



**Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, April 25, 2023

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
MINUTES

A. Roll Call

Vice-President Starr Kilian called the meeting to order at 7:30 PM. Board members present were Director Richard Grissom, Director Jason Garlick, and Director Janet Miller. President Roy Sheppard was absent. District Engineer Steven Pearl was absent. Also present were Fire Chief Chris Appleton, Sewer Technician Grant Weaver, and General Manager Richard Hanger.

B. Agenda Modification – None.

C. Public Comments – None.

D. Reports

1.1 Wastewater Report

Sewer Technician Grant Weaver reported a veri-drive has failed at pump station one and manhole monitors are not functioning properly.

1.2 Fire Chief Report

1.2.1 Call/Incident report

Fire Chief Chris Appleton reported eleven calls and he attended the Humboldt County Measure Z meeting.

1.3 District Engineer Report – No reports.

1.3.1 Muni-meeting report.

1.3.2 Anker Tank Replacement project report.

1.4 Safety Report – Received and filed.

1.5 General Manager Report – Edward’s settlement conference set for May 16.

1.6 Director Reports – Director Grissom helped his neighbor with a billing leak adjustment.

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

Tuesday, April 25, 2023

MINUTES

Approval of Minutes

2.1 Regular Board Meeting, March 28, 2023.

Correspondence

3.1

Financial Reports

4.1 Interfund Transfers, \$111,709.67, less \$30,000, net \$81,709.67

4.2 Check/EFT Payments, (#7171-7196), \$113,352.89.

4.3 Payroll, \$4,274.91

4.4 General Journal Entries, 583-585, \$5,798.30.

4.5 Reimbursements \$212.70, Mileage \$558.20.

Director Janet Miller moved to approve the consent agenda as presented. Director Richard Grissom seconded the motion. The motion carried with Kilian, Grissom, Garlick, and Miller voting aye. Sheppard was absent.

F. Business Items Action/Information – None.

5.1 GHD, Scope of work for Glendale water project. Action.

Tabled to May 23, 2023.

5.2 Quarterly Financial reports and budget adjustments. Action.

General Manager Richard Hanger presented the financial reports and budget adjustments.

Director Richard Grissom moved to approve the financial reports and budget adjustments as presented. Director Jason Garlick seconded the motion. The motion carried with Kilian, Grissom, Garlick, and Miller voting aye. Sheppard was absent.

5.3 Interfund loans, annual interest review. April.

General Manager Richard Hanger presented the staff report.

Director Janet Miller moved to leave interfund loan interest rates unchanged for fiscal year 2024. Director Jason Garlick seconded the motion. The motion carried with Kilian, Grissom, Garlick, and Miller voting aye. Sheppard was absent.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.

Tuesday, April 25, 2023

MINUTES

G. Public Hearings – None.

H. Closed Session – None.

I. Future Agenda Items

8.1 2024 Budget Presentation. May.

8.2 Annual Certification of Tax Assessment. May.

8.3 Annual Consumer Confidence Report. May.

8.4 Auditor selection. May.

Adjournment/Announcements

9.1 Next regular meeting, May 23, 2023.

The meeting adjourned at 7:55 PM.

Respectfully submitted,

*Richard Hanger
Secretary to the Board*

*Starr Kilian
Vice-President*

Attachments

CCCU fund transfer

Initialed disbursement register

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.