



Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519

Tuesday, November 16, 2021

Fieldbrook Fire Hall & Teleconference, 7:30 PM
AGENDA

A. Roll Call

President Roy Sheppard called the meeting to order at 7:35PM. Board members present were Vice-President Starr Kilian, Director Jason Garlick, and Director Janet Miller. Director Richard Grissom was absent. District Engineers Rebecca Crow (teleconference) and Hannah Gidanian (teleconference), Sewer Technician Grant Weaver, Fire Chief Jack Sheppard and General Manager Richard Hanger were present.

B. Agenda Modification

None.

C. Public Comments

No comments.

D. Reports

1.1 Wastewater Report

Sewer Technician Grant Weaver reported the rebuilt pump for station two had been installed but wasn't working properly and will be pulled and sent to Industrial Electric for testing/repair. Hooven has sealed three areas of infiltration and identified two additional sites for sealing. We are anticipating a quote for "shelf" parts for the main station pump site from "An Electrician". Brief discussion of purchasing a camera for line maintenance.

1.2 District Engineer Report

1.2.1 Muni Meeting report – no meeting.

1.2.2 Anker Tank Replacement project report`

District Engineers Rebecca Crow and Hannah Gidanian presented a memo proposing an amendment to the Anker Tank Water Project. Following a meeting with HBMWD it was suggested that a glass fused steel tank may be a better option than the original proposed bolted steel epoxy coated tank. GHD anticipates approximately eight hours of staff time to update the benefit cost analysis for FEMA. General Manager Richard Hanger has directed the Engineers to seek an amendment to the FEMA grant and complete an application to NCRP for funding from the 2021 Urban and Multibenefit Drought Relief Grant Program.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

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1.3 Fire Chief Report

1.3.1 Call/Incident report

Fire Chief Jack Sheppard reported five medical calls, two auto accidents, one public assist, and three cancelled calls.

1.4 Safety Report (11/01/2021) – received and filed.

1.5 General Manager Report

General Manager Richard Hanger reported the 2021 annual audit was in draft form and being finalized. Also, he reported a public records request has been received requesting copies of correspondence and/or any records regarding Kernan Construction.

1.6 Director Reports – None.

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or public requests an item be removed and considered separately.

Approval of Minutes

2.1 Regular Board Meeting, October 26, 2021.

Correspondence

3.1

Financial Reports

4.1 Interfund Transfers, \$94,736.99

4.2 Check/EFT Payments, (#6619-6649) \$94,960.18

4.3 Payroll, \$3,162.36.

4.4 General Journal Entries, #521

Vice-President Starr Kilian moved to approve the consent agenda as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Garlick, and Miller voting aye. Director Grissom was absent.

F. Business Items Action/Information

5.1 Request for road maintenance funds, Red Rock Lane. Action.

Vice-President Starr Kilian moved to approve the request for road maintenance funds equal to 40% of the project and not to exceed \$1,800.00, provided the repair work is completed at the end of the Anker Tank replacement project. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, and Miller voting aye. Director Garlick abstained, and Director Grissom was absent.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCS Board of Directors have the right to have the decision reviewed by a State Court.

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5.2 Board Policy 2115, Credit Card Use. Action.

Director Jason Garlick moved to approve board policy 2115, Credit Card Use, as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Garlick, and Miller voting aye. Director Grissom was absent.

5.3 Board Policy 2120, Employment of Outside Contractors and Consultants. Action.

Director Jason Garlick moved to approve board policy 2120, Employment of Outside Contractors and Consultants, as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Garlick, and Miller voting aye. Director Grissom was absent.

5.4 Board Policy 2125, Expense Authorization. Action.

Director Janet Miller moved to approve board policy 2125, Expense Authorization, as presented. Director Jason Garlick seconded the motion. The motion carried with Sheppard, Kilian, Garlick, and Miller voting aye. Director Grissom was absent.

G. Public Hearings

6.1 None.

H. Closed Session

7.1 None.

I. Future Agenda Items

8.1 Receive audit for fiscal year 2021. December.

8.2 Election of Officers for calendar year 2022. December.

8.3 Set Board Calendar for 2022. December.

8.4 Roster of Public Officials 2022. December.

8.5 Policy Committee appointments. December.

J. Adjournment/Announcements

9.1 Next regular meeting, December 14, 2021.

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Meeting adjourned at 8:27 PM.

Respectfully submitted,

*Richard Hanger
Secretary to the Board*

*Starr Kilian
Vice-President*

Attachments

CCCU fund transfer

Initialed disbursement register

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