numbers reflected in the Table for Sierra Pacific represent the Average MGD.
- (5) FGCS D and Blue Lake meter's are unique in that Blue Lake's usage is deducted from total usage recorded on FGCS D meter because the Blue Lake meter is downstream from the FGCS D meter. When Blue Lake meter is out for calibration/repair or SCADA signal is out, FGCS D's high daily usage will be disregarded for that period and vice versa.



**FIELDBROOK GLENDALE  
COMMUNITY SERVICES DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

February 20, 2020

Attention:  
[REDACTED]

Please confirm transfer verbally to Richard Hanger at 499-1963 or  
Via email to [rhanger50@gmail.com](mailto:rhanger50@gmail.com)

Coast Central Credit Union  
2650 Harrison Avenue  
Eureka, CA 95501-3259

Please transfer the following

Member Number [REDACTED]

From: [REDACTED] Business Liquid Asset Account      \$ 34,671.25  
To: [REDACTED] Water Checking                              \$ 34,671.25

February Reconciliation

Check Register	\$	48,364.71
#6047-6069	\$	36,184.49
Xpress Deposit	\$	12,180.22
	\$	-

Transfer Totals	\$	(34,671.25)
Fire	\$	1,829.57
Sewer	\$	29,172.28
Water	\$	3,669.40
Gross Pay	\$	3,785.38
<Net Pay>	\$	(2,903.89)
Empr. Taxes	\$	353.94
Adjustments		
IRS	\$	(797.40)
EDD	\$	(183.27)
EDD	\$	(55.26)
HBMWD	\$	(14,247.98)
Xpress Bill Pay	\$	138.14
Verizon	\$	65.33
PSPS Credit	\$	151.55
Reconciliation	\$	(48,364.71)

Balance	\$	-
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**Fieldbrook Glendale Community Services District**  
**Customer Balance Detail**  
As of February 25, 2020

Type	Date	Num	Name	Account	Class	Amount	Balance
<b>Interfund Expenses/Fire</b>							141.05
Bill	01/31/2020	CL 20...	Interfu...	5360 · Transportatio...	Fire Depart...	142.02	283.07
Bill	01/31/2020	1563-...	Interfu...	5320 · Electric (Elec...	Fire Depart...	130.52	413.59
Bill	01/31/2020	Jan 2...	Interfu...	5335 · Water (Water)	Fire Depart...	48.33	461.92
Bill	01/31/2020	56859	Interfu...	5220 · Audit Service...	Fire Depart...	283.33	745.25
Bill	02/01/2020	Feb2...	Interfu...	5345 · Internet Serv...	Fire Depart...	137.71	882.96
Bill	02/04/2020	20-73...	Interfu...	5430 · Small Tools (...)	Fire Depart...	59.53	942.49
Bill	02/10/2020	512-1...	Interfu...	5700 · Licenses & F...	Fire Depart...	112.00	1,054.49
Bill	02/18/2020	707-8...	Interfu...	5310 · Telephone (...)	Fire Depart...	308.70	1,363.19
Bill	02/18/2020	Feb 2...	Interfu...	5075 · Chief Expen...	Fire Depart...	50.00	1,413.19
Bill	02/19/2020	9847...	Interfu...	5310 · Telephone (...)	Fire Depart...	65.33	1,478.52
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Fire Depart...	133.84	1,612.36
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Fire Depart...	187.20	1,799.56
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Fire Depart...	0.32	1,799.88
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Fire Depart...	19.90	1,819.78
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Fire Depart...	4.65	1,824.43
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Fire Depart...	5.14	1,829.57
Total Interfund Expenses/Fire						1,688.52	1,829.57
<b>Interfund Expenses/Sewer</b>							1,896.84
Bill	01/29/2020	2020 ...	Interfu...	5700 · Licenses & F...	Enterprise:...	122.00	2,018.84
Bill	01/31/2020	0912-...	Interfu...	5320 · Electric (Elec...	Enterprise:...	601.27	2,620.11
Bill	01/31/2020	0213-...	Interfu...	5320 · Electric (Elec...	Enterprise:...	83.01	2,703.12
Bill	01/31/2020	0004...	Interfu...	5020 · Purchased S...	Enterprise:...	22,919.67	25,622.79
Bill	01/31/2020	0004...	Interfu...	5020 · Purchased S...	Enterprise:...	49.62	25,672.41
Bill	01/31/2020	56859	Interfu...	5220 · Audit Service...	Enterprise:...	283.34	25,955.75
Bill	01/31/2020	Jan20	Interfu...	5625.02 · Merchant ...	Enterprise:...	64.15	26,019.90
Bill	02/18/2020	707-8...	Interfu...	5310 · Telephone (...)	Enterprise:...	274.88	26,294.78
Bill	02/18/2020	707-8...	Interfu...	5310 · Telephone (...)	Enterprise:...	318.42	26,613.20
Paycheck	02/20/2020	6067	Interfu...	6560 · Payroll Expe...	Enterprise:...	813.24	27,426.44
Paycheck	02/20/2020	6067	Interfu...	6560 · Payroll Expe...	Enterprise:...	0.00	27,426.44
Paycheck	02/20/2020	6067	Interfu...	6560 · Payroll Expe...	Enterprise:...	265.65	27,692.09
Paycheck	02/20/2020	6067	Interfu...	6560 · Payroll Expe...	Enterprise:...	1.08	27,693.17
Paycheck	02/20/2020	6067	Interfu...	6560 · Payroll Expe...	Enterprise:...	66.89	27,760.06
Paycheck	02/20/2020	6067	Interfu...	6560 · Payroll Expe...	Enterprise:...	15.65	27,775.71
Paycheck	02/20/2020	6067	Interfu...	6560 · Payroll Expe...	Enterprise:...	17.27	27,792.98
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Enterprise:...	936.88	28,729.86
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Enterprise:...	187.20	28,917.06
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Enterprise:...	1.12	28,918.18
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Enterprise:...	69.69	28,987.87
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Enterprise:...	16.30	29,004.17
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Enterprise:...	17.99	29,022.16
Paycheck	02/20/2020	6069	Interfu...	6560 · Payroll Expe...	Enterprise:...	91.84	29,114.00
Paycheck	02/20/2020	6069	Interfu...	6560 · Payroll Expe...	Enterprise:...	0.00	29,114.00
Paycheck	02/20/2020	6069	Interfu...	6560 · Payroll Expe...	Enterprise:...	45.45	29,159.45
Paycheck	02/20/2020	6069	Interfu...	6560 · Payroll Expe...	Enterprise:...	0.14	29,159.59
Paycheck	02/20/2020	6069	Interfu...	6560 · Payroll Expe...	Enterprise:...	8.51	29,168.10
Paycheck	02/20/2020	6069	Interfu...	6560 · Payroll Expe...	Enterprise:...	1.99	29,170.09
Paycheck	02/20/2020	6069	Interfu...	6560 · Payroll Expe...	Enterprise:...	2.19	29,172.28
Total Interfund Expenses/Sewer						27,275.44	29,172.28
<b>Interfund Expenses/Water</b>							933.30
Bill	01/31/2020	7997-...	Interfu...	5320 · Electric (Elec...	Enterprise:...	669.99	1,603.29
Bill	01/31/2020	0097-...	Interfu...	5320 · Electric (Elec...	Enterprise:...	24.14	1,627.43
Bill	01/31/2020	9923-...	Interfu...	5320 · Electric (Elec...	Enterprise:...	44.40	1,671.83
Bill	01/31/2020	56859	Interfu...	5220 · Audit Service...	Enterprise:...	283.33	1,955.16
Bill	01/31/2020	Jan20	Interfu...	5625.02 · Merchant ...	Enterprise:...	86.27	2,041.43
Bill	02/10/2020	707-4...	Interfu...	5310 · Telephone (...)	Enterprise:...	57.23	2,098.66
Bill	02/18/2020	234-8...	Interfu...	5310 · Telephone (...)	Enterprise:...	91.55	2,190.21
Bill	02/18/2020	Feb 2...	Interfu...	5070 · Directors' Fe...	Enterprise:...	50.00	2,240.21
Bill	02/18/2020	Feb 2...	Interfu...	5070 · Directors' Fe...	Enterprise:...	50.00	2,290.21
Bill	02/18/2020	Feb 2...	Interfu...	5070 · Directors' Fe...	Enterprise:...	50.00	2,340.21
Bill	02/18/2020	Feb 2...	Interfu...	5070 · Directors' Fe...	Enterprise:...	50.00	2,390.21
Bill	02/18/2020	Feb 2...	Interfu...	5070 · Directors' Fe...	Enterprise:...	50.00	2,440.21
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Enterprise:...	936.88	3,377.09
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Enterprise:...	0.00	3,377.09
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Enterprise:...	187.20	3,564.29

**Fieldbrook Glendale Community Services District**  
**Customer Balance Detail**  
As of February 25, 2020

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Amount</u>	<u>Balance</u>
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Enterprise:...	1.13	3,565.42
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Enterprise:...	69.70	3,635.12
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Enterprise:...	16.30	3,651.42
Paycheck	02/20/2020	6068	Interfu...	6560 · Payroll Expe...	Enterprise:...	17.98	3,669.40
Total Interfund Expenses/Water						2,736.10	3,669.40
<b>TOTAL</b>						<b>31,700.06</b>	<b>34,671.25</b>

**Fieldbrook Glendale Community Services District**  
**Check Register for this Month**  
**January 29 through February 25, 2020**

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Type	Date	Num	Name	Amount
<b>1000 · Coast Central Credit Un.</b>				
<b>1012 · General Fund Checking (All Funds)</b>				
<b>1015 · Water Dept Checking (Water Dept Checking)</b>				
Bill Pmt -Check	01/29/2020	6047	City of Arcata	-122.00
Bill Pmt -Check	01/29/2020	6048	GHD, Inc	-2,692.00
Payment	01/31/2020		Fieldbrook Customer -...	12,180.22
Bill Pmt -Check	02/05/2020	E-Pay	XPress Bill Pay	-150.42
Liability Check	02/07/2020	E-pay	United States Treasury	-797.40
Liability Check	02/07/2020	E-pay	EDD	-183.27
Liability Check	02/07/2020	E-pay	EDD	-55.26
Bill Pmt -Check	02/18/2020	6049	AT&T	-57.23
Bill Pmt -Check	02/18/2020	6050	Fieldbrook Glendale C...	-48.33
Bill Pmt -Check	02/18/2020	6051	PG&E	0.00
Bill Pmt -Check	02/18/2020	6052	Sudden Link	-137.71
Bill Pmt -Check	02/18/2020	6053	Valley Pacific	-201.55
Bill Pmt -Check	02/18/2020	6054	AT&T	-993.55
Bill Pmt -Check	02/18/2020	6055	City of Arcata	-22,969.29
Bill Pmt -Check	02/18/2020	6056	Humboldt Bay Munic...	-14,247.98
Bill Pmt -Check	02/18/2020	6057	Humboldt County DEH	-112.00
Bill Pmt -Check	02/18/2020	6058	Hunter, Hunter, & Hunt	-850.00
Bill Pmt -Check	02/18/2020	6059	PG&E	-1,401.78
Bill Pmt -Check	02/19/2020	6060	Jack Sheppard	-50.00
Bill Pmt -Check	02/19/2020	6061	Janet Miller	-50.00
Bill Pmt -Check	02/19/2020	6062	Jason Garlick	-50.00
Bill Pmt -Check	02/19/2020	6063	Northern California Sa...	-141.05
Bill Pmt -Check	02/19/2020	6064	Rich Grissom	-50.00
Bill Pmt -Check	02/19/2020	6065	Roy Sheppard	-50.00
Bill Pmt -Check	02/19/2020	6066	Starr Kilian	-50.00
Paycheck	02/20/2020	6067	Grant Weaver	-985.56
Paycheck	02/20/2020	6068	Richard A Hanger	-1,792.92
Paycheck	02/20/2020	6069	Robert S Lackey	-125.41
Total 1015 · Water Dept Checking (Water Dept Checking)				-36,184.49
Total 1012 · General Fund Checking (All Funds)				-36,184.49
Total 1000 · Coast Central Credit Un.				-36,184.49
<b>TOTAL</b>				<b>-36,184.49</b>

**Fieldbrook Glendale Community Services District**  
**Payroll Summary**  
**January 28 through February 25, 2020**

	Grant Weaver			Richard A Hanger			Robert S Lackey			TOTAL		
	Hours	Rate	Jan 28 - Feb 25, 20	Hours	Rate	Jan 28 - Feb 25, 20	Hours	Rate	Jan 28 - Feb 25, 20	Hours	Rate	Jan 28 - Feb 25, 20
<b>Employee Wages, Taxes and Adjustments</b>												
<b>Gross Pay</b>												
Hourly Rate	27	30.12	813.24	60	33.46	2,007.60	3.5	26.24	91.84	90.50		2,912.68
Hourly Sick		30.12	0.00		33.46	0.00		26.24	0.00			0.00
Retro Wage Adjustment			265.65			561.60			45.45			872.70
<b>Total Gross Pay</b>	<u>27</u>		<u>1,078.89</u>	<u>60</u>		<u>2,569.20</u>	<u>3.5</u>		<u>137.29</u>	<u>90.50</u>		<u>3,785.38</u>
<b>Adjusted Gross Pay</b>	27		1,078.89	60		2,569.20	3.5		137.29	90.50		3,785.38
<b>Taxes Withheld</b>												
Federal Withholding			0.00			-379.00			0.00			-379.00
Medicare Employee			-15.65			-37.25			-1.99			-54.89
Social Security Employee			-66.89			-159.29			-8.51			-234.69
CA - Withholding			0.00			-175.05			0.00			-175.05
CA - Disability Employee			-10.79			-25.69			-1.38			-37.86
Medicare Employee Addl Tax			0.00			0.00			0.00			0.00
<b>Total Taxes Withheld</b>			<u>-93.33</u>			<u>-776.28</u>			<u>-11.88</u>			<u>-881.49</u>
<b>Net Pay</b>	<u>27</u>		<u>985.56</u>	<u>60</u>		<u>1,792.92</u>	<u>3.5</u>		<u>125.41</u>	<u>90.50</u>		<u>2,903.89</u>
<b>Employer Taxes and Contributions</b>												
Medicare Company			15.65			37.25			1.99			54.89
Social Security Company			66.89			159.29			8.51			234.69
CA - Unemployment Company			17.27			41.11			2.19			60.57
CA - Employment Training Tax			1.08			2.57			0.14			3.79
<b>Total Employer Taxes and Contributions</b>			<u>100.89</u>			<u>240.22</u>			<u>12.83</u>			<u>353.94</u>

**Fieldbrook Glendale Community Services District  
Journal  
January 29 through February 25, 2020**

<u>Trans #</u>	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Debit</u>	<u>Credit</u>
16351	General Journal	01/31/2020	449	Fieldbrook Customer...		5610 · Uncollectable...	159.49	
				Fieldbrook Customer...		1210 · A/R Water (A...		159.49
							159.49	159.49
16355	General Journal	01/31/2020	450		Reimburseme...	4256 · Sewer Reimb...		7,700.50
					Reimburse for...	4245.02 · Sewer Co...	7,700.50	
					RG Engineering	5121.5 · Reimburse...	6,150.50	
					RG Engineering	5121 · Engineering ...		6,150.50
							13,851.00	13,851.00
<b>TOTAL</b>							<b>14,010.49</b>	<b>14,010.49</b>