



**Fieldbrook Glendale
Community Services District**
water · sewer · fire

**Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, July 25, 2023

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
AGENDA

A. Roll Call

The Presiding officer will call the meeting to order, and the clerk will call the roll of members to determine the presence of a quorum.

This meeting may be accessed by using the following call-in number: 1- 669-900-9128. When prompted enter the meeting i.d. 817 7338 6045. Please submit public comments in writing 24 hours ahead of the meeting, if possible.

B. Agenda Modification

The Board may adopt/revise the order of the agenda as presented.

C. Public Comments

Regularly scheduled meetings provide an opportunity for members of the public to directly address the FGCSB Board Members on any action item that has been described in the agenda for the meeting, before or during consideration of that item, or on matters not identified on the agenda within the Board's jurisdiction. No action will be taken on non-agenda items.

D. Reports

- 1.1 Wastewater Report
- 1.2 Fire Chief Report
 - 1.2.1 Call/Incident report
- 1.3 District Engineer Report
 - 1.3.1 Muni-meeting report.
 - 1.3.2 Anker Tank Replacement project report.
- 1.4 Safety Report –
- 1.5 General Manager Report
- 1.6 Director Reports

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

Tuesday, July 25, 2023

AGENDA

Approval of Minutes

2.1 Regular Board Meeting, June 27, 2023.

Correspondence

3.1

Financial Reports

4.1 Interfund Transfers, \$109,850.43.

4.2 Check/EFT Payments, (#7245 -7272) \$108,367.32.

4.3 Payroll, \$3,617.15.

4.4 General Journal Entries, 592 & 593, \$1,145.09.

4.5 Reimbursements \$799.37, Mileage \$372.70

F. Business Items Action/Information – None.

5.1 Quarterly financial reports and budget adjustments. Action.

5.2 Board remuneration. Action.

G. Public Hearings

6.1

H. Closed Session

7.1

I. Future Agenda Items

8.1 Public Hearing. Final Budget Adoption.

8.2 Engineering services for Glendale Water Upgrade.

Adjournment/Announcements

9.1 Next regular meeting, August 22, 2023.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.

Safety Meeting

Date of Meeting: 6/5/23 Leader Name: Chris Appleton

Instructions:

- a. Fill in the date of the meeting and the name of the safety meeting leader.
- b. Have all safety meeting participants sign this roster.
(Copy this form if more pages are needed.)
- c. File this roster and the associated documents as outlined in the Leader Discussion Guide.

Name (print)	Name (signature)
1. <u>Chris Appleton</u>	<u>[Signature]</u>
2. <u>Travis Springer</u>	<u>[Signature]</u>
3. <u>Hannah Gordon</u>	<u>[Signature]</u>
4. <u>Kristian Gajic</u>	<u>[Signature]</u>
5. <u>Greg Aslanian</u>	<u>[Signature]</u>
6. <u>Josh Miller</u>	<u>[Signature]</u>
7. <u>Ross Costa</u>	<u>[Signature]</u>
8. <u>DAN ORAM</u>	<u>[Signature]</u>
9. <u>JOHN BRACKLOW</u>	<u>[Signature]</u>
10. <u>[Signature]</u>	<u>[Signature]</u>
11. <u>Esther Kilian</u>	<u>[Signature]</u>
12. <u>Rich Grissom</u>	<u>[Signature]</u>
13. _____	_____
14. _____	_____
15. _____	_____
16. _____	_____
17. _____	_____
18. _____	_____
19. _____	_____
20. _____	_____

Attachments: 1. Leader Discussion Guide 2. Safety Meeting Booklet



Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519

Tuesday, June 27, 2023

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
MINUTES

A. Roll Call

President Roy Sheppard called the meeting to order at 7:31 PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, Director Jason Garlick (via teleconference), and Director Janet Miller. District Engineer Steven Pearl was absent. Also present were Fire Chief Chris Appleton, Sewer Technician Grant Weaver, Community members Hal and Carol Burris, Attorney Russ Gans (via teleconference) and General Manager Richard Hanger.

B. Agenda Modification

None.

C. Public Comments

None.

D. Reports

1.1 Wastewater Report

Sewer Technician Grant Weaver introduced Hal Burris. Mr. Burris will work as a relief sewer technician when Grant is absent. Station One is waiting for a part before the second pump can be placed in service. Future maintenance projects include Hydro flush of main line, refresh air relief valves, and rebuild or repair the manhole where the system ties into the City of Arcata's mainline.

1.2 Fire Chief Report

1.2.1 Call/Incident report

Fire Chief Chris Appleton reports seventeen calls, eight auto-aide, and nine emergency medical services. California Fish and Wildlife will be hosting a community meeting to discuss the growing population of Elk in the Valley.

Tuesday, June 27, 2023

MINUTES

- 1.3 District Engineer Report – *None*.
 - 1.3.1 Muni-meeting report.
 - 1.3.2 Anker Tank Replacement project report.
- 1.4 Safety Report – *received and filed*.
- 1.5 General Manager Report – *None*.
- 1.6 Director Reports – *None*.

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

Approval of Minutes

- 2.1 Regular Board Meeting, May 23, 2023.

Correspondence

- 3.1

Financial Reports

- 4.1 Interfund Transfers, \$120,600.52.
- 4.2 Check/EFT Payments, (#7218-7244) \$121,741.76.
- 4.3 Payroll, \$4,555.16.
- 4.4 General Journal Entries, 589-591, \$16,703.10.
- 4.5 Reimbursements \$0.00, Mileage \$654.35.
- 4.6 Related party transaction, Central Avenue Service Center, \$1,388.16.

Director Richard Grissom moved to approve the consent agenda as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

F. Business Items Action/Information

- 5.1 Authorize engagement letter of Hunter, Hunter, and Hunt as district auditors for fiscal year 2023. Action.

Director Janet Miller moved to approve the engagement letter as presented. Director Richard Grissom seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

- 5.2 Pay off interfund sewer loan from water. Action.

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Tuesday, June 27, 2023

MINUTES

Director Richard Grissom moved to pay off the interfund sewer loan as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

G. Public Hearings

6.1 Preliminary budget adoption. Action.

President Sheppard opened the public hearing for adoption of the preliminary budget for fiscal year 2024 and asked for a staff report. General Manager Richard Hanger provided the staff report and reviewed the budget changes from the May presentation. President Sheppard asked for public comments. There were no public comments. President Sheppard closed the public hearing and item returned to the board for consideration.

Director Janet Miller moved to adopt the preliminary budget for fiscal year 2024 as presented. Director Richard Grissom seconded the motion. The motion carried with a roll call vote with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

H. Closed Session

7.1 Conference with Legal Counsel – Existing Litigation (§ 54956.9): Closed session

Time Certain 7:45 PM, Edwards v. FGCS, Case No.: CV2200214.

President Sheppard adjourned the board into closed session at 7:45 PM. President Sheppard called the board meeting back to order at 8:08 PM. No reportable action was taken.

I. Future Agenda Items

8.1 Quarterly financial reports and budget adjustments.

8.2 Board remuneration.

Adjournment/Announcements

9.1 Next regular meeting, July 25, 2023.

The meeting adjourned at 8:11 PM.

Respectfully submitted,

*Richard Hanger
Secretary to the Board*

*Starr Kilian
Vice-President*

Attachments

*CCCU fund transfer
Initialed disbursement register*

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**Fieldbrook Glendale
Community Services District**

water · sewer · fire

**REGULAR MEETING OF THE
BOARD OF DIRECTORS**

July 25, 2023

Coast Central Credit Union
2650 Harrison Avenue
Eureka, CA 95501-3259

Please transfer the following

From: Business Liquid Asset Account \$ 109,850.43
To: Water Checking \$ 109,850.43

7/25/2023	
Check Register	\$ 108,367.32
#7245-7272	\$ 108,367.32
Other Deposit	\$ -
	\$ -
Transfer Totals	\$ (109,850.43)
Anker Tank Project	\$ 220.50
Fire	\$ 22,566.70
Sewer	\$ 18,216.52
Water	\$ 68,846.71
Reduce Water Transfe	\$ -
Gross Pay	\$ 3,617.15
<Net Pay>	\$ (2,755.33)
Empr. Taxes	\$ 281.94
Adjustments	
Verizon	\$ 138.84
Optimum	\$ 160.51
Coast Central	\$ 40.00
	\$ -
	\$ -
Reconciliation	\$ (108,367.32)
Balance	\$ -

Fieldbrook Glendale Community Services District
Interfund Activity Report
As of July 25, 2023

Type	Date	Num	Name	Account	Class	Amount	Balance
Anker Tank Replacement							220.50
Total Anker Tank Replacement							220.50
Interfund Expenses/Fire							741.79
Bill	07/01/2023	73391	Interf...	5150.01 · Workers' Compensaton (...	Fire Dep...	5,646.42	6,388.21
Bill	07/01/2023	73821	Interf...	5150.03 · Vehicle Insurance (Vehicl...	Fire Dep...	6,727.15	13,115.36
Bill	07/01/2023	73821	Interf...	5150.02 · Liability Insurance (Liabilit...	Fire Dep...	4,917.82	18,033.18
Bill	07/01/2023	#23-...	Interf...	5390 · Office Expenses (Office Exp...	Fire Dep...	305.00	18,338.18
Bill	07/01/2023	884...	Interf...	5150.05 · Air Med Care (Air Med C...	Fire Dep...	1,105.00	19,443.18
Bill	07/01/2023	48B...	Interf...	5390.02 · Office Software (Software...	Fire Dep...	504.00	19,947.18
Bill	07/05/2023		Interf...	5310 · Telephone (Telephone)	Fire Dep...	336.04	20,283.22
Bill	07/07/2023	993...	Interf...	5310 · Telephone (Telephone)	Fire Dep...	115.63	20,398.85
Bill	07/10/2023	8	Interf...	5250 · Dues & Memberships	Fire Dep...	1,615.00	22,013.85
Bill	07/10/2023	July ...	Interf...	5345 · Internet Service (Internet Ser...	Fire Dep...	160.51	22,174.36
Bill	07/20/2023	10984	Interf...	5390.02 · Office Software (Software...	Fire Dep...	8.50	22,182.86
Bill	07/20/2023	P11-...	Interf...	5390.02 · Office Software (Software...	Fire Dep...	3.00	22,185.86
Bill	07/22/2023	July ...	Interf...	5075 · Chief Expenses - Fire (Chief ...	Fire Dep...	50.00	22,235.86
Bill	07/22/2023	July ...	Interf...	5366 · Mileage & Travel (Mileage & ...	Fire Dep...	8.48	22,244.34
Paycheck	07/22/2023	7273	Interf...	6560 · Payroll Expenses	Fire Dep...	150.00	22,394.34
Paycheck	07/22/2023	7273	Interf...	6560 · Payroll Expenses	Fire Dep...	0.15	22,394.49
Paycheck	07/22/2023	7273	Interf...	6560 · Payroll Expenses	Fire Dep...	9.30	22,403.79
Paycheck	07/22/2023	7273	Interf...	6560 · Payroll Expenses	Fire Dep...	2.18	22,405.97
Paycheck	07/22/2023	7273	Interf...	6560 · Payroll Expenses	Fire Dep...	3.00	22,408.97
Paycheck	07/22/2023	7274	Interf...	6560 · Payroll Expenses	Fire Dep...	146.52	22,555.49
Paycheck	07/22/2023	7274	Interf...	6560 · Payroll Expenses	Fire Dep...	0.00	22,555.49
Paycheck	07/22/2023	7274	Interf...	6560 · Payroll Expenses	Fire Dep...	9.09	22,564.58
Paycheck	07/22/2023	7274	Interf...	6560 · Payroll Expenses	Fire Dep...	2.12	22,566.70
Paycheck	07/22/2023	7274	Interf...	6560 · Payroll Expenses	Fire Dep...	0.00	22,566.70
Total Interfund Expenses/Fire						21,824.91	22,566.70
Interfund Expenses/Sewer							7,069.68
Bill	07/01/2023	73391	Interf...	5150.01 · Workers' Compensaton (...	Enterpris...	801.46	7,871.14
Bill	07/01/2023	73821	Interf...	5150.02 · Liability Insurance (Liabilit...	Enterpris...	2,548.28	10,419.42
Bill	07/01/2023	48B...	Interf...	5390.02 · Office Software (Software...	Enterpris...	504.00	10,923.42
Bill	07/05/2023	Ace ...	Interf...	5400.01 · Line Repairs Maintenanc...	Enterpris...	23.33	10,946.75
Bill	07/05/2023	Hrbr...	Interf...	5400.01 · Line Repairs Maintenanc...	Enterpris...	43.35	10,990.10
Bill	07/07/2023	993...	Interf...	5310 · Telephone (Telephone)	Enterpris...	23.21	11,013.31
Bill	07/10/2023	5544	Interf...	5400.01 · Line Repairs Maintenanc...	Enterpris...	3,980.47	14,993.78
Bill	07/12/2023	5550	Interf...	5400.01 · Line Repairs Maintenanc...	Enterpris...	300.00	15,293.78
Bill	07/20/2023	10984	Interf...	5390.02 · Office Software (Software...	Enterpris...	8.50	15,302.28
Bill	07/20/2023	P11-...	Interf...	5390.02 · Office Software (Software...	Enterpris...	9.00	15,311.28
Bill	07/21/2023	Mille...	Interf...	5400.01 · Line Repairs Maintenanc...	Enterpris...	20.47	15,331.75
Bill	07/21/2023	Mck...	Interf...	5400.01 · Line Repairs Maintenanc...	Enterpris...	114.43	15,446.18
Bill	07/22/2023	July ...	Interf...	5366 · Mileage & Travel (Mileage & ...	Enterpris...	219.43	15,665.61
Bill	07/22/2023	July ...	Interf...	5366 · Mileage & Travel (Mileage & ...	Enterpris...	11.79	15,677.40
Bill	07/22/2023	July ...	Interf...	5366 · Mileage & Travel (Mileage & ...	Enterpris...	66.50	15,743.90
Paycheck	07/22/2023	7271	Interf...	6560 · Payroll Expenses	Enterpris...	1,170.44	16,914.34
Paycheck	07/22/2023	7271	Interf...	6560 · Payroll Expenses	Enterpris...	0.00	16,914.34
Paycheck	07/22/2023	7271	Interf...	6560 · Payroll Expenses	Enterpris...	72.56	16,986.90
Paycheck	07/22/2023	7271	Interf...	6560 · Payroll Expenses	Enterpris...	16.97	17,003.87
Paycheck	07/22/2023	7271	Interf...	6560 · Payroll Expenses	Enterpris...	0.00	17,003.87
Paycheck	07/22/2023	7274	Interf...	6560 · Payroll Expenses	Enterpris...	1,025.64	18,029.51
Paycheck	07/22/2023	7274	Interf...	6560 · Payroll Expenses	Enterpris...	0.00	18,029.51
Paycheck	07/22/2023	7274	Interf...	6560 · Payroll Expenses	Enterpris...	63.59	18,093.10
Paycheck	07/22/2023	7274	Interf...	6560 · Payroll Expenses	Enterpris...	14.87	18,107.97
Paycheck	07/22/2023	7274	Interf...	6560 · Payroll Expenses	Enterpris...	0.00	18,107.97
Paycheck	07/22/2023	7272	Interf...	6560 · Payroll Expenses	Enterpris...	98.91	18,206.88
Paycheck	07/22/2023	7272	Interf...	6560 · Payroll Expenses	Enterpris...	0.10	18,206.98
Paycheck	07/22/2023	7272	Interf...	6560 · Payroll Expenses	Enterpris...	6.13	18,213.11
Paycheck	07/22/2023	7272	Interf...	6560 · Payroll Expenses	Enterpris...	1.43	18,214.54
Paycheck	07/22/2023	7272	Interf...	6560 · Payroll Expenses	Enterpris...	0.00	18,214.54
Paycheck	07/22/2023	7272	Interf...	6560 · Payroll Expenses	Enterpris...	1.98	18,216.52
Total Interfund Expenses/Sewer						11,146.84	18,216.52

Fieldbrook Glendale Community Services District
Interfund Activity Report
As of July 25, 2023

Type	Date	Num	Name	Account	Class	Amount	Balance
Interfund Expenses/Water							47,168.44
Bill	07/01/2023	73391	Interf...	5150.01 · Workers' Compensaton (...	Enterpris...	179.13	47,347.57
Bill	07/01/2023	73821	Interf...	5150.02 · Liability Insurance (Liabilit...	Enterpris...	5,482.79	52,830.36
Bill	07/01/2023	48B...	Interf...	5390.02 · Office Software (Software...	Enterpris...	504.00	53,334.36
Bill	07/06/2023	080...	Interf...	5650 · Interest Expense	Enterpris...	2,801.95	56,136.31
Bill	07/06/2023	080...	Interf...	2095 · C/P Note Payable IBANK (C...	Enterpris...	10,838.18	66,974.49
Bill	07/06/2023	080...	Interf...	5700.01 · Loan Fee (Loan Fee I-Ba...	Enterpris...	440.10	67,414.59
Bill	07/20/2023	10984	Interf...	5390.02 · Office Software (Software...	Enterpris...	8.51	67,423.10
Bill	07/20/2023	P11-...	Interf...	5390.02 · Office Software (Software...	Enterpris...	3.00	67,426.10
Bill	07/22/2023	July ...	Interf...	5070 · Directors' Fees - Water (Dire...	Enterpris...	50.00	67,476.10
Bill	07/22/2023	July ...	Interf...	5070 · Directors' Fees - Water (Dire...	Enterpris...	50.00	67,526.10
Bill	07/22/2023	July ...	Interf...	5070 · Directors' Fees - Water (Dire...	Enterpris...	50.00	67,576.10
Bill	07/22/2023	July ...	Interf...	5070 · Directors' Fees - Water (Dire...	Enterpris...	50.00	67,626.10
Bill	07/22/2023	July ...	Interf...	5070 · Directors' Fees - Water (Dire...	Enterpris...	50.00	67,676.10
Bill	07/22/2023	July ...	Interf...	5366 · Mileage & Travel (Mileage & ...	Enterpris...	66.50	67,742.60
Paycheck	07/22/2023	7274	Interf...	6560 · Payroll Expenses	Enterpris...	1,025.64	68,768.24
Paycheck	07/22/2023	7274	Interf...	6560 · Payroll Expenses	Enterpris...	0.00	68,768.24
Paycheck	07/22/2023	7274	Interf...	6560 · Payroll Expenses	Enterpris...	63.59	68,831.83
Paycheck	07/22/2023	7274	Interf...	6560 · Payroll Expenses	Enterpris...	14.88	68,846.71
Paycheck	07/22/2023	7274	Interf...	6560 · Payroll Expenses	Enterpris...	0.00	68,846.71
Total Interfund Expenses/Water						21,678.27	68,846.71
TOTAL						54,650.02	109,850.43

Fieldbrook Glendale Community Services District
Check Register for this Month
July 1 - 25, 2023

Type	Date	Num	Name	Amount
1000 · Coast Central Credit Union				
1012 · General Fund Checking				
1015 · Water Dept Checking				
Bill Pmt -Check	07/01/2023	7245	Air Med Care Net...	-1,105.00
Bill Pmt -Check	07/01/2023	7246	Emergency Servic...	-305.00
Bill Pmt -Check	07/01/2023	7247	SDRMA	-26,303.05
Bill Pmt -Check	07/05/2023	E-Pay	Fieldbrook Glend...	-57.55
Bill Pmt -Check	07/05/2023	E-Pay	XPress Bill Pay	-211.10
Bill Pmt -Check	07/06/2023	E-Pay	Valley Pacific	-363.34
Bill Pmt -Check	07/06/2023	E-Pay	PG&E	-190.08
Bill Pmt -Check	07/06/2023	E-Pay	PG&E	-30.24
Bill Pmt -Check	07/06/2023	E-Pay	PG&E	-56.71
Bill Pmt -Check	07/06/2023	E-Pay	PG&E	-1,391.90
Bill Pmt -Check	07/06/2023	E-pay	PG&E	-57.80
Bill Pmt -Check	07/20/2023	E-Pay	Intuit Quick Books	-15.00
Bill Pmt -Check	07/22/2023	7248	AT&T	-336.04
Bill Pmt -Check	07/22/2023	7249	CA I Bank	-14,080.23
Bill Pmt -Check	07/22/2023	7250	Cam Appleton	-108.49
Bill Pmt -Check	07/22/2023	7251	CSFA	-1,615.00
Bill Pmt -Check	07/22/2023	7252	Cummins West, I...	-709.82
Bill Pmt -Check	07/22/2023	7253	GHD, Inc	-6,973.25
Bill Pmt -Check	07/22/2023	7254	GR Sundberg, Inc	-4,280.47
Bill Pmt -Check	07/22/2023	7255	Grant Weaver.	-799.37
Bill Pmt -Check	07/22/2023	7256	Humboldt Bay M&O	-26,137.53
Bill Pmt -Check	07/22/2023	7257	Humboldt Bay Mu...	-15,509.63
Bill Pmt -Check	07/22/2023	7258	Infinite Consulting...	-25.51
Bill Pmt -Check	07/22/2023	7259	Mitchell Law Firm,...	-2,251.50
Bill Pmt -Check	07/22/2023	7260	Silke Communicat...	-22.33
Bill Pmt -Check	07/22/2023	7261	Streamline Digital ...	-1,512.00
Bill Pmt -Check	07/22/2023	7262	Chris Appleton	-50.00
Bill Pmt -Check	07/22/2023	7263	Janet Miller	-50.00
Bill Pmt -Check	07/22/2023	7264	Jason Garlick	-50.00
Bill Pmt -Check	07/22/2023	7265	Rich Grissom	-50.00
Bill Pmt -Check	07/22/2023	7266	Roy Sheppard	-50.00
Bill Pmt -Check	07/22/2023	7267	Starr Kilian	-50.00
Bill Pmt -Check	07/22/2023	7268	Grant Weaver.	-219.43
Bill Pmt -Check	07/22/2023	7269	Hal Burris	-11.79
Bill Pmt -Check	07/22/2023	7270	Richard A. Hanger	-141.48
Paycheck	07/22/2023	7271	Grant Weaver	-990.38
Paycheck	07/22/2023	7273	Jessup W Miller	-137.17
Paycheck	07/22/2023	7274	Richard A Hanger	-1,537.32
Paycheck	07/22/2023	7272	Harold D Burris	-90.46
Bill Pmt -Check	07/24/2023	E-Pay	PG&E	-491.35
Total 1015 · Water Dept Checking				-108,367.32
Total 1012 · General Fund Checking				-108,367.32
Total 1000 · Coast Central Credit Union				-108,367.32
TOTAL				-108,367.32

Fieldbrook Glendale Community Services District

Payroll Summary

July 1 - 25, 2023

	Grant Weaver			Harold D Burris			Jessup W Miller			Richard A Hanger			TOTAL		
	Ho...	Rate	Jul 1 - 25, 23	Ho...	Rate	Jul 1 - 25, 23	Ho...	Rate	Jul 1 - 25, 23	Ho...	Rate	Jul 1 - 25, 23	Hours	Rate	Jul 1 - 25, 23
Employee Wages, Taxes and Adjustme...															
Gross Pay															
Fire Double Time Pay			0.00			0.00		60.00	0.00			0.00			0.00
Fire Overtime Pay			0.00			0.00		45.00	0.00			0.00			0.00
Hourly Rate	****	32.97	1,170.44	3	32.97	98.91	5	30.00	150.00	60	36.63	2,197.80	103.50		3,617.15
Hourly Sick		32.97	0.00			0.00		30.00	0.00		36.63	0.00			0.00
Total Gross Pay	****		<u>1,170.44</u>	<u>3</u>		<u>98.91</u>	<u>5</u>		<u>150.00</u>	<u>60</u>		<u>2,197.80</u>	<u>103.50</u>		<u>3,617.15</u>
Adjusted Gross Pay	****		<u>1,170.44</u>	<u>3</u>		<u>98.91</u>	<u>5</u>		<u>150.00</u>	<u>60</u>		<u>2,197.80</u>	<u>103.50</u>		<u>3,617.15</u>
Taxes Withheld															
Federal Withholding			-80.00			0.00			0.00			-318.00			-398.00
Medicare Employee			-16.97			-1.43			-2.18			-31.87			-52.45
Social Security Employee			-72.56			-6.13			-9.30			-136.27			-224.26
CA - Withholding			0.00			0.00			0.00			-154.56			-154.56
CA - Disability Employee			-10.53			-0.89			-1.35			-19.78			-32.55
Medicare Employee Addl Tax			0.00			0.00			0.00			0.00			0.00
Total Taxes Withheld			<u>-180.06</u>			<u>-8.45</u>			<u>-12.83</u>			<u>-660.48</u>			<u>-861.82</u>
Net Pay	****		<u><u>990.38</u></u>	<u><u>3</u></u>		<u><u>90.46</u></u>	<u><u>5</u></u>		<u><u>137.17</u></u>	<u><u>60</u></u>		<u><u>1,537.32</u></u>	<u><u>103.50</u></u>		<u><u>2,755.33</u></u>
Employer Taxes and Contributions															
Federal Unemployment			0.00			0.00			0.00			0.00			0.00
Medicare Company			16.97			1.43			2.18			31.87			52.45
Social Security Company			72.56			6.13			9.30			136.27			224.26
CA - Unemployment Company			0.00			1.98			3.00			0.00			4.98
CA - Employment Training Tax			0.00			0.10			0.15			0.00			0.25
Total Employer Taxes and Contributions			<u><u>89.53</u></u>			<u><u>9.64</u></u>			<u><u>14.63</u></u>			<u><u>168.14</u></u>			<u><u>281.94</u></u>

Fieldbrook Glendale Community Services District
Journal
June 28 through July 25, 2023

<u>Trans #</u>	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Debit</u>	<u>Credit</u>
20517	General Journal	06/30/2023	592	Kernen ...	Kernen Principal payment #16	1206.04 · A/R Current - ...		1,026.74
				Kernen ...	Kernen Interest	4900.02 · Sewer Interes...		118.34
				Kernen ...	Kernen Principal payment #16	1028 · Sewer Asset - C...	1,145.08	
							1,145.08	1,145.08
20529	General Journal	06/30/2023	593		Balance Adjustment	1025 · Liquid Asset Acc...		0.01
					Balance Adjustment	66910 · Bank Service C...	0.01	
							0.01	0.01
TOTAL							1,145.09	1,145.09

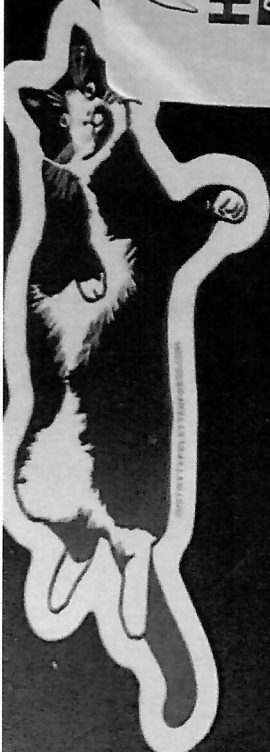
Total Expenses	256.50
Total Bill Task: 01 - AS-REQUESTED GEN ENG & ENV SERVICES	6,752.75

100 - HMGP GRANT MANAGEMENT SUPPORT

Labour		<u>Date</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Rate Labor					
<i>Class / Employee</i>					
Senior Professional 2					
Hannah Gidanian					
		4/1/2023	0.50	120.0000	60.00
		4/14/2023	0.50	120.0000	60.00
	Quarterly Report				
		5/19/2023	0.75	120.0000	90.00
	DWR project progress reports for the water tank				
			1.75		210.00
Total Hannah Gidanian					
Total Senior Professional 2			1.75		210.00
					210.00
		Total Rate Labor			210.00
Total Labour					210.00
Expenses					
Unit Rate Expenses					
<i>Account / Unit / Vendor</i>			<u>Quantity</u>	<u>Rate</u>	<u>Amount</u>
Office Supplies & Consumables (UP)					
Associated Project Charges					
Hannah Gidanian			1.75	6.0000	10.50
Total Office Supplies & Consumables (UP)					10.50
		Total Unit Rate Expenses			10.50
Total Expenses					10.50
Total Bill Task: 100 - HMGP GRANT MANAGEMENT SUPPORT					220.50

Total Project: 11125285 - FGCS-DISTRICT ENGINEER FY2017-2020	6,973.25
---	-----------------

Pd. 7/22/23
v# 7253



Lenovo

FGCS D
HARBOR FREIGHT
 QUALITY TOOLS LOWEST PRICES

ARCATA CA 95521
 5000 VALLEY WEST BLVD SUITE 14
 ARCATA, CA 95521
 Telephone: (707) 822-1629

SALE

Customer Name: Tara Weaver
 Customer Number: 999014257400

- 56421 SMALL GAS CAN \$17.99
- 96059 THREADLOCK SEMI-PERM .20 \$4.98
- 2 @ \$2.49 = \$4.98
- 67817 3LB WOOD DRILLING HAMMER \$8.99
- 95154 CAMERA DOME IMITATION W/L \$7.99

Subtotal \$39.95
 Sales Tax 8.500% \$3.40
Total \$43.35

MasterCard \$43.35

Card No. XXXXXXXXXXXX9871

Expiration Date XX/XX

Auth. No. 007288

Mastercard

Contactless

Mode: Issuer

AID: A0000000041010

TVR: 0000008000

IAD: 0110A040012200000000000000000000FF

TSI: E800

ARC: 00

Please Retain for Your Records

Store: 00205 Reg: 03 Tran: 466136

FGCS D

THANK YOU FOR SHOPPING AT
 HENSEL'S ACE HARDWARE
 ACE STORE #14010
 884 5TH ST.
 ARCATA CA 95521
 (707) 822-2965

60DAY REGULAR ITEM RETURN POLICY & 14DAY
 SPECIAL ORDER POLICY W/RECEIPT

07/05/23 10:35AM JBR	554	SALE
5768 2 EA	5.00	EA
5/8" X 3 1/2" SS HEX BOLTS	10.00	
5 2 EA	5.75	EA
HARDWARE	11.50	

SUB-TOTAL: \$ 21.50 TAX: \$ 1.83
 TOTAL \$ 23.33
 CHARGE AMT: 23.33



=>> JRNL# 602116 INV#254458/1
 CUST NO: 374
 ACE REWARDS ID # 19801570337

Customer Copy

FGCSD

THANK YOU FOR SHOPPING AT
MILLER FARMS NURSERY INC
(707) 839-1571

Receipt Required for Return or Exchange
Returns Must be Within 30 Days
07/21/23 10:35AM ES 568 SALE

85000 2 GL \$9.50 GL *
ETHANOL FREE U/L FUEL - 92 OC \$19.00

SUB-TOTAL:\$ 19.00 TAX:\$ 1.47
TOTAL:\$ 20.47
BC AMT:\$ 20.47

BK CARD#: XXXXXXXXXXXX7421
MID:*****5994 TID:***5688
AUTH: 00247D AMT:\$ 20.47
Host reference #:507338 Bat#

Authorizing Network: VISA

Contactless
CARD TYPE:VISA EXPR: XXXX

AID : A0000000031010
TVR : 0000000000
IAD : 06011203A00000
TSI :

ARC : 00
MODE : Issuer
CVM : No CVM
Name : VISA CREDIT
ATC :003A

AC : 02D57FE898153277
TxnID/Va lCode: 332779

Bank card USD\$ 20.47

MCKINLEYVILLE ACE HOME & GARDEN CENTER
2725 CENTRAL AVE

MCKINLEYVILLE CA 95519
PHONE: (707) 839-1587

CUT MERCHANDISE, SPECIAL ORDER &
 CLEARANCE ITEMS ARE NON REFUNDABLE

GRANT WEAVER
 1082 W BATES RD
 MCKINLEYVILLE CA 95519
 CARDHOLDER/VISA

CUST # 100311
 TERMS: DUE 10TH OF MONTH

INV # C23627
 DATE : 7/21/23
 CLERK: SLK
 TERM # 555

TIME : 1:13

 * INVOICE *

QUANTITY	UM	ITEM	DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
1	EA	6204408	GLOVE BLK NITRILIUM PK XL	19.99	12.88 /EA	12.88
1	EA	90825	PAD POSITIT ASSTD3X3"PK4	4.59	4.131/EA	4.13
1	EA	13754	LUBE TRIFLOW 6OZ SPRAY	13.99	12.591/EA	12.59
1	EA	72544	NOZZLE GUN METAL LARGE	9.59	8.631/EA	8.63
1	EA	1804228	MARKING PAINT SB FL ORNG	9.99	8.991/EA	8.99
1	EA	4038899	SEALANT PIPETEFL1/2PTT+2	14.99	13.491/EA	13.49
1	EA	1010347	TAPE MASK BL 1.5"X60YD 3M	8.59	7.731/EA	7.73
1	EA	2006541	3M DISPS EARPLG 32DB 8PR	5.59	5.031/EA	5.03
1	EA	4000283	THREAD TAPE 1429X1/2"BLU	6.99	6.291/EA	6.29
1	EA	4123915	NIPPLE 1/2 X 1-1/2 GLV	2.59	2.331/EA	2.33
2	EA	4123915	NIPPLE 1/2 X 1-1/2 GLV	2.59	2.331/EA	2.33
8	EA	4124483	NIPPLE GALV 1"X2"	2.59	2.331/EA	4.66
8	EA	56	FASTNERS		.55 /EA	4.40
8	EA	56	FASTNERS		1.59 /EA	12.72

MID:***2444

APP:08722D XR:223627

** PAYMENT RECEIVED **
 ** PAID IN FULL **

114.43 TAXABLE
 114.43 NON-TAXABLE
 114.43 SUB-TOTAL
 114.43 TAX AMOUNT
 114.43 TOTAL INVOICE

BANKCARD PAYMENT
 BKCRD#XXXXXXXXXXXX7421
 (GRANT WEAVER)

X

Received By

Request for Mileage Reimbursement Form

Name:

Rate per Mile 0.655
 Total Mileage 216
 Total Reimbursement \$ 141.48

Date	Description/Notes	Mileage
7/7/2023	Mail	42
7/14/2023	Mail	42
7/21/2023	Mail	42
7/24/2023	Royal Gold Reading, Mail	45
7/25/2023	Board Meeting	45

Fee Calculation based on 2022	
Budgeted expenses	
Total Amount	\$ 141.48
47% Water	\$ 66.50
47% Sewer	\$ 66.50
6% Fire	\$ 8.49

Requester signature Date

Approval Date



Agenda Background

Meeting Date:

Agenda Title:

Agenda Item:

Presented by:

Type of Item:

Type of Action Required:



**Fieldbrook Glendale Community Services District
Quarterly Water Budget Adjustments
July 2022 through June 2023**

	Adjustments				August 2022			
	First Qtr	Second Qtr	Third Qtr	Foruth Qtr	Total Adj	2023 Budget	Adjusted Budget	% of Change
Ordinary Revenue/Expense								
Revenue								
4000 · Revenue								
4100 · Water Revenue								
4110 · Domestic Water Revenue	\$ (5,211)	\$ 3,514	\$ 3,122	\$ (558)	\$ 867	\$ 432,947	\$ 433,814	0.2%
4115 · Late Fees - Water	\$ (1,762)	\$ (648)	\$ (611)	\$ (473)	\$ (3,494)	\$ 17,847	\$ 14,353	-24.3%
4120 · Business Water Revenue	\$ (15,498)	\$ (4,998)	\$ (5,027)	\$ (3,895)	\$ (29,418)	\$ 85,103	\$ 55,685	-52.8%
4130 · Fire Suppression Water Revenue	\$ 27	\$ -	\$ 387	\$ 25	\$ 439	\$ 2,511	\$ 2,950	14.9%
4135 · Benefit Zone 1-Water Revenue	\$ (21)	\$ (164)	\$ 50	\$ (306)	\$ (441)	\$ 27,314	\$ 26,873	-1.6%
4140 · Water Installation Charges	\$ -	\$ 840	\$ (840)	\$ -	\$ -	\$ -	\$ -	0.0%
4150 · Water Processing Fees	\$ 35	\$ 149	\$ (254)	\$ -	\$ (70)	\$ 840	\$ 770	-9.1%
4156 · Water Reimbursement Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
4157 · Water Misc. Chg.	\$ 1,024	\$ (1,024)	\$ 1,024	\$ -	\$ 1,024	\$ -	\$ 1,024	0.0%
4160 · Water Other Revenue	\$ 736	\$ -	\$ 54	\$ (100)	\$ 690	\$ 100	\$ 790	0.0%
Total 4100 · Water Revenue	\$ (20,670)	\$ (2,331)	\$ (2,095)	\$ (5,307)	\$ (30,403)	\$ 566,662	\$ 536,259	-5.7%
Cost of Goods Sold								
50000 · Purchased Water	\$ (4,568)	\$ (1,618)	\$ (2,004)	\$ 269	\$ (7,921)	\$ 195,687	\$ 187,766	-4.2%
Net Revenue less COGS	\$ (16,102)	\$ (713)	\$ (91)	\$ (5,576)	\$ (22,482)	\$ 370,975	\$ 348,493	-6.5%
Operating Expense								
5050 · Director Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,995	\$ 2,995	0.0%
5100 · Contract Labor/Admin	\$ 20,232	\$ (14,418)	\$ (2,383)	\$ (822)	\$ 2,609	\$ 251,301	\$ 253,910	1.0%
5130 · Assessment Fees (LAFCO)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210	\$ 210	0.0%
5150 · Insurance Expense	\$ 994	\$ -	\$ -	\$ -	\$ 994	\$ 3,752	\$ 4,746	20.9%
5200 · Professional Services	\$ 2,336	\$ 965	\$ 1,815	\$ 2,634	\$ 7,750	\$ 6,583	\$ 14,333	54.1%
5250 · Dues & Memberships	\$ -	\$ 385	\$ 17	\$ -	\$ 402	\$ 1,068	\$ 1,470	27.3%
5300 · Utilities	\$ 336	\$ (764)	\$ (323)	\$ (464)	\$ (1,215)	\$ 15,277	\$ 14,062	-8.6%
5360 · Transportation & Travel	\$ 102	\$ 13	\$ 48	\$ 89	\$ 252	\$ 600	\$ 852	29.6%
5370 · Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225	\$ 225	0.0%
5380 · Supplies	\$ (206)	\$ (175)	\$ (2,188)	\$ (864)	\$ (3,433)	\$ 5,790	\$ 2,357	-145.7%
5400 · Maintenance Expenses	\$ -	\$ -	\$ -	\$ (11,194)	\$ (11,194)	\$ 11,194	\$ -	-100.0%
5550 · Equipment	\$ 4	\$ -	\$ -	\$ (200)	\$ (196)	\$ 196	\$ -	-100.0%
5590 · Bad Debts	\$ -	\$ -	\$ -	\$ (4,545)	\$ (4,545)	\$ 4,545	\$ -	-100.0%
5625 · Bank Charges	\$ 162	\$ 24	\$ 239	\$ 143	\$ 568	\$ 3,216	\$ 3,784	15.0%
5700 · Licenses & Fees	\$ -	\$ 727	\$ -	\$ -	\$ 727	\$ 5,067	\$ 5,794	12.5%
6560 · Payroll Expenses	\$ 747	\$ -	\$ 132	\$ (40)	\$ 839	\$ 12,501	\$ 13,340	6.3%
Total Expense	\$ 24,707	\$ (13,243)	\$ (2,643)	\$ (15,263)	\$ (6,442)	\$ 324,520	\$ 318,078	-2.0%
Net Ordinary Revenue	\$ (40,809)	\$ 12,530	\$ (5,286)	\$ 9,687	\$ (16,040)	\$ 46,455	\$ 30,415	-52.7%
Other Revenue								
4394 · Grant Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
4900 · Interest Earnings	\$ 23	\$ (608)	\$ 208	\$ 667	\$ 290	\$ 9,078	\$ 9,368	3.1%
4950 · Connection Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Total Other Revenue	\$ 23	\$ 12,530	\$ 208	\$ 667	\$ 290	\$ 9,078	\$ 9,368	3.1%
Other Expense								
5350 · Depreciation Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,052	\$ 44,052	0.0%
5650 · Interest Expense	\$ -	\$ -	\$ -	\$ (66)	\$ (66)	\$ 11,481	\$ 11,415	-0.6%
5810 · Water Grant Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Total Other Expense	\$ -	\$ -	\$ -	\$ (66)	\$ (66)	\$ 55,533	\$ 55,467	-0.1%
Net Other Revenue	\$ 23	\$ 12,530	\$ 208	\$ 733	\$ 356	\$ (46,455)	\$ (46,099)	-0.8%
Net Revenue	\$ (40,786)	\$ 25,060	\$ (5,078)	\$ 10,420	\$ (15,684)	\$ -	\$ (15,684)	100.0%

Fieldbrook Glendale Community Services District
Quarterly Wastewater Budget Adjustments
July 2022 through June 2023

	Adjustments				August 2022			
	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total Adj	2023 Budget	Adjusted Budget	% of Change
4260 · Sewer Other Income								
Ordinary Revenue/Expense								
Revenue								
4000 · Revenue								
4200 · Wastewater Revenue								
4210 · Domestic Wastewater Revenue	\$ (1,648)	\$ (3,868)	\$ (5,019)	\$ (9,893)	\$ (20,428)	\$ 301,636	\$ 281,208	-7.3%
4215 · Late Fees - Wastewater	\$ (499)	\$ 26	\$ 11	\$ 67	\$ (395)	\$ 8,624	\$ 8,229	-4.8%
4220 · Business Wastewater Revenue	\$ (17,920)	\$ (7,308)	\$ (11,403)	\$ (8,382)	\$ (45,013)	\$ 117,744	\$ 72,731	-61.9%
4250 · Wastewater Processing Fees	\$ (35)	\$ (35)	\$ (70)	\$ (35)	\$ (175)	\$ 420	\$ 245	-71.4%
4252 · Wastewater Permit Fees	\$ (250)	\$ (250)	\$ (250)	\$ (250)	\$ (1,000)	\$ 2,250	\$ 1,250	-80.0%
4256 · Wastewater Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
4260 · Sewer Other Income	\$ -	\$ -	\$ 2,327	\$ -	\$ 2,327	\$ -	\$ 2,327	100.0%
Total 4100 · Wastewater Revenue	\$ (20,352)	\$ (11,435)	\$ (14,404)	\$ (18,493)	\$ (64,684)	\$ 430,674	\$ 365,990	-17.7%
Cost of Goods Sold								
50000 · Sewer Treatment	\$ (13,459)	\$ (8,297)	\$ 26,419	\$ 1,322	\$ 5,985	\$ 197,384	\$ 203,369	2.9%
Net Revenue less COGS	\$ (6,893)	\$ (3,138)	\$ (40,823)	\$ -	\$ (70,669)	\$ 233,290	\$ 162,621	-43.5%
Operating Expense								
5100 · Contract Labor/Admin	\$ 6,394	\$ (168)	\$ 747	\$ (4,320)	\$ 2,653	\$ 57,844	\$ 60,497	4.4%
5130 · Assessment Fees (LAFCO)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210	\$ 210	0.0%
5150 · Insurance Expense	\$ 338	\$ -	\$ -	\$ -	\$ 338	\$ 2,761	\$ 3,099	10.9%
5200 · Professional Services	\$ 383	\$ (1,118)	\$ 1,359	\$ (375)	\$ 249	\$ 7,583	\$ 7,832	3.2%
5250 · Dues & Memberships	\$ -	\$ 385	\$ 17	\$ -	\$ 402	\$ 1,068	\$ 1,470	27.3%
5300 · Utilities	\$ 15	\$ 137	\$ 1,025	\$ 82	\$ 1,259	\$ 7,139	\$ 8,398	15.0%
5360 · Fuel (Generator)/Mileage	\$ 249	\$ 177	\$ 1,081	\$ 407	\$ 1,914	\$ 4,200	\$ 6,114	31.3%
5370 · Property Taxes	\$ -	\$ (528)	\$ -	\$ -	\$ (528)	\$ 1,074	\$ 546	-96.7%
5380 · Supplies	\$ (91)	\$ (1,544)	\$ 120	\$ (163)	\$ (1,678)	\$ 4,083	\$ 2,405	-69.8%
5400 · Maintenance Expenses	\$ (193)	\$ -	\$ 5,010	\$ (29,041)	\$ (24,224)	\$ 50,393	\$ 26,169	-92.6%
5550 · Equipment	\$ -	\$ -	\$ -	\$ (250)	\$ (250)	\$ 250	\$ -	0.0%
5590 · Bad Debts	\$ -	\$ -	\$ -	\$ (4,404)	\$ (4,404)	\$ 4,404	\$ -	-100.0%
5625 · Bank Charges	\$ (86)	\$ (131)	\$ 74	\$ 21	\$ (122)	\$ 2,676	\$ 2,554	-4.8%
5700 · Licenses & Fees	\$ 20	\$ 127	\$ -	\$ -	\$ 147	\$ 4,041	\$ 4,188	3.5%
6560 · Payroll Expenses	\$ 1,553	\$ 1,309	\$ 5,792	\$ 1,117	\$ 9,771	\$ 29,526	\$ 39,297	24.9%
Total Operating Expense	\$ 8,582	\$ (1,354)	\$ 15,225	\$ (36,926)	\$ (14,473)	\$ 177,252	\$ 162,779	-8.9%
Net Ordinary Revenue	\$ (15,475)	\$ (1,784)	\$ (56,048)	\$ 36,926	\$ (56,196)	\$ 56,038	\$ (158)	35567.1%
Other Revenue								
4900 · Interest Earnings	\$ 2,251	\$ 368	\$ 711	\$ 554	\$ 3,884	\$ 342	\$ 4,226	91.9%
4950 · Connection Fees	\$ (3,271)	\$ (2,291)	\$ (1,930)	\$ (5,748)	\$ (13,240)	\$ 36,007	\$ 22,767	-58.2%
Total Other Revenue	\$ (1,020)	\$ (1,923)	\$ (1,219)	\$ (5,194)	\$ (9,356)	\$ 36,349	\$ 26,993	-34.7%
Other Expense								
5350 · Depreciation Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,708	\$ 90,708	0.0%
5650 · Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,679	\$ 1,679	0.0%
Total Other Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92,387	\$ 92,387	0.0%
Net Other Revenue	\$ (1,020)	\$ (1,923)	\$ (1,219)	\$ (5,194)	\$ (9,356)	\$ (56,038)	\$ (65,394)	14.3%
Net Revenue	\$ (16,495)	\$ (3,707)	\$ (57,267)	\$ 31,732	\$ (65,552)	\$ -	\$ (65,552)	100.0%

Fieldbrook Glendale Community Services District
Quarterly Fire Dept. Budget Adjustments
July 2022 through June 2023

	Adjustments				August 2022			
	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total Adj	2023 Bud=3get	Adjusted Budget	% of Change
Ordinary Revenue/Expense								
Revenue								
4000 · Revenue								
4300 · Fire Revenue								
4310 · Current Secured Taxes	\$ -	\$ -	\$ -	\$ 8,377	\$ 8,377	\$61,410	\$69,787	12.0%
4320 · Current Unsecured Taxes	\$ -	\$ -	\$ -	\$ 215	\$ 215	\$2,547	\$2,762	7.8%
4330 · Prior Year Secured Taxes	\$ -	\$ -	\$ -	\$ (352)	\$ (352)	\$1,513	\$1,161	-30.3%
4340 · Prior Year Unsecured Taxes	\$ -	\$ -	\$ -	\$ 23	\$ 23	\$0	\$23	0.0%
4341 · Prop 172 Transfer	\$ -	\$ -	\$ -	\$ (1,074)	\$ (1,074)	\$1,074	\$0	#DIV/0!
4350 · Property Tax Assessments	\$ -	\$ -	\$ -	\$ (2,738)	\$ (2,738)	\$41,025	\$38,287	-7.2%
4360 · Timber Yield Tax	\$ -	\$ -	\$ -	\$ (6)	\$ (6)	\$127	\$121	-5.0%
4370 · Homeowners' Exemption	\$ -	\$ -	\$ -	\$ 29	\$ 29	\$592	\$621	4.7%
4380 · Supplemental Tax - Current	\$ -	\$ -	\$ -	\$ (30)	\$ (30)	\$511	\$481	-6.2%
4385 · Supplemental Tax - Prior Year	\$ -	\$ -	\$ -	\$ (88)	\$ (88)	\$234	\$146	-60.3%
4395 · Other Income - Fire Dept.	\$ -	\$ -	\$ -	\$ 7,196	\$ 7,196	\$1,000	\$8,196	87.8%
Total 4300 · Fire Revenue	\$ -	\$ -	\$ -	\$ 11,552	\$ 11,552	\$ 110,033	\$ 121,585	9.5%
Operating Expense								
5050 · Chief Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 599	\$599	0.0%
5120 · Contract Labor/Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0	0.0%
5130 · Assessment Fee-LAFCo	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440	\$440	0.0%
5150 · Insurance Expense	\$ 2,016	\$ -	\$ -	\$ 2	\$ 2,018	\$ 20,834	\$22,852	8.8%
5200 · Professional Services	\$ -	\$ 15	\$ -	\$ 927	\$ 942	\$ 6,083	\$7,025	13.4%
5250 · Dues & Memberships	\$ -	\$ 487	\$ -	\$ (1,863)	\$ (1,376)	\$ 2,931	\$1,555	-88.5%
5300 · Utilities	\$ 969	\$ 1,623	\$ -	\$ 1,110	\$ 3,702	\$ 8,623	\$12,325	30.0%
5360 · Transportation & Travel	\$ 319	\$ 52	\$ -	\$ 123	\$ 494	\$ 3,072	\$3,566	13.9%
5380 · Supplies	\$ 870	\$ 218	\$ -	\$ (1,668)	\$ (580)	\$ 4,485	\$3,905	-14.9%
5400 · Maintenance Expenses	\$ -	\$ -	\$ -	\$ (2,952)	\$ (2,952)	\$ 7,750	\$4,798	-61.5%
5550 · Equipment	\$ -	\$ -	\$ -	\$ (2,258)	\$ (2,258)	\$ 4,000	\$1,742	-129.6%
5700 · Licenses & Fees	\$ -	\$ (458)	\$ -	\$ -	\$ (458)	\$ 570	\$112	-408.9%
5710 · Chiefs' Incentive Program	\$ -	\$ (413)	\$ -	\$ -	\$ (413)	\$ 413	\$0	-100.0%
6560 · Payroll Expenses	\$ 1,548	\$ 102	\$ -	\$ (1,006)	\$ 644	\$ 2,920	\$3,564	18.1%
Total Operating Expense	\$ 5,722	\$ 1,626	\$ -	\$ (7,585)	\$ (237)	\$ 62,720	\$ 62,483	-0.4%
Net Ordinary Revenue	\$ (5,722)	\$ (1,626)	\$ -	\$ 19,137	\$ 11,789	\$ 47,313	\$ 59,102	19.9%
Other Revenue/Expense								
4393 · Donations Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0	0.0%
4394 · Grant Income	\$ 2,023	\$ -	\$ -	\$ -	\$ 2,023	\$ -	\$2,023	0.0%
4900 · Interest Earnings	\$ (2)	\$ -	\$ -	\$ (1,738)	\$ (1,740)	\$ 1,762	\$22	-7909.1%
Total Other Revenue	\$ 2,021	\$ -	\$ -	\$ (1,738)	\$ 283	\$ 1,762	\$ 2,045	13.8%
Other Expense								
5350 · Depreciation Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,936	\$51,936	0.0%
5650 · Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,139	\$7,139	0.0%
5800 · Fire Grant Expenses	\$ 4,047	\$ -	\$ -	\$ -	\$ 4,047	\$ -	\$4,047	0.0%
Total Other Expense	\$ 4,047	\$ -	\$ -	\$ -	\$ 4,047	\$ 59,075	\$ 63,122	6.4%
Net Other Revenue	\$ (7,748)	\$ (1,626)	\$ -	\$ 17,399	\$ 8,025	\$ (57,313)	\$ (61,077)	6.2%
Net Revenue	\$ (13,470)	\$ (3,252)	\$ -	\$ 36,536	\$ 19,814	\$ (10,000)	\$ (1,975)	-406.3%



Agenda Background

Agenda Item: 5.2

Agenda Title: Board Remuneration 2023.

Meeting Date: 07/25/2023

Presented by: Richard Hanger

Type of Item: Action Discussion Information

Type of Action Required: No Action Voice Vote Roll Call Vote

Background:

Resolution #2006-05 addresses board remuneration and expenditure reimbursement procedures. Item three reads:

3.) Members of the Board of Directors shall receive a monthly “Director’s Fee”, the amount of which shall be established annually by the Board at its regular meeting in July.

Board members currently receive an annual director’s fee of \$599.00, paid in monthly installments of \$50.00, the exception is December in which the amount of \$49.00 is paid.

Recommendation:

Discuss and set the director’s fee for FY 2023.

Resolution # 2006 - 05

Fieldbrook Glendale Community Services District
4584 Fieldbrook Road, Fieldbrook CA 95519

Board Remuneration and Expenditure Reimbursement

WHEREAS, Senate Bill 135, Part 2. Internal Organization, Chapter 3. Board of Directors, Section 61047, Subsection (a) through (e), authorizes the board, by resolution, to provide each of its members compensation, and

WHEREAS, the Fieldbrook Glendale Community Services District shall adhere to Government Code Sections 53232 through 53232.4 when dealing with issues of director/employee remuneration and reimbursement, and

WHEREAS, this policy applies to all employees and members of the Board of Directors, and its provisions regarding expense reimbursement are intended to result in no personal gain or loss to an employee or director.

NOW THEREFORE, BE IT RESOLVED, that the Fieldbrook Glendale Community Services District directs that,

(1) Whenever District employees or directors desire to be reimbursed for out-of-pocket expenses for item(s) or service(s) appropriately relating to District business, they shall submit their requests, including an explanation of the expense, and receipts evidencing each expense to the General Manager.

(2) Reimbursement requests by the General Manager will be reviewed and approved by the Board of Directors.

(3) Members of the Board of Directors shall receive a monthly "Director's Fee," the amount of which shall be established annually by the Board at its regular meeting in July.

(4) Subject to the Fieldbrook Glendale Community Services District enabling code, a district director may be compensated for attending the following:

- a) A meeting of the legislative body;
- b) A meeting of an advisory body; or
- c) A conference or organized educational activity conducted in compliance with Government Code Section 54952.2(c), including but not limited to ethics training required by Government Code Section 53234.

(5) District employees and directors are eligible to receive reimbursements for travel, meals, lodging, and other reasonable and necessary expenses for attending the above occurrences on behalf of the District. Reimbursement rates shall coincide with rates set by Internal Revenue Service Publication 463 or its successor publication(s).

(6) Any and all expenses that do not fall within the adopted reimbursement policy or the IRS reimbursable rates are required to be approved by the Board of Directors in a public meeting prior to the expenses(s) being incurred.

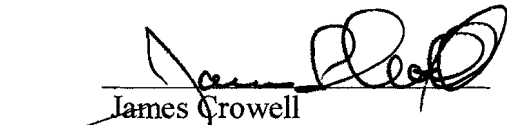
(7) Expenses that do not adhere to the adopted reimbursement policy or the IRS reimbursable rates, and that do not receive prior approval from the Board of Directors in a public meeting prior to the expense being incurred, shall not be eligible for reimbursement.

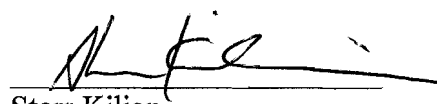
(8) If lodging is in connection with the above or other prior approved event, such lodging costs shall not exceed the maximum group rate published by the conference or activity sponsor. If the published group rate is unavailable, directors shall be reimbursed for comparable lodging at government or IRS rates.

(9) Expenses without receipts shall not be reimbursed.

(10) It is against the law to falsify expense reports. Penalties for misuse of public resources or violation of this policy may include, but are not limited to, the following:

- a) The loss of reimbursement privileges;
- b) Restitution to the local agency;
- c) Civil penalties for misuse of public resources pursuant to Government Code Section 8314; and
- d) Prosecution for misuse of public resources, pursuant to Section 424 of the Penal Code, penalties for which include 2, 3 or 4 years in prison.


James Crowell
President


Starr Kilian
Director

Ayes 4 No 0 Abstain 0 Absent 1

PASSED AND ADOPTED, by the Board of Directors of the Fieldbrook Glendale Community Services District, Humboldt County, State of California on February 28, 2006.