



**Fieldbrook Glendale
Community Services District**
water · sewer · fire

**Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, August 27, 2024

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
MINUTES

A. Roll Call

President Roy Sheppard called the meeting at order at 7:30 PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, Director Jason Garlick, and Director Janet Miller. District Engineer Steven Pearl, Fire Chief Chris Appleton, Wastewater Technician Pepe Euan-Estrada, Construction Manager Nathan Sanger, and General Manager Richard Hanger were present.

B. Agenda Modification

None.

C. Public Comments

None.

D. Reports

1.1 Wastewater Report

1.1.1 Maintenance.

Wastewater Technician Pepe Euan-Estrada was introduced and reported no issues with the system.

1.2 Fire Chief Report

1.2.1 Call/Incident report.

Fire Chief Chris Appleton reported 22 calls, 3 EMS, 17 Auto Aid, 1 Mutual Aid, and 1 False alarm. He reported two new members have joined the department. The board, by consensus, approved the purchase of one additional turn-out. Discussion of replacement of SCBA bottles and Tables & Chairs. Quotes for both items will be solicited.

1.3 District Engineer, Construction Management Report

1.3.1 Muni-meeting report. Meeting cancelled.

1.3.2 Construction Management Report.

Construction Manager Nathan Sanger was introduced and discussed a possible timeline for construction of the Anker Tank project. While it is possible to start earlier based on weather and tank acquisition, the general consensus in March/April.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

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1.4 Safety Report – *received and filed.*

1.5 General Manager Report

1.5.1 Edwards Lien. *Payment received in full, lien has been released.*

1.6 Director Reports

Director Richard Grissom expressed concerns for traffic and parking at the MCSD Community forest access on Murray Road.

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

Approval of Minutes

2.1 Regular Board Meeting, July 23, 2024.

Correspondence

3.1 FGCSO to HC, Grant amendment: requested extension.

Financial Reports

4.1 Interfund Transfers, Net of reduced transfer, \$87,900.90.

4.2 Check/EFT Payments, (#7420-7548) \$87,749.81.

4.3 Payroll, \$3,3566.26.

4.4 General Journal Entries, 614-617, \$53,212.94.

4.5 Reimbursements \$751.11, Mileage \$535.71.

Director Jason Garlick moved to approve the consent agenda as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

F. Business Items Action/Information

5.1 City of Blue Lake, conflict waiver with FGCSO. Action.

Director Richard Grissom moved to approve the conflict waiver as presented. Director Jason Garlick seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSO Board of Directors have the right to have the decision reviewed by a State Court.

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G. Public Hearings

5.2 Final Budget Adoption F/Y 2025. Action.

President Roy Sheppard opened the public hearing. General Manager Richard Hanger provided the staff report. President Sheppard asked for public comments, hearing none, the public hearing was closed, and the item returned to the board for consideration.

Director Jason Garlick moved to approve the fiscal year 2025 budget as presented. Director Janet Miller seconded the motion. The motion was carried by a roll call vote, with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

H. Closed Session – None.

I. Future Agenda Items

8.1 Draft MD&A for Audit. Sept/Oct.

J. Adjournment/Announcements

9.1 Next regular meeting, September 24, 2024.

The meeting adjourned at 8:16 PM.

Respectfully submitted,

Richard Hanger, Board Secretary

Starr Kilian, Vice-President

Attachments: CCCU fund transfer; initialed disbursement register.