



**Fieldbrook Glendale  
Community Services District**  
water · sewer · fire

**Notice is hereby given that a  
REGULAR MEETING  
Of the Board of Directors will be held at:  
4584 Fieldbrook Road, Fieldbrook CA 95519**

**Tuesday, December 20, 2022**

Fieldbrook Fire Hall & Teleconference  
7:30 PM Regular Meeting  
AGENDA

#### A. Roll Call

The Presiding officer will call the meeting to order, and the clerk will call the roll of members to determine the presence of a quorum.

In accordance with the Governor's Executive Orders N-25-20 and N-29-20 FGCSO Board of Directors shall conduct the district's business via teleconference. This meeting may be accessed by using the following call-in number: 1- 669-900-9128. When prompted enter the meeting i.d. 849 0788 5446. Please submit public comments in writing 24 hours ahead of the meeting, if possible.

#### B. Agenda Modification

The Board may adopt/revise the order of the agenda as presented.

#### C. Public Comments

Regularly scheduled meetings provide an opportunity for members of the public to directly address the FGCSO Board Members on any action item that has been described in the agenda for the meeting, before or during consideration of that item, or on matters not identified on the agenda within the Board's jurisdiction. No action will be taken on non-agenda items.

#### D. Reports

- 1.1 Wastewater Report
- 1.2 Fire Chief Report
  - 1.2.1 Call/Incident report
- 1.3 District Engineer Report
  - 1.3.1 Muni-meeting report.
  - 1.3.2 Status Report – Wastewater Pigging Project
  - 1.3.3 Anker Tank Replacement project report.
- 1.4 Safety Report – Holiday Safety
- 1.5 General Manager Report
- 1.6 Director Reports

## Tuesday, December 20, 2022

### AGENDA

#### E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

##### Approval of Minutes

2.1 Regular Board Meeting, November 16, 2022.

##### Correspondence

3.1

##### Financial Reports

4.1 Interfund Transfers, \$154,210.39 (less \$80,000 – Net \$74,210.39)

4.2 Check/EFT Payments, (#7025-7050,7082-7086), \$154,385.80.

4.3 Payroll, \$4,505.70.

4.4 General Journal Entries, 573-575, \$22,187.41.

4.5 Reimbursements, Mileage \$863.25.

#### F. Business Items Action/Information

5.1 Oath of Office, Sheppard, Kilian, Garlick. Action.

5.2 Fire Chief Appointment. Action.

5.3 Receive and File audit report for fiscal year 2022. Action.

5.4 Election of Officers for 2023. Action.

5.5 Board Calendar. Action.

5.6 Roster of Public Officials. Action.

#### G. Public Hearings – None.

#### H. Closed Session – None.

#### I. Future Agenda Items

8.1 Draft report Glendale Hydraulic Water Study. January

8.2 Financial reports and budget update. January

8.3 CA I Bank, annual report. January

#### J. Adjournment/Announcements

9.1 Next regular meeting, January 24, 2023.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.



**Fieldbrook Glendale  
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**Notice is hereby given that a  
REGULAR MEETING  
Of the Board of Directors will be held at:  
4584 Fieldbrook Road, Fieldbrook CA 95519**

**Tuesday, November 15, 2022**

Fieldbrook Fire Hall & Teleconference  
7:30 PM Regular Meeting

**A. Roll Call**

*President Roy Sheppard called the meeting to order at 7:39 PM. Board members present were Vice-President Starr Kilian, and Director Janet Miller. Director Jason Garlick and Director Richard Grissom were absent. Also present were Interim Fire Chief Chris Appleton, Sewer Technician Grant Weaver, GHD Engineer Steven Pearl, and General Manager Richard Hanger.*

**B. Agenda Modification - None.**

**C. Public Comments - None.**

**D. Reports**

**1.1 Wastewater Report**

*Sewer Technician Grant Weaver provided the wastewater report. He is working with GRS to hydro-flush the mainline from the Station one to Station two.*

**1.2 Fire Chief Report**

**1.2.1 Call/Incident report**

*Interim Chief Chris Appleton reported 1 public assist, 3 auto aid, 1 medical, and 4 mutual aid calls.*

**1.3 District Engineer Report**

**1.3.1 Muni-meeting report.** *No meeting.*

**1.3.2 Status Report – Wastewater Pigging Project**

*District Engineer Steven Pearl reported on the pigging project and additional information being provided.*

**1.3.3 Anker Tank Replacement project report.** *No report.*

**1.4 Safety Report – Holiday Safety – reviewed and filed.**

**1.5 General Manager Report – no additional report.**

**1.6 Director Reports – no reports.**

**E. Consent Agenda**

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

## Tuesday, November 15, 2022

### AGENDA

#### Approval of Minutes

2.1 Regular Board Meeting, October 25, 2022.

#### Correspondence

3.1 Humboldt County Prop. 172 Allocation.

3.2 SDRMA President's award.

#### Financial Reports

4.1 Interfund Transfers, \$18,086.93 (plus\$50,000 – Net \$68,083.93)

4.2 Check/EFT Payments, (#7001-7024), \$26,806.64.

4.3 Payroll, \$3,218.46.

4.4 General Journal Entries, 570-572, \$16,812.01.

4.5 Reimbursements, Mileage \$322.50.

4.6 HC Warrant request fire funds \$40,000.00.

***Director Starr Kilian moved to approve the consent agenda as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, and Miller voting aye. Grissom and Garlick absent.***

#### F. Business Items Action/Information

5.1 Draft report Glendale Hydraulic Water Study. Discussion.

*The item was tabled to January 2023 by order of the chair.*

5.2 Draft Management, Discussion, and Analysis for fiscal year 2022. Discussion.

*General Manager Richard Hanger provided the draft.*

#### Public Hearings

6.1 None.

#### Closed Session

7.1 None.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.

## Tuesday, November 15, 2022

### AGENDA

#### G. Future Agenda Items

- 8.1 Audit report. December.
- 8.2 Election of Officers for 2023. December.
- 8.3 Board Calendar. December.
- 8.4 Roster of Public Officials. December.

#### H. Adjournment/Announcements

- 9.1 Next regular meeting, December 20, 2022.

*The meeting adjourned at 8:03 PM.*

*Respectfully submitted,*

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*Richard Hanger  
Secretary to the Board*

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*Starr Kilian  
Vice-President*

*Attachments*  
*CCCU fund transfer*  
*Initialed disbursement register*



**Fieldbrook Glendale  
Community Services District**  
water · sewer · fire

**REGULAR MEETING OF THE  
BOARD OF DIRECTORS**

December 20, 2022

Coast Central Credit Union  
2650 Harrison Avenue  
Eureka, CA 95501-3259

Please transfer the following

From: Business Liquid Asset Account \$74,210.39  
To: Water Checking \$74,210.39

12/20/2022	
Check Register	\$ 154,385.80
#7025-7050,7082-7086	\$ 154,385.80
Deposit	\$ -
Deposit	\$ -
Transfer Totals	\$ (74,210.39)
Anker Tank Project	\$ 459.50
Fire	\$ 14,796.44
Sewer	\$ 42,627.21
Water	\$ 96,327.24
Decrease Water Transfe	\$ (80,000.00)
Gross Pay	\$ 4,505.70
<Net Pay>	\$ (3,781.42)
Empr. Taxes	\$ 346.82
Adjustments	
EDD	\$ (191.38)
EDD	\$ (4.71)
IRS	\$ (1,050.42)
	\$ -
Reconciliation	\$ (74,385.80)
Balance	\$ -

**Fieldbrook Glendale Community Services District**  
**Interfund Activity Report**  
As of December 20, 2022

Type	Date	Num	Name	Account	Class	Amount	Balance
<b>Anker Tank Replacement</b>							
Bill	11/26/2022	380-0...	Anker T...	5810.99 · 100-HMGP Grant Mngmnt Support (...)	Enterprise:A...	459.50	0.00 459.50
Total Anker Tank Replacement						459.50	459.50
<b>Interfund Expenses/Fire</b>							
Bill	11/21/2022	P1-78...	Interfun...	5390.02 · Office Software (Software licenses a...	Fire Depart...	2.00	497.46
Bill	11/23/2022	628563	Interfun...	5346 · Security - Firehouse (Advanced Secutit...	Fire Depart...	84.00	499.46
Bill	11/30/2022	CK 22...	Interfun...	5365 · Fuel Expenses (Fuel Expenses)	Fire Depart...	399.82	583.46
Bill	11/30/2022	1563-...	Interfun...	5320 · Electric (Electric)	Fire Depart...	180.88	983.28
Bill	11/30/2022	Nov 2...	Interfun...	5335 · Water (Water)	Fire Depart...	54.06	1,164.16
Bill	12/01/2022	10352	Interfun...	5390.02 · Office Software (Software licenses a...	Fire Depart...	32.50	1,218.22
Bill	12/05/2022	707-8...	Interfun...	5310 · Telephone (Telephone)	Fire Depart...	284.68	1,502.90
Bill	12/14/2022	Dec M...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Fire Depart...	6.42	1,509.32
Bill	12/17/2022	Paym...	Interfun...	2091 · C/P Note Payable Fire/Water Trk (C/P ...)	Fire Depart...	5,754.80	7,264.12
Bill	12/17/2022	Paym...	Interfun...	5650 · Interest Expense	Fire Depart...	1,121.21	8,385.33
Bill	12/17/2022	Paym...	Interfun...	2090 · C/P Note/Payble Fire/Water Hall (Note ...)	Fire Depart...	3,618.24	12,003.57
Bill	12/17/2022	Paym...	Interfun...	5650 · Interest Expense	Fire Depart...	2,553.64	14,557.21
Bill	12/17/2022	Dec 2...	Interfun...	5075 · Chief Expenses - Fire (Chief Expenses ...)	Fire Depart...	49.00	14,606.21
Paycheck	12/17/2022	7087	Interfun...	6560 · Payroll Expenses	Fire Depart...	146.52	14,752.73
Paycheck	12/17/2022	7087	Interfun...	6560 · Payroll Expenses	Fire Depart...	0.00	14,752.73
Paycheck	12/17/2022	7087	Interfun...	6560 · Payroll Expenses	Fire Depart...	9.09	14,761.82
Paycheck	12/17/2022	7087	Interfun...	6560 · Payroll Expenses	Fire Depart...	2.12	14,763.94
Paycheck	12/17/2022	7087	Interfun...	6560 · Payroll Expenses	Fire Depart...	0.00	14,763.94
Total Interfund Expenses/Fire						14,298.98	14,796.44
<b>Interfund Expenses/Sewer</b>							
Bill	11/21/2022	P1-78...	Interfun...	5390.02 · Office Software (Software licenses a...	Enterprise:S...	6.00	15,038.55
Bill	11/23/2022	1240	Interfun...	5370 · Property Taxes	Enterprise:S...	0.00	15,044.55
Bill	11/23/2022	1240	Interfun...	5370 · Property Taxes	Enterprise:S...	546.00	15,590.55
Bill	11/26/2022	380-0...	Interfun...	5121 · Engineering Expenses	Enterprise:S...	1,552.50	17,143.05
Bill	11/26/2022	380-0...	Interfun...	5121 · Engineering Expenses	Enterprise:S...	67.50	17,210.55
Check	11/30/2022	E-Pay	Interfun...	5625.01 · Bank Fees (Bank Fees)	Enterprise:S...	15.84	17,226.39
Bill	11/30/2022	0213-...	Interfun...	5320 · Electric (Electric)	Enterprise:S...	27.22	17,253.61
Bill	11/30/2022	00084...	Interfun...	5020 · Purchased Sewer Services (Purchased...	Enterprise:S...	12,242.76	29,496.37
Bill	11/30/2022	00084...	Interfun...	5020 · Purchased Sewer Services (Purchased...	Enterprise:S...	66.54	29,562.91
Bill	11/30/2022	70068	Interfun...	5625.02 · Merchant Fees (Merchant Fees)	Enterprise:S...	80.14	29,643.05
Bill	11/30/2022	Nov 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	496.67	30,139.72
Bill	11/30/2022	Nov 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	393.51	30,533.23
Bill	11/30/2022	Nov 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	2,374.31	32,907.54
Bill	11/30/2022	Nov 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	98.22	33,005.76
Bill	12/14/2022	Ace23...	Interfun...	5400.01 · Line Repairs Maintenance (Line Re...	Enterprise:S...	84.61	33,090.37
Bill	12/14/2022	Dec M...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:S...	406.88	33,497.25
Bill	12/14/2022	Dec M...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:S...	25.00	33,522.25
Bill	12/14/2022	Dec M...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:S...	50.23	33,572.48
Bill	12/17/2022	Paym...	Interfun...	2330 · C/P Note Payable Sewer to Water (C/P...	Enterprise:S...	4,573.07	38,145.55
Bill	12/17/2022	Paym...	Interfun...	5650 · Interest Expense	Enterprise:S...	890.98	39,036.53
Paycheck	12/17/2022	7085	Interfun...	6560 · Payroll Expenses	Enterprise:S...	2,176.02	41,212.55
Paycheck	12/17/2022	7085	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	41,212.55
Paycheck	12/17/2022	7085	Interfun...	6560 · Payroll Expenses	Enterprise:S...	134.91	41,347.46
Paycheck	12/17/2022	7085	Interfun...	6560 · Payroll Expenses	Enterprise:S...	31.56	41,379.02
Paycheck	12/17/2022	7085	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	41,379.02
Paycheck	12/17/2022	7086	Interfun...	6560 · Payroll Expenses	Enterprise:S...	131.88	41,510.90
Paycheck	12/17/2022	7086	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.14	41,511.04
Paycheck	12/17/2022	7086	Interfun...	6560 · Payroll Expenses	Enterprise:S...	8.18	41,519.22
Paycheck	12/17/2022	7086	Interfun...	6560 · Payroll Expenses	Enterprise:S...	1.91	41,521.13
Paycheck	12/17/2022	7086	Interfun...	6560 · Payroll Expenses	Enterprise:S...	1.98	41,523.11
Paycheck	12/17/2022	7087	Interfun...	6560 · Payroll Expenses	Enterprise:S...	1,025.64	42,548.75
Paycheck	12/17/2022	7087	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	42,548.75
Paycheck	12/17/2022	7087	Interfun...	6560 · Payroll Expenses	Enterprise:S...	63.59	42,612.34
Paycheck	12/17/2022	7087	Interfun...	6560 · Payroll Expenses	Enterprise:S...	14.87	42,627.21
Paycheck	12/17/2022	7087	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	42,627.21
Total Interfund Expenses/Sewer						27,588.66	42,627.21

**Fieldbrook Glendale Community Services District**  
**Interfund Activity Report**  
As of December 20, 2022

Type	Date	Num	Name	Account	Class	Amount	Balance
<b>Interfund Expenses/Water</b>							36,260.42
Bill	11/21/2022	P1-78...	Interfun...	5390.02 · Office Software (Software licenses a...	Enterprise:...	2.00	36,262.42
Check	11/30/2022	E-Pay	Interfun...	5625.01 · Bank Fees (Bank Fees)	Enterprise:...	24.16	36,286.58
Bill	11/30/2022	Nov 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	990.92	37,277.50
Bill	11/30/2022	Nov 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	12,768.29	50,045.79
Bill	11/30/2022	Nov 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	1,467.38	51,513.17
Bill	11/30/2022	Nov 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	731.93	52,245.10
Bill	11/30/2022	Nov 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	-50.07	52,195.03
Bill	11/30/2022	51312	Interfun...	5210 · Legal Services (Legal Services)	Enterprise:...	28.50	52,223.53
Bill	11/30/2022	7997-...	Interfun...	5320 · Electric (Electric)	Enterprise:...	820.80	53,044.33
Bill	11/30/2022	9923-...	Interfun...	5320 · Electric (Electric)	Enterprise:...	25.51	53,069.84
Bill	11/30/2022	70068	Interfun...	5625.02 · Merchant Fees (Merchant Fees)	Enterprise:...	122.19	53,192.03
Bill	11/30/2022	Nov 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	633.55	53,825.58
Bill	11/30/2022	Nov 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	501.97	54,327.55
Bill	11/30/2022	Nov 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	3,028.69	57,356.24
Bill	11/30/2022	Nov 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	125.30	57,481.54
Bill	11/30/2022	Nov 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	11,301.56	68,783.10
Bill	11/30/2022	Nov 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	1,078.27	69,861.37
Bill	11/30/2022	Nov 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	285.00	70,146.37
Bill	11/30/2022	Nov 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	266.29	70,412.66
Bill	11/30/2022	Nov 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	111.03	70,523.69
Bill	11/30/2022	Nov 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	140.26	70,663.95
Bill	11/30/2022	Nov 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	22.50	70,686.45
Bill	11/30/2022	Nov 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	0.00	70,686.45
Bill	11/30/2022	Nov 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	107.87	70,794.32
Bill	12/01/2022	2301D...	Interfun...	2075 · C/P Davis Grunsky Principal (Current P...	Enterprise:...	17,964.01	88,758.33
Bill	12/01/2022	2301D...	Interfun...	5650 · Interest Expense	Enterprise:...	2,941.40	91,699.73
Bill	12/01/2022	2301D...	Interfun...	2080 · C/P D/G Deferred Interest (Current Por...	Enterprise:...	3,228.17	94,927.90
Bill	12/14/2022	Dec M...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:...	50.23	94,978.13
Bill	12/17/2022	Dec 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	49.00	95,027.13
Bill	12/17/2022	Dec 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	49.00	95,076.13
Bill	12/17/2022	Dec 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	49.00	95,125.13
Bill	12/17/2022	Dec 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	49.00	95,174.13
Bill	12/17/2022	Dec 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	49.00	95,223.13
Paycheck	12/17/2022	7087	Interfun...	6560 · Payroll Expenses	Enterprise:...	1,025.64	96,248.77
Paycheck	12/17/2022	7087	Interfun...	6560 · Payroll Expenses	Enterprise:...	0.00	96,248.77
Paycheck	12/17/2022	7087	Interfun...	6560 · Payroll Expenses	Enterprise:...	63.59	96,312.36
Paycheck	12/17/2022	7087	Interfun...	6560 · Payroll Expenses	Enterprise:...	14.88	96,327.24
Paycheck	12/17/2022	7087	Interfun...	6560 · Payroll Expenses	Enterprise:...	0.00	96,327.24
Total Interfund Expenses/Water						60,066.82	96,327.24
<b>TOTAL</b>						<b>102,413.96</b>	<b>154,210.39</b>



**Fieldbrook Glendale Community Services District**  
**Check Register for this Month**  
**November 16 through December 20, 2022**

Type	Date	Num	Name	Amount
<b>1000 · Coast Central Credit Union</b>				
<b>1012 · General Fund Checking</b>				
<b>1015 · Water Dept Checking</b>				
Bill Pmt -Check	11/18/2022	E-Pay	Fieldbrook Glendale C...	-54.06
Bill Pmt -Check	11/20/2022	7025	City of Arcata	-11,090.55
Bill Pmt -Check	11/20/2022	7026	Grant Weaver.	-245.98
Bill Pmt -Check	11/20/2022	7027	Humboldt Bay M&O	-23,152.55
Bill Pmt -Check	11/20/2022	7028	Humboldt Bay Munici...	-16,064.26
Bill Pmt -Check	11/20/2022	7029	Mitchell Law Firm, LLP	-562.50
Bill Pmt -Check	11/20/2022	7030	Richard A. Hanger	-239.88
Liability Check	11/20/2022	E-pay	EDD	-191.38
Liability Check	11/20/2022	E-pay	EDD	-4.71
Liability Check	11/20/2022	E-pay	United States Treasury	-1,050.42
Bill Pmt -Check	11/21/2022	E-Pay	Intuit Quick Books	-10.00
Check	11/30/2022	E-Pay	Coast Central Credit ...	-40.00
Bill Pmt -Check	12/05/2022	E-Pay	Verizon	-139.50
Bill Pmt -Check	12/05/2022	EFT	XPress Bill Pay	-202.33
Bill Pmt -Check	12/11/2022	7031	Advanced Security Sy...	-84.00
Bill Pmt -Check	12/11/2022	7032	Arcata Fire Protection	-546.00
Bill Pmt -Check	12/11/2022	7033	AT&T	-531.83
Bill Pmt -Check	12/11/2022	7034	Fieldbrook Glendale C...	-54.06
Bill Pmt -Check	12/11/2022	7035	PG&E	-1,054.41
Bill Pmt -Check	12/11/2022	7036	Valley Pacific	-399.82
Bill Pmt -Check	12/17/2022	7037	City of Arcata	-12,309.30
Bill Pmt -Check	12/17/2022	7038	Department of Water ...	-24,133.58
Bill Pmt -Check	12/17/2022	7039	GHD, Inc	-2,079.50
Bill Pmt -Check	12/17/2022	7040	Grant Weaver.	-491.49
Bill Pmt -Check	12/17/2022	7041	Humboldt Bay Munici...	-15,908.45
Bill Pmt -Check	12/17/2022	7042	Infinite Consulting Ser...	-32.50
Bill Pmt -Check	12/17/2022	7043	Jose Euan-Estrada	-25.00
Bill Pmt -Check	12/17/2022	7044	Mitchell Law Firm, LLP	-28.50
Bill Pmt -Check	12/17/2022	7045	Richard A. Hanger	-106.88
Bill Pmt -Check	12/17/2022	7046	FGCSD	-18,511.94
Bill Pmt -Check	12/17/2022	7047	Humboldt Bay M&O	-20,965.00
Bill Pmt -Check	12/17/2022	7048	Chris Appleton	-49.00
Bill Pmt -Check	12/17/2022	7049	Janet Miller	-49.00
Bill Pmt -Check	12/17/2022	7050	Jason Garlick	-49.00
Bill Pmt -Check	12/17/2022	7082	Rich Grissom	-49.00
Bill Pmt -Check	12/17/2022	7083	Roy Sheppard	-49.00
Bill Pmt -Check	12/17/2022	7084	Starr Kilian	-49.00
Paycheck	12/17/2022	7085	Grant Weaver	-1,905.61
Paycheck	12/17/2022	7087	Richard A Hanger	-1,755.48
Paycheck	12/17/2022	7086	Jose L. Euan-Estrada	-120.33
Total 1015 · Water Dept Checking				-154,385.80
Total 1012 · General Fund Checking				-154,385.80
Total 1000 · Coast Central Credit Union				-154,385.80
<b>TOTAL</b>				<b>-154,385.80</b>

**Fieldbrook Glendale Community Services District  
Payroll Summary**

**November 16 through December 20, 2022**

	Grant Weaver			Jose L. Euan-Estrada			Richard A Hanger			TOTAL		
	Hours	Rate	Nov 16 - Dec 20, 22	Hours	Rate	Nov 16 - Dec 20, 22	Hours	Rate	Nov 16 - Dec 20, 22	Hours	Rate	Nov 16 - Dec 20, 22
<b>Employee Wages, Taxes and Adjustments</b>												
Gross Pay												
Hourly Rate	66	32.97	2,176.02	4	32.97	131.88	60	36.63	2,197.80	130.00		4,505.70
Hourly Sick		32.97	0.00		32.97	0.00		36.63	0.00			0.00
<b>Total Gross Pay</b>	<b>66</b>		<b>2,176.02</b>	<b>4</b>		<b>131.88</b>	<b>60</b>		<b>2,197.80</b>	<b>130.00</b>		<b>4,505.70</b>
Adjusted Gross Pay	66		2,176.02	4		131.88	60		2,197.80	130.00		4,505.70
<b>Taxes Withheld</b>												
Federal Withholding			-80.00			0.00			-125.00			-205.00
Medicare Employee			-31.56			-1.91			-31.87			-65.34
Social Security Employee			-134.91			-8.18			-136.27			-279.36
CA - Withholding			0.00			0.00			-125.00			-125.00
CA - Disability Employee			-23.94			-1.46			-24.18			-49.58
Medicare Employee Addl Tax			0.00			0.00			0.00			0.00
<b>Total Taxes Withheld</b>			<b>-270.41</b>			<b>-11.55</b>			<b>-442.32</b>			<b>-724.28</b>
<b>Net Pay</b>	<b>66</b>		<b>1,905.61</b>	<b>4</b>		<b>120.33</b>	<b>60</b>		<b>1,755.48</b>	<b>130.00</b>		<b>3,781.42</b>
<b>Employer Taxes and Contributions</b>												
Medicare Company			31.56			1.91			31.87			65.34
Social Security Company			134.91			8.18			136.27			279.36
CA - Unemployment Company			0.00			1.98			0.00			1.98
CA - Employment Training Tax			0.00			0.14			0.00			0.14
<b>Total Employer Taxes and Contributions</b>			<b>166.47</b>			<b>12.21</b>			<b>168.14</b>			<b>346.82</b>

9:30 AM  
 12/17/22  
 Accrual Basis

**Fieldbrook Glendale Community Services District  
 General Journal Transaction  
 June 30, 2022**

Num	Name	Memo	Account	Class	Debit	Credit
573		Final Adj to re...	1010 · Fire General ...	Fire Depa...		140.00
		Final Adj to re...	4395 · Other Income...	Fire Depa...	140.00	
		Final Adj to re...	3030 · Fund Balanc...	Fire Depa...		5,344.33
		Final Adj to re...	3900 · Retained Ear...	Fire Depa...	5,344.33	
					5,484.33	5,484.33
<b>TOTAL</b>					<b>5,484.33</b>	<b>5,484.33</b>

9:30 AM  
 12/17/22  
 Accrual Basis

**Fieldbrook Glendale Community Services District  
 General Journal Transaction  
 November 10, 2022**

Num	Name	Memo	Account	Class	Debit	Credit
574	Kernen Construction...	Kernen Princi...	1206.04 · A/R Curre...	Enterpris...		990.07
	Kernen Construction...	Kernen Interest	4900.02 · Sewer Int...	Enterpris...		155.01
	Kernen Construction...	Kernen Princi...	1028 · Sewer Asset ...	Enterpris...	1,145.08	
					1,145.08	1,145.08
<b>TOTAL</b>					<b>1,145.08</b>	<b>1,145.08</b>

9:30 AM  
 12/17/22  
 Accrual Basis

**Fieldbrook Glendale Community Services District  
 General Journal Transaction  
 November 30, 2022**

Num	Name	Memo	Account	Class	Debit	Credit
575		Monthly Depr...	5350 · Depreciation ...	Enterpris...	3,671.00	
		Monthly Depr...	1710 · Water Accum...	Enterpris...		3,671.00
		Monthly Depr...	5350 · Depreciation ...	Enterpris...	7,559.00	
		Monthly Depr...	1720 · Sewer Accu...	Enterpris...		7,559.00
		Monthly Depr...	5350 · Depreciation ...	Fire Depa...	4,328.00	
		Monthly Depr...	1730 · Fire Accumul...	Fire Depa...		4,328.00
					15,558.00	15,558.00
<b>TOTAL</b>					<b>15,558.00</b>	<b>15,558.00</b>



Request for Mileage Reimbursement Form

Name:

Rate per Mile 0.625  
 Total Mileage 171  
 Total Reimbursement \$ 106.88

Date	Description/Notes	Mileage
11/15/2022	Board Meeting	42
11/28/2022	Royal Gold Reading, Kernen site reading, Mail	45
12/8/2022	Mail	42
12/15/2022	Mail	42

Fee Calculation based on 2022		
Budgeted expenses		
Total Amount		\$ 106.88
47% Water		\$ 50.23
47% Sewer		\$ 50.23
6% Fire		\$ 6.41

Requester signature

Approval

Date

Date

Request for Mileage Reimbursement Form

Name: Jose Euan-Estrada

Rate per Mile      0.625  
 Total Mileage        40  
 Total Reimbursement \$ 25.00

Date	Description/Notes	Mileage
12/14/2022	Mileage 11/10/22 - 12/14/22	40

Requester signature

Approval

Date

Date



FGCSD

THANK YOU FOR SHOPPING AT  
HENSEL'S ACE HARDWARE  
ACE STORE #14010  
884 9TH ST.  
ARCATA CA 95521  
(707) 822-2965

60DAY REGULAR ITEM RETURN POLICY & 4DAY  
SPECIAL ORDER POLICY W/RECEIPT

12/09/22 12:10PM SMB 554 SALE

7593535	1	EA	47.99	EA
ACE POSTHOLE DIGGR F348"				47.99
7011273	1	EA	29.99	EA
ACE SHVL RND-PT LONG-HND				29.99

SUB-TOTAL: \$ 77.98 TAX: \$ 6.63

TOTAL: \$ 84.61

CHARGE AMT: 84.61



==>> JRNL#E67562 INV#238070/1

CUST NO: 374

<<==

## Richard Hanger

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**From:** Adobe <message@adobe.com>  
**Sent:** Friday, September 30, 2022 4:02 AM  
**To:** Richard Hanger  
**Subject:** [BULK] Your subscription is about to renew

**Follow Up Flag:** Flag for follow up  
**Flag Status:** Flagged

Caution! This message was sent from outside your organization.



## Your Acrobat Pro subscription price is changing.

Dear Richard Hanger,

Thank you for being a valued Acrobat Pro subscriber. We want to share an important update about your Adobe Acrobat Pro subscription price.

We are updating our price of Acrobat Pro from USD179.88 annually to **USD239.88** (plus applicable taxes) annually which will be reflected at your next renewal date.

Your subscription will renew automatically on **30-October-2022 (PT)** and you will be charged the new subscription price annually. Your subscription will automatically renew annually until you cancel (price subject to change). You may cancel at





## **Agenda Background**

**Meeting Date:**

**Agenda Title:**

**Agenda Item:**

**Presented by:**

**Type of Item:**

**Type of Action Required:**

---



## **Agenda Background**

**Meeting Date:**

**Agenda Title:**

**Agenda Item:**

**Presented by:**

**Type of Item:**

**Type of Action Required:**

---



## **Agenda Background**

**Meeting Date:**

**Agenda Title:**

**Agenda Item:**

**Presented by:**

**Type of Item:**

**Type of Action Required:**

---



## **Agenda Background**

**Meeting Date:**

**Agenda Title:**

**Agenda Item:**

**Presented by:**

**Type of Item:**

**Type of Action Required:**

---



## **Agenda Background**

**Meeting Date:**

**Agenda Title:**

**Agenda Item:**

**Presented by:**

**Type of Item:**

**Type of Action Required:**

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## Board Calendar 2023

Regular board meetings are held the fourth Tuesday of each month. November's meeting will be held on the second Tuesday. December's meeting will be held on the third Tuesday. To ensure proper noticing and preparation of the agenda, agenda items must be received **ten** calendar days prior to the meeting date. Calendar adopted December 20, 2023.

January 24

February 28

March 28

April 25

May 23

June 27

July 25

August 22

September 26

October 23

**November 14**

**December 19**



## **Agenda Background**

**Meeting Date:**

**Agenda Title:**

**Agenda Item:**

**Presented by:**

**Type of Item:**

**Type of Action Required:**



## Roster of Public Officials 20223

**LEGAL NAME OF AGENCY:** Fieldbrook Glendale Community Services District

**PHYSICAL ADDRESS:** 4584 Fieldbrook Road, Fieldbrook CA 95519

**MAILING ADDRESS:** P.O. Box 2715, McKinleyville, CA 95519

**TELEPHONE NUMBER:** (707) 443-3316

### MEMBERS OF GOVERNING BOARD

	<b><u>Name</u></b>	<b><u>Address</u></b>	<b><u>Telephone</u></b>	<b><u>Elec/Appt Date</u></b>	<b><u>End Term</u></b>
1	Roy Sheppard	1340 Crockett Fieldbrook, CA 95519	(707) 839-0542	12/22	12/26
2	Starr Kilian	4090 Old Railroad Grade Fieldbrook, CA 95519	(707) 839-8817	12/22	12/26
3	Jason Garlick	246 Wagle Lane Fieldbrook, CA 95519	(707) 840-0909	12/22	12/26
4	Richard Grissom	334 Wagle Lane Fieldbrook, CA 95519	(707) 839-8337	12/20	12/24
5	Janet Miller	4360 Fieldbrook Road Fieldbrook, CA 95519	(707) 839-0498	12/20	12/24

**NAME OF PRESIDING OFFICER:** Roy Sheppard, President

**NAME/ADDRESS OF SECRETARY:** Richard Hanger 5021 Mitchell Road Eureka, CA 95503 [gm@fgcsd.org](mailto:gm@fgcsd.org)

### **FREQUENCY/TIME/PLACE OF REGULAR BOARD MEETINGS:**

Fourth (4<sup>th</sup>) Tuesday of each month, 7:30 PM, Fire Station, 4584 Fieldbrook Road.  
November's Board meeting will be held the second Tuesday of November and December on the third Tuesday of December.

### **NAME/ADDRESS/TELEPHONE OF PERSON(S) WITH RECORDS/BUDGET:**

Richard Hanger 5021 Mitchell Road Eureka, CA 95503 (707) 443-3316

**SUBMITTED BY:** \_\_\_\_\_  
**Richard Hanger**

**TITLE:** Clerk of the Board

**DATE:** December 20, 2022