



**Fieldbrook Glendale
Community Services District**
water · sewer · fire

**Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, February 25, 2025
Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
AGENDA

A. Roll Call

The Presiding officer will call the meeting to order, and the clerk will call the roll of members to determine the presence of a quorum.

B. Agenda Modification

The Board may adopt/revise the order of the agenda as presented.

C. Public Comments

Regularly scheduled meetings provide an opportunity for members of the public to directly address the FGCS D Board Members on any action item that has been described in the agenda for the meeting, before or during consideration of that item, or on matters not identified on the agenda within the Board's jurisdiction. No action will be taken on non-agenda items.

D. Reports

1.1 Fire Chief Report

1.1.1 Call/Incident report.

1.1.2 Safety Meeting roster.

1.2 District Engineer, Construction Management Report

1.2.1 Muni-meeting report.

1.3 General Manager Report – Bridge Loan.

1.4 Director Reports

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item to be removed and considered separately.

Approval of Minutes

2.1 Regular Board Meeting, January 28, 2024.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

Tuesday, February 25, 2025

AGENDA

Correspondence

3.1 HBMWD; domestic water report, CY2024 per Ordinance 16.

Financial Reports

4.1 Interfund Transfers, \$82,511.07.

4.2 Check/EFT Payments, (7674-7695) \$77,208.85, EFT \$4,372.09.

4.3 Payroll, \$2,271.60.

4.4 General Journal Entries, (616-617), \$18,774.08.

4.5 Reimbursements, \$0.00, Mileage \$151.20.

4.6 Bad Debt, Account #2160.04, Water \$1,070.22.

F. Business Items Action/Information

5.1 Annual CPI Wage Adjustment. Action.

5.2 Annual CPI Rate Adjustment. Discussion.

G. Public Hearings

6.1 Closed Session – None.

I. Future Agenda Items

7.1

J. Adjournment/Announcements

8.1 Next regular meeting, March 25, 2025.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.



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Tuesday, January 28, 2025

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
MINUTES

A. Roll Call

President Roy Sheppard called the meeting at order at 7:32 PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, and Director Janet Miller. Director Jason Garlick was absent. Fire Chief Chris Appleton was absent. District Engineer Steven Pearl and General Manager Richard Hanger were present.

B. Agenda Modification

None.

C. Public Comments

None.

D. Reports

1.1 Fire Chief Report – absent.

1.1.1 Call/Incident report.

1.1.2 Safety Meeting roster.

1.2 District Engineer, Construction Management Report

1.2.1 Muni-meeting report.

District Engineer, Steven Pearl reported the new General Manager for HBMWD was present for the Muni-meeting. HBMWD is scheduling an instream flow workshop, and there is discussion of a joint approach for LHMP projects.

1.3 General Manager Report

None.

1.4 Director Reports

Director Richard Grissom attended an Ethics training class.

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item to be removed and considered separately.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

Tuesday, January 28, 2025

MINUTES

Approval of Minutes

2.1 Regular Board Meeting, December 17, 2024.

Correspondence

3.1 Liberty Mutual Bond Inquiry.

Financial Reports

4.1 Interfund Transfers, \$283,674.73.

4.2 Check/EFT Payments, (7654-7673) \$278,138.02, EFT \$5,536.71.

4.3 Payroll, \$2,271.60.

4.4 General Journal Entries, (610-614), \$27,610.13.

4.5 Reimbursements \$494.13, Mileage \$239.40.

4.6 Bad Debt, Account 490.01, Water \$8,531.06, Sewer \$4,691.90.

Director Janet Miller moved to approve the consent agenda as presented. Director Richard Grissom seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, and Miller voting aye. Absent Garlick.

F. Business Items Action/Information

5.1 Receive and file 2024 audit report. Action.

General Manager Richard Hanger presented the 2024 audit report.

Director Richard Grissom moved to receive and file the 2024 audit report as presented. Director Janet Miller seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, and Miller voting aye. Absent Garlick.

5.2 Quarterly Financial Reports and Budget Adjustments. Action.

General Manager Richard Hanger provided the staff report.

Director Janet Miller moved to approve the quarterly financial reports and budget adjustments as presented. Director Richard Grissom seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, and Miller voting aye. Absent Garlick.

5.3 Annual I-Bank Certification. Action.

General Manager Richard Hanger provided the staff report.

Director Richard Grissom moved to approve the annual I-Bank certification as presented. Director Janet Miller seconded the motion. The motion was carried with Sheppard, Kilian, Grissom, and Miller voting aye. Absent Garlick.

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Tuesday, January 28, 2025

MINUTES

G. Public Hearings

6.1 Closed Session – None.

I. Future Agenda Items

7.1 CPI Rate Adjustment. Feb.

7.2 CPI Wage Adjustment. Feb.

7.3 Conflict of Interest, Form 700. Feb.

J. Adjournment/Announcements

8.1 Next regular meeting, February 25, 2025.

The meeting adjourned at 8:02 PM.

Respectfully submitted,

Richard Hanger, Board Secretary

Starr Kilian, Vice-President

Attachments: CCCU fund transfer; initialed disbursement register.

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HUMBOLDT BAY MUNICIPAL WATER DISTRICT

828 Seventh Street • Eureka, California 95501-1114

PO Box 95 • Eureka, California 95502-0095

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BOARD OF DIRECTORS

MICHELLE FULLER, PRESIDENT
DAVID LINDBERG, VICE PRESIDENT
J. BRUCE RUPP, SECRETARY-TREASURER
SHERI WOO, DIRECTOR
TOM WHEELER, DIRECTOR

GENERAL MANAGER

JOHN FRIEDENBACH

ASSISTANT GENERAL MANAGER

MICHIKO MARES

February 5, 2025

Tabatha Miller, City of Arcata
Mandy Mager, City of Blue Lake
Kelly Allen, City of Eureka
Rick Hanger, Fieldbrook-Glendale CSD
TK Williams, Humboldt CSD
Chris Drop, Manila CSD
Pat Kaspari, McKinleyville CSD

Dear Municipal Customers:

The purpose of this letter is to provide information about your agency's domestic water use per the requirements of the Ordinance 16 contracts. The following documents are attached:

- Domestic Water Use Report for CY2024 – Total water use and the corresponding Average Daily Water Use for each municipality.
- Moving Five-Year Average Water Use Report for CY2024 – Total water use and the corresponding Moving Five-Year Average Water Use for each municipality. This is used to allocate HBMWD's Drinking Water Treatment Facility costs.
- Peak Rate Allocation by Municipality for CY2024 – Maximum daily water use by month for each municipality. Contract peak rates are used to allocate HBMWD's Base Water Facility costs. The Peak Rate Allocation may be reviewed and adjusted every five years. The next review opportunity is January 2027.

Information on daily water use has been sent with monthly billing statements on an ongoing basis.

Sincerely,

John Friedenbach
General Manager

Domestic Water Use for CY2024 (millions of gallons)										
Month	Arcata	Blue Lake	Eureka	Fieldbrook	HBMWD	HCSD	Manila	MCSD	Total	
Jan-24	53.294	5.012	114.290	4.128	4.982	15.276	2.954	38.654	238.590	
Feb-24	49.841	3.740	95.660	4.487	4.252	15.766	2.582	34.347	210.675	
Mar-24	51.148	4.172	94.470	3.869	4.346	17.825	2.695	36.530	215.055	
Apr-24	56.936	5.292	107.160	4.016	5.326	17.927	2.975	34.833	234.465	
May-24	57.488	6.169	99.890	5.075	4.682	19.286	3.304	40.730	236.624	
Jun-24	55.881	6.946	98.260	5.856	4.444	19.432	3.263	42.420	236.502	
Jul-24	71.483	8.012	110.060	8.178	5.633	27.710	4.042	48.739	283.857	
Aug-24	64.955	6.273	96.620	6.642	4.800	23.815	3.757	45.961	252.823	
Sep-24	61.782	5.820	104.160	6.604	5.733	22.050	3.460	45.093	254.702	
Oct-24	59.549	5.397	87.380	4.670	4.470	24.649	3.247	42.527	231.889	
Nov-24	46.186	4.087	71.080	3.408	4.016	19.952	2.724	37.138	188.591	
Dec-24	51.162	5.333	87.520	4.331	5.339	26.440	3.694	34.685	218.504	
Total Annual Use	679.705	66.253	1166.550	61.264	58.023	250.128	38.697	481.657	2802.277	
Monthly Average Use	56.642	5.521	97.213	5.105	4.835	20.844	3.225	40.138	233.523	
Avg Daily Water Use (MGD)	1.852	0.181	3.179	0.167	0.156	0.682	0.105	1.312	7.634	

Notes:

Yellow highlight indicates meter out for calibration/repair. Used prior year usage.

Average daily water use based on 367 days/year (HBMWD based on 371 days).

Fieldbrook and Blue Lake meters are unique in that Blue Lake's usage is deducted from total usage recorded on Fieldbrook's meter because the Blue Lake meter is downstream from the Fieldbrook meter. When Blue Lake's meter is out for calibration/repair or SCADA signal is out, Fieldbrook's high daily usage will be disregarded for that period and vice versa.

**Humboldt Bay Municipal Water District
Ordinance 16 - Moving Five-Year Average Water Use - CY 2024**

CALENDAR YEAR													Moving 5-Yr Avg Daily Use	
	2020	2021	2022	2023	2024	2020	2021	2022	2023	2024	2023	2024	MGD	%
# of Days						365	364	365	364	367				
Eureka	1281.090	1252.480	1213.810	1233.300	1166.550	3.510	3.441	3.326	3.388	3.179	3.369	3.369	44.884%	
Arcata	608.061	586.399	566.800	580.599	679.705	1.666	1.611	1.553	1.595	1.852	1.655	1.655	22.057%	
Blue Lake	65.072	66.356	59.690	60.021	66.253	0.178	0.182	0.164	0.165	0.181	0.174	0.174	2.317%	
HCSD	293.229	258.472	193.384	234.134	250.128	0.803	0.710	0.530	0.643	0.682	0.674	0.674	8.975%	
MCSD	539.628	492.742	479.570	483.676	481.657	1.478	1.354	1.314	1.329	1.312	1.357	1.357	18.087%	
FCSD	69.156	68.901	47.922	57.955	61.264	0.189	0.189	0.131	0.159	0.167	0.167	0.167	2.228%	
Manila CSD	37.781	39.915	42.175	40.171	38.697	0.104	0.110	0.116	0.110	0.105	0.109	0.109	1.451%	
Total Muni	2894.017	2765.265	2603.351	2689.856	2744.254	7.929	7.597	7.132	7.390	7.478	7.505	7.505	100%	
HB Retail	96.935	74.286	56.301	49.607	58.023	0.266	0.204	0.154	0.136	0.158	0.18	0.18		
Total	2990.952	2839.551	2659.652	2739.463	2802.277	8.194	7.801	7.287	7.526	7.636	7.69	7.69		
Notes for 2020 water use														
Blue Lake meter out for calibration/repair April - July														
Fieldbrook usage based on Blue Lake meter usage (see note re: Blue Lake meter)														
Notes for 2021 water use														
Eureka meter out for service February - March														
Average daily water use based on 364 days/year (HBMWD daily use based on 356 days)														
Notes for 2022 water use														
Manila meter out for calibration/repair October														
MCSD meter out for calibration/repair October & December														
Fieldbrook meter out for calibration/repair November														
Average daily water use based on 365 days/year (HBMWD daily use based on 363 days)														
Notes for 2023 water use														
Arcata meter out for calibration/repair April - June 2023														
HBMWD had misread in March 2023 & corrected in April 2023. Used two month average for both months.														
HCSD meter out for calibration/repair January - February & July - August 2023														
MCSD meter out for calibration/repair February - April 2023														
Average daily water use based on 364 days/year (HBMWD daily use based on 360 days)														
Notes for 2024 water use														
Blue Lake meter out for calibration/repair Feb - March 2024														
MCSD meter out for calibration/repair March - July & Nov - Dec 2024														

Humboldt Bay Municipal Water District
 Peak Rate Allocation by Municipality
 Maximum Daily Use in MGD by Month

Month	Manila CSD							Total MCS D	
	Eureka	Arcata	MCS D	Blue Lake	FGCSD	HCSD	Manila Town		Jeff Myer
Jan-24	4.775	1.885	1.405	0.168	0.198	0.514	0.092	0.002	0.094
Feb-24	3.535	2.023	1.348	(3)	0.351	0.654	0.093	0.002	0.095
Mar-24	3.757	2.269	1.204 (2)	0.214 (2)	0.165 (2)	1.003	0.094	0.002	0.096
Apr-24	3.494	1.982 (2)	1.328 (2)	0.184	0.154	0.604	0.101	0.001	0.102
May-24	3.393	2.069	1.887	0.243	0.282	0.727	0.123	0.000	0.123
Jun-24	3.962	2.334 (2)	1.819 (2)	0.478	0.460	0.820	0.139	0.000	0.139
Jul-24	4.242	2.473	2.045	0.595	0.326	1.391	0.141	0.000	0.141
Aug-24	3.659	2.616	1.865	0.535	0.791	1.292	0.140	0.000	0.140
Sep-24	4.318	2.258	1.631	0.232	0.292	1.142	0.123	0.000	0.123
Oct-24	3.127	2.385	1.710	0.330	0.274	1.017	0.117	0.000	0.117
Nov-24	2.998	2.863	1.402	0.354	0.171	0.958	0.108	0.000	0.108
Dec-24	2.817	3.412	0.000 (3)	0.217	0.195	0.986	0.133	0.000	0.133
Peak-2024	4.775	3.412	2.045	0.595	0.791	1.391	0.141	0.002	0.143
Contract Peak Rate Allocations	7.0	3.0	2.6	0.4	0.43	2.9			0.19

(1) Ordinance 16 calls for Peak Rate Allocation (PRA) calculations to be based on calendar years.

Peak Rate Allocation is the maximum number of gallons per calendar day of water to which a customer is entitled by contract.

(2) Due to a meter malfunction or communication problems, daily data was not available for each day this month.

(3) Due to a meter malfunction or communication problems, daily data was not available at all this month.

(4) Maximum daily peaks are not available for all of Manila CSD's water usage.

Jeff Myer is part of MCS D; however their use is not measured on the mainline meter which serves the Town. The numbers reflected in the Table for Jeff Myer represent the Average MGD.

(5) FGCSD and Blue Lake meter's are unique in that Blue Lake's usage is deducted from total usage recorded on FGCSD meter because the Blue Lake meter is downstream from the FGCSD meter. When Blue Lake meter is out for calibration/repair or SCADA signal is out, FGCSD's high daily usage will be disregarded for that period and vice versa.



**Fieldbrook Glendale
Community Services District**

water · sewer · fire

**REGULAR MEETING OF THE
BOARD OF DIRECTORS**

February 25, 2025

Coast Central Credit Union
2650 Harrison Avenue
Eureka, CA 95501-3259

Please transfer the following

From: Business Liquid Asset Account \$ 37,511.07
To: Water Checking \$ 37,511.07

2/25/2025	
Check Register	\$ 81,580.94
#7674-7695	\$ 77,208.85
ACH - Epay	\$ 4,372.09
Other Deposit	
Transfer Totals	\$ (37,511.07)
Anker Tank Project	\$ -
Fire	\$ 2,830.06
Sewer	\$ 34,678.61
Water	\$ 45,002.40
Reduce Water Transfer	\$ (45,000.00)
Gross Pay	\$ 2,271.60
<Net Pay>	\$ (1,601.60)
Empr. Taxes	\$ 214.66
Adjustments	
Water Recon	\$ 45.47
Reconciliation	\$ (36,580.94)
Balance	\$ -

Fieldbrook Glendale Community Services District
Interfund Activity Report
As of February 25, 2025

Type	Date	Num	Name	Account	Class	Amount	Balance
Anker Tank Replacement							0.00
Total Anker Tank Replacement							0.00
Interfund Expenses/Fire							1,639.11
Bill	01/31/2025	Jan 2...	Interfun...	5335 · Water (Water)	Fire Depart...	59.48	1,698.59
Bill	01/31/2025	CL 25...	Interfun...	5365 · Fuel Expenses (Fuel Expenses)	Fire Depart...	215.51	1,914.10
Bill	02/05/2025	707-8...	Interfun...	5310 · Telephone (Telephone)	Fire Depart...	401.35	2,315.45
Bill	02/10/2025	Feb 2...	Interfun...	5345 · Internet Service (Internet Service)	Fire Depart...	183.28	2,498.73
Bill	02/21/2025	724919	Interfun...	5346 · Security - Firehouse (Advanced Secutit...	Fire Depart...	106.50	2,605.23
Bill	02/21/2025	Feb 2...	Interfun...	5075 · Chief Expenses - Fire (Chief Expenses ...	Fire Depart...	50.00	2,655.23
Paycheck	02/21/2025	7694	Interfun...	6560 · Payroll Expenses	Fire Depart...	151.44	2,806.67
Paycheck	02/21/2025	7694	Interfun...	6560 · Payroll Expenses	Fire Depart...	0.15	2,806.82
Paycheck	02/21/2025	7694	Interfun...	6560 · Payroll Expenses	Fire Depart...	9.39	2,816.21
Paycheck	02/21/2025	7694	Interfun...	6560 · Payroll Expenses	Fire Depart...	2.20	2,818.41
Paycheck	02/21/2025	7694	Interfun...	6560 · Payroll Expenses	Fire Depart...	2.57	2,820.98
Bill	02/21/2025	Feb 2...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Fire Depart...	9.08	2,830.06
Total Interfund Expenses/Fire						1,190.95	2,830.06
Interfund Expenses/Sewer							3,493.27
Bill	01/31/2025	00135...	Interfun...	5020 · Purchased Sewer Services (Purchased...	Enterprise:S...	20,478.90	23,972.17
Bill	01/31/2025	00135...	Interfun...	5020 · Purchased Sewer Services (Purchased...	Enterprise:S...	77.61	24,049.78
Bill	01/31/2025	380-0...	Interfun...	5121 · Engineering Expenses	Enterprise:S...	480.00	24,529.78
Bill	01/31/2025	380-0...	Interfun...	5121 · Engineering Expenses	Enterprise:S...	24.00	24,553.78
Bill	01/31/2025	0912-...	Interfun...	5320 · Electric (Electric)	Enterprise:S...	1,388.76	25,942.54
Bill	01/31/2025	2025-...	Interfun...	5115.1 · COBL - Maintenance & Operations	Enterprise:S...	1,000.00	26,942.54
Bill	01/31/2025	INV-X...	Interfun...	5625.02 · Merchant Fees (Merchant Fees)	Enterprise:S...	132.29	27,074.83
Check	01/31/2025	E-Pay	Interfun...	5625.01 · Bank Fees (Bank Fees)	Enterprise:S...	13.68	27,088.51
Bill	01/31/2025	Jan 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	546.10	27,634.61
Bill	01/31/2025	Jan 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	432.68	28,067.29
Bill	01/31/2025	Jan 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	3,170.98	31,238.27
Bill	01/31/2025	Jan 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	112.97	31,351.24
Bill	02/10/2025	2025-...	Interfun...	5210 · Legal Services (Legal Services)	Enterprise:S...	2,096.05	33,447.29
Paycheck	02/21/2025	7694	Interfun...	6560 · Payroll Expenses	Enterprise:S...	1,060.08	34,507.37
Paycheck	02/21/2025	7694	Interfun...	6560 · Payroll Expenses	Enterprise:S...	1.06	34,508.43
Paycheck	02/21/2025	7694	Interfun...	6560 · Payroll Expenses	Enterprise:S...	65.73	34,574.16
Paycheck	02/21/2025	7694	Interfun...	6560 · Payroll Expenses	Enterprise:S...	15.37	34,589.53
Paycheck	02/21/2025	7694	Interfun...	6560 · Payroll Expenses	Enterprise:S...	18.02	34,607.55
Bill	02/21/2025	Feb 2...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:S...	71.06	34,678.61
Total Interfund Expenses/Sewer						31,185.34	34,678.61
Interfund Expenses/Water							2,406.52
Bill	01/31/2025	6609	Interfun...	5210 · Legal Services (Legal Services)	Enterprise:...	877.50	3,284.02
Bill	01/31/2025	380-0...	Interfun...	5121 · Engineering Expenses	Enterprise:...	1,865.00	5,149.02
Bill	01/31/2025	380-0...	Interfun...	5121 · Engineering Expenses	Enterprise:...	78.00	5,227.02
Bill	01/31/2025	Jan 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	997.01	6,224.03
Bill	01/31/2025	Jan 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	13,509.08	19,733.11
Bill	01/31/2025	Jan 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	1,191.44	20,924.55
Bill	01/31/2025	Jan 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	732.83	21,657.38
Bill	01/31/2025	Jan 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	-39.13	21,618.25
Bill	01/31/2025	INV-X...	Interfun...	5625.02 · Merchant Fees (Merchant Fees)	Enterprise:...	254.50	21,872.75
Check	01/31/2025	E-Pay	Interfun...	5625.01 · Bank Fees (Bank Fees)	Enterprise:...	26.32	21,899.07
Bill	01/31/2025	Jan 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	686.77	22,585.84
Bill	01/31/2025	Jan 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	544.13	23,129.97
Bill	01/31/2025	Jan 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	3,987.84	27,117.81
Bill	01/31/2025	Jan 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	142.07	27,259.88
Bill	01/31/2025	Jan 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	9,758.14	37,018.02
Bill	01/31/2025	Jan 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	1,229.29	38,247.31
Bill	01/31/2025	Jan 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	330.00	38,577.31
Bill	01/31/2025	Jan 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	331.42	38,908.73
Bill	01/31/2025	Jan 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	4,039.44	42,948.17
Bill	01/31/2025	Jan 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	380.88	43,329.05
Bill	01/31/2025	Jan 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	56.25	43,385.30
Bill	01/31/2025	Jan 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	0.00	43,385.30
Bill	01/31/2025	Jan 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...	Enterprise:...	135.79	43,521.09
Bill	02/21/2025	Feb 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	43,571.09
Bill	02/21/2025	Feb 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	43,621.09
Bill	02/21/2025	Feb 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	43,671.09
Bill	02/21/2025	Feb 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	43,721.09
Bill	02/21/2025	Feb 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	43,771.09
Paycheck	02/21/2025	7694	Interfun...	6560 · Payroll Expenses	Enterprise:...	1,060.08	44,831.17
Paycheck	02/21/2025	7694	Interfun...	6560 · Payroll Expenses	Enterprise:...	1.06	44,832.23
Paycheck	02/21/2025	7694	Interfun...	6560 · Payroll Expenses	Enterprise:...	65.72	44,897.95
Paycheck	02/21/2025	7694	Interfun...	6560 · Payroll Expenses	Enterprise:...	15.37	44,913.32

Fieldbrook Glendale Community Services District
Interfund Activity Report
As of February 25, 2025

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Amount</u>	<u>Balance</u>
Paycheck	02/21/2025	7694	Interfun...	6560 · Payroll Expenses	Enterprise:...	18.02	44,931.34
Bill	02/21/2025	Feb 2...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:...	71.06	45,002.40
Total Interfund Expenses/Water						42,595.88	45,002.40
TOTAL						74,972.17	82,511.07

Fieldbrook Glendale Community Services District
Check Register for this Month
January 29 through February 25, 2025

Type	Date	Num	Name	Amount
1000 · Coast Central Credit Union				
1012 · General Fund Checking				
1015 · Water Dept Checking				
Bill Pmt -Check	01/29/2025	7674	Chris Appleton	-50.00
Bill Pmt -Check	01/29/2025	7675	Janet Miller	-50.00
Bill Pmt -Check	01/29/2025	7676	Jason Garlick	-50.00
Bill Pmt -Check	01/29/2025	7677	Rich Grissom	-50.00
Bill Pmt -Check	01/29/2025	7678	Roy Sheppard	-50.00
Bill Pmt -Check	01/29/2025	7679	Starr Kilian	-50.00
Bill Pmt -Check	01/31/2025	7687	Chris Appleton	-50.00
Bill Pmt -Check	01/31/2025	7688	Janet Miller	-50.00
Bill Pmt -Check	01/31/2025	7689	Jason Garlick	-50.00
Bill Pmt -Check	01/31/2025	7690	Rich Grissom	-50.00
Bill Pmt -Check	01/31/2025	7691	Roy Sheppard	-50.00
Bill Pmt -Check	01/31/2025	7692	Starr Kilian	-50.00
Bill Pmt -Check	02/21/2025	7680	Advanced Security Sy...	-106.50
Bill Pmt -Check	02/21/2025	7681	City of Arcata	-20,556.51
Bill Pmt -Check	02/21/2025	7682	City of Blue Lake	-5,429.35
Bill Pmt -Check	02/21/2025	7683	GHD, Inc	-2,447.00
Bill Pmt -Check	02/21/2025	7684	Humboldt Bay Municip...	-16,391.23
Bill Pmt -Check	02/21/2025	7685	Mitchell Law Firm, LLP	-877.50
Bill Pmt -Check	02/21/2025	7686	OConnor and Co	-3,163.21
Bill Pmt -Check	02/21/2025	7693	Humboldt Bay M&O	-25,884.75
Paycheck	02/21/2025	7694	Richard A Hanger	-1,601.60
Bill Pmt -Check	02/21/2025	7695	Richard A. Hanger	-151.20
Total 1015 · Water Dept Checking				-77,208.85
Total 1012 · General Fund Checking				-77,208.85
Total 1000 · Coast Central Credit Union				-77,208.85
TOTAL				-77,208.85

Fieldbrook Glendale Community Services District
Check Register for this Month
 January 29 through February 25, 2025

Type	Date	Num	Name	Amount
1000 · Coast Central Credit Union				
1012 · General Fund Checking				
1015 · Water Dept Checking				
Bill Pmt -Check	01/29/2025	ACH	PG&E	-35.60
Bill Pmt -Check	01/29/2025	ACH	PG&E	-82.36
Bill Pmt -Check	01/29/2025	ACH	PG&E	-256.65
Bill Pmt -Check	01/29/2025	ACH	PG&E	-52.17
Bill Pmt -Check	01/29/2025	ACH	PG&E	-1,014.34
Check	01/31/2025	E-Pay	Coast Central Credit U...	-40.00
Bill Pmt -Check	02/03/2025	ACH	Fieldbrook Glendale C...	-59.48
Bill Pmt -Check	02/03/2025	ACH	Valley Pacific	-215.51
Bill Pmt -Check	02/04/2025	ACH	Verizon	-139.02
Bill Pmt -Check	02/05/2025	ACH	XPress Bill Pay	-386.79
Bill Pmt -Check	02/05/2025	ACH	Chase - J.P. Morgan	-116.78
Bill Pmt -Check	02/10/2025	ACH	PG&E	-1,388.76
Bill Pmt -Check	02/14/2025	ACH	Optimum	-183.28
Bill Pmt -Check	02/21/2025	ACH	AT&T	-401.35
Total 1015 · Water Dept Checking				-4,372.09
Total 1012 · General Fund Checking				-4,372.09
Total 1000 · Coast Central Credit Union				-4,372.09
TOTAL				-4,372.09

Fieldbrook Glendale Community Services District
Payroll Summary
January 29 through February 25, 2025

	Richard A Hanger			TOTAL		
	Hours	Rate	Jan 29 - Feb 25, 25	Hours	Rate	Jan 29 - Feb 25, 25
Employee Wages, Taxes and Adjustments						
Gross Pay						
Hourly Rate	60	37.86	2,271.60	60.00		2,271.60
Hourly Sick		37.86	0.00			0.00
Total Gross Pay	60		2,271.60	60.00		2,271.60
Adjusted Gross Pay	60		2,271.60	60.00		2,271.60
Taxes Withheld						
Federal Withholding			-314.00			-314.00
Medicare Employee			-32.94			-32.94
Social Security Employee			-140.84			-140.84
CA - Withholding			-154.96			-154.96
CA - Disability Employee			-27.26			-27.26
Medicare Employee Addl Tax			0.00			0.00
Total Taxes Withheld			-670.00			-670.00
Net Pay	60		1,601.60	60.00		1,601.60
Employer Taxes and Contributions						
Medicare Company			32.94			32.94
Social Security Company			140.84			140.84
CA - Unemployment Company			38.61			38.61
CA - Employment Training Tax			2.27			2.27
Total Employer Taxes and Contributions			214.66			214.66

**Fieldbrook Glendale Community Services District
Journal**

January 29 through February 25, 2025

<u>Trans #</u>	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Debit</u>	<u>Credit</u>
22427	General Journal	01/31/2025	616		Monthly Depreciation	5350 · Depreciation Expens...	17,629.00	
					Monthly Depreciation	1710 · Water Accumulated ...		3,902.00
					Monthly Depreciation	1720 · Sewer Accumulated ...		9,810.00
					Monthly Depreciation	1730 · Fire Accumulated De...		3,917.00
							17,629.00	17,629.00
22436	General Journal	01/31/2025	617	Kernen C...	Kernen Principal payment	1206.04 · A/R Current - Ker...		1,133.25
				Kernen C...	Kernen Interest	4900.02 · Sewer Interest In...		11.83
				Kernen C...	Kernen Principal payment	1028 · Sewer Asset - Cash	1,145.08	
							1,145.08	1,145.08
TOTAL							18,774.08	18,774.08

Request for Mileage Reimbursement Form

Name:

Rate per Mile 0.7
 Total Mileage 216
 Total Reimbursement \$ 151.20

Date	Description/Notes	Mileage
2/7/2025	Mail	42
2/14/2025	Mail	42
2/21/2025	Mail	42
2/24/2025	Mail & Royal Gold	45
2/25/2025	Board Meeting	45

Fee Calculation based on 2022	
Budgeted expenses	
Total Amount	\$ 151.20
47% Water	\$ 71.06
47% Sewer	\$ 71.06
6% Fire	\$ 9.08

Requester signature Date

Approval Date

Fieldbrook Glendale CSD
 PO Box 95 • Eureka, CA 95502-0095
 (707) 443-5018

Account Number	Customer Name	Customer Address	Account Balance	Notes
2160.04	[REDACTED]	[REDACTED]	\$ 713.48	8.20.24 Locked off for non-pay, 9.9.24, Tampering fee & lock replacement fee applied and again on 9.24.24 Tampering fee & lock replacement fee applied to account. Cb

Detail	
Water Billing	\$ 236.94
Sewer	\$ -
Late Charges	\$ 56.54
Shut off Fee	\$ 100.00
Adjustment	\$ 320.00
Collection Fees	\$ 356.74
Total	\$ 1,070.22

Approval to write off as a bad debt:
 By: Richard Hanger
 Date: 02/07/2025

Please sign the above and return to us. Once approved, we will submit the above to the collection agency.

Agenda Background

Meeting Date:

Agenda Title:

Agenda Item:

Presented by:

Type of Item:

Type of Action Required:

INFLATIONDATA.COM														CURRENT INFLATION RATE TABLE
YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVE	
2025	3.00%	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
2024	3.09%	3.15%	3.48%	3.36%	3.27%	2.97%	2.89%	2.53%	2.44%	2.60%	2.75%	2.89%	2.95%	
2023	6.41%	6.04%	4.98%	4.93%	4.05%	2.97%	3.18%	3.67%	3.70%	3.24%	3.14%	3.35%	4.14%	



Agenda Background

Meeting Date:

Agenda Title:

Agenda Item:

Presented by:

Type of Item:

Type of Action Required:
