

**FIELDBROOK GLENDALE
COMMUNITY SERVICES DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

February 23, 2021
Fieldbrook Fire Hall & Teleconference, 7:30 PM
MINUTES

1. Roll Call

President Roy Sheppard called the meeting to order at 7:30PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, Director Jason Garlick, and Director Janet Miller. District Engineer Rebecca Crow was present (teleconference). Fire Chief Jack Sheppard, Sewer Technician Brian Carr, and General Manager Richard Hanger were present.

2. Agenda Modifications None.

3. Public Comments None.

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

4. Reports

4.1 Wastewater Report

4.1.1 – Monthly report

Sewer Technician Brian Carr reported higher flows due to the recent rain events.

4.1.2 – Maintenance report

Sewer Technician Brian Carr updated the Board on project status for inflow/infiltration, electrical parts for pump control panel, and telemetry update. Brian requested information regarding flow meter certification; also, he informed the Board of a pipe collapse near, or at the intersection of our two collection systems on West End road.

4.2 Safety Report – Received and filed.

4.3 Fire Chief Report

4.3.1 – Call/incident report.

Fire Chief Jack Sheppard reported three (3) medical calls and seven (7) mutual aid calls for the prior month. State Farm has notified the Department that it will be awarding \$20,000 toward the purchase of an SCBA filling station.

4.4 District Engineer Report –

4.4.1 – Muni meeting report –

District Engineer Rebecca Crow reported the agenda topics for the Muni meeting included cyber security, Trinidad Rancheria water service request, Ruth Lake-August Complex fire update, Inter-agency Joint Emergency Response, and HBMWD budget for F/Y 2022.

4.4.2 – Anker Tank – update, project is on schedule and will begin design soon.

4.5 General Manager Report

4.5.1 – No report.

4.6 Reports by members of the Board. No reports

5. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public asks that an item be removed and considered separately.

5.1 Approval of minutes

5.1.1 Regular Board Meeting, January 26th, held on February 2, 2021.

5.2 Correspondence/Information Items

5.2.1 – Will not serve, Ethan Jacobs APN#516-011-036

5.2.2 – HBMWD, Domestic Water Use, Five-year average, Peak Use for CY2020.

5.2.3 – CalOES, Notification of Award Denial, Emergency Power Resiliency

5.3 Financial Reports

5.3.1 Interfund Transfers \$40,257.37

5.3.2 Checks (#6370-6402) \$75,285.46

5.3.3 Payroll \$2,980.52

5.3.4 General Manager reimbursement, Zoom & ATT, \$46.30

5.3.5 General Journal Entries 491-493.

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Director Richard Grissom moved to approve the consent agenda as presented. Director Janet Miller seconded the motion. The motion passed with Grissom, Miller, Kilian, Garlick, and Sheppard voting aye.

6. Action/Discussion Items

6.1 – Fire Department request to purchase iPad’s. Action.

Fire Chief Jack Sheppard provided the staff report outlining the benefits of accessing the “I Am Responding” application via an iPad for all responding fire trucks.

Director Jason Garlick moved to approve the purchase of iPads as presented. Director Janet Miller seconded the motion. The motion passed with Grissom, Miller, Kilian, Garlick, and Sheppard voting aye.

6.2 – Conflict of Interest reports (Form 700). Review and File.
Reviewed and filed.

6.3 – Ordinance 91-1, amendment for Accessory Dwelling Units. First reading. No action.
General Manager Richard Hanger gave the staff report and first reading.

7. Future Agenda Item’s

7.1 – Purchase of Command Truck. April.

7.2 –

8. Executive Session/Closed Session

The Board may choose to consider items of an urgent nature that have arisen after this agenda was posted. The Board may also choose to adjourn to closed session to discuss legal or personnel matters.

9. Adjournment/Announcements

9.1 - Next regular meeting March 23, 2021.

Meeting adjourned at 8:15 PM.

Respectfully submitted,

*Richard Hanger
Secretary to the Board*

*Janet Miller
Director*

Attachments
*CCCU fund transfer
Initialed disbursement register*