

**FLDDBROOK GLENDALE
COMMUNITY SERVICES DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

May 19, 2020
Fieldbrook Fire Hall & Teleconference, 7:30 PM
AGENDA

1. Roll Call

2. Agenda Modifications

3. Public Comments

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

4. Reports

4.1 Wastewater Report

4.1.1 – Monthly report

4.2 Safety Report

4.3 Fire Chief Report

4.3.1 – Call/incident report.

4.4 District Engineer Report –

4.4.1 – Muni meeting report –

4.4.2 – Anker Tank – update

4.5 General Manager Report

4.5.1 – Potential TRANs participation.

4.6 Reports by members of the Board.

5. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public asks that an item be removed and considered separately.

5.1 Approval of minutes

5.1.1 Regular Board Meeting, April 28, 2020.

5.1.2 Special Board Meeting, May 5, 2020.

5.2 Correspondence/Information Items

5.2.1 LAFCo Budget for F/Y 20-21.

5.2

5.3 Financial Reports

5.3.1 Interfund Transfers \$24,533.58 (05/05), \$37,543.48 (05/19) Total \$62,077.06

5.3.2 Checks (#6119-6140) \$61,792.20

5.3.3 Payroll \$4,541.15

5.3.4 General Journal Entries 458-464

5.3.5 General Manager reimbursement (Zoom \$40.00)

5.3.6 Bad Debt Account 2840.01, \$2,496.57.

6. Action/Discussion Items

6.1 Preliminary Budget Presentation. Discussion.

7. Future Agenda Item's

7.1 – Budget Adoption. June.

7.2 –

8. Executive Session/Closed Session

The Board may choose to consider items of an urgent nature that have arisen after this agenda was posted. The Board may also choose to adjourn to closed session to discuss legal or personnel matters.

9. Adjournment/Announcements

9.1 - Next regular meeting June 23, 2020

**FLDDBROOK GLENDALE
COMMUNITY SERVICES DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

April 28, 2020
Fieldbrook Fire Hall & Teleconference, 7:30 PM
AGENDA

1. Roll Call

Vice-President Starr Kilian called the meeting to order at 7:39 PM. Board members present were Director Rich Grissom (teleconference), Director Jason Garlick (teleconference), and Director Janet Miller. President Roy Sheppard, Fire Chief Jack Sheppard and Sewer Technician Grant Weaver were absent. District Engineer Rebecca Crow (teleconference), District Engineer Hannah Gidanian (teleconference), and General Manager Richard were present.

2. Agenda Modifications None.

3. Public Comments None.

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

4. Reports

4.1 Wastewater Report

4.1.1 – Monthly report

Sewer Technician Grant Weaver provided his report via text. He reported no issues and noted that planned maintenance of air-relief valves and manhole sealant application has been delayed due to Covid-19 restrictions.

4.2 Safety Report – *received and filed.*

4.3 Fire Chief Report

4.3.1 – Call/incident report.

Fire Chief Jack Sheppard provided his report via email. He reported three medical calls, three calls for mutual aide, one fire call, and one call to a traffic accident. Esther Kilian has requested PPE from Cal OES. Hose couplings and hardware have been ordered for truck 8715 and a chainsaw was purchased for truck 8747. Vice-President Starr Kilian requested that the Fire Chief research Covid-19 testing for first responders.

4.4 District Engineer Report –

4.4.1 – Muni meeting report – *No meeting.*

4.4.2 – Anker Tank – update – *No additional report.*

4.5 General Manager Report – *No additional report.*

4.6 Reports by members of the Board.

Director Richard Grissom inquired if Sewer Technician Grant Weaver could use a fire department chainsaw for intermittent maintenance needs. General Manager Richard Hanger approved the request.

5. Consent Agenda

The Board will approve all of the following items by a single vote unless any member of the Board or the public asks that an item be removed and considered separately.

5.1 Approval of minutes

5.1.1 Regular Board Meeting, March 24, 2020. (Pages 3&4).

5.2 Correspondance/Information Items (Pages 5-34).

5.2.1 GHD Award Letter

5.2.2 GHD Scope of Work

5.2.3 FGCS D 2019 Consumer Confidence Report

5.2.4 SDRMA Worker's Comp. longevity and program discount 2021

5.2.5 SWRCB Inspection of FGCS D Public Water System

5.2.6 SDRMA, Notice of rate increase, property/liability for FY 2021.

5.3 Financial Reports (Pages 35- 45)

5.3.1 Interfund Transfers \$104,682.12

5.3.2 Checks (#6092-6118) \$118,688.13

5.3.3 Payroll \$3,212.40

5.3.4 General Journal Entries 453-457

5.3.5 General Manager reimbursement (Zoom \$167.96 & Amazon \$370.60)

**FLDDBROOK GLENDALE
COMMUNITY SERVICES DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

5.3.6 HC Warrant request for fire fund transfer \$30,000.

Director Richard Grissom moved to approve the consent agenda as presented. Director Janet Miller seconded the motion. The motion carried, Ayes 4, Nays 0, Abstain 0, Absent 1.

6. Action/Discussion Items

6.1 – Royal Gold Industrial Discharge Permit. Action. (permit document will be provided as a separate supplemental document). (Page 46).

Director Jason Garlic recused himself and left the meeting for this item.

General Manager Richard Hanger and District Engineer Rebecca Crow provided the staff report for the Royal Gold Industrial Discharge Permit. The permit provides pretreatment standards and requirements, seasonal maximum flow rates, monitoring requirements and reporting timelines. The Industrial Discharge Permit has been reviewed by the City of Arcata and is compliant with their pretreatment standards and monitoring requirements.

Director Janet Miller moved to approve the Royal Gold Industrial Discharge Permit as presented. Director Richard Grissom seconded the motion. The motion carried, Ayes 3, Nays 0, Abstain 1, Absent 1.

6.2 – Royal Gold Connection/Capacity Fee. Action. (Page 47).

Director Jason Garlic recused himself and left the meeting for this item.

General Manager Richard Hanger presented the staff report. The staff report requests a waiver of connection/capacity fees for the duration (five-years) of the approved industrial discharge permit. The staff report notes that Royal Gold is researching the development of additional pre-treatment options that may result in a significant reduction of industrial discharge. Also, the staff report notes the applicant is being billed at one-and-a-half times the base consumption rate and the additional fee is being accrued to connection/capacity fees (less expenses). Wastewater Ordinance 90-02, Article II, Sec.2017 provides the Board authority for modification of rates and fees during a period of special circumstances.

Director Richard Grissom moved to approve the temporary waiver of connection/capacity fees for Royal Gold as presented in the staff report. Director Janet Miller seconded the motion. The motion carried, Ayes 3, Nays 0, Abstain 1, Absent 1.

6.3 – Quarterly financial reports and budget adjustments. Action. (Pages 48-53).

Director Jason Garlick rejoined the meeting.

Director Jason Garlick moved to approve the quarterly financial reports and budget adjustments as presented. Director Janet Miller seconded the motion. The motion carried, Ayes 4, Nays 0, Abstain 0, Absent 1.

6.4 – Fire/Wastewater set loan interest rates for F/Y 2021. Action. (Page 54).

Director Richard Grissom moved to leave the fire/wastewater loan interest rates at 4.5%. Director Janet Miller seconded the motion following discussion. The motion carried, Ayes 4, Nays 0, Abstain 0, Absent 1.

6.5 – City of Arcata, Wastewater rate proposal. Discussion/Action. (Pages 55-57).

General Manager Richard Hanger reviewed the City of Arcata wastewater rate proposal. The staff report reviews the impact of the proposal on our current rate structure. No action was taken, and staff will continue to monitor the proposal.

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COMMUNITY SERVICES DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

6.6 – LAFCo Official Ballot – Independent Special District Election. Action. (Pages 58-60).

Director Richard Grissom moved the district cast a ballot for candidate Debra Lake. Director Jason Garlick seconded the motion. The motion carried, Ayes 4, Nays 0, Abstain 0, Absent 1.

6.7 – GHD Scope of work, Sanitary Sewer Evaluation Study. Information. (Pages 61-71).
General Manager Richard Hanger and District Engineer Rebecca Crow reviewed the scope of work for the sanitary sewer evaluation study. Resolution 2019-04 provides authorization for the General Manager to sign. No additional action was taken.

7. Future Agenda Items

7.1 - City of Arcata Wastewater agreement. May.

7.2 – Preliminary budget presentation. May.

8. Executive Session/Closed Session

The Board may choose to consider items of an urgent nature that have arisen after this agenda was posted. The Board may also choose to adjourn to closed session to discuss legal or personnel matters.

9. Adjournment/Announcements

9.1 - Next regular meeting May 26, 2020

9.2 - Brown Act training at MCSD. May 28th

Meeting adjourned at 8:39 PM.

Respectfully submitted,

*Richard Hanger
Secretary to the Board*

*Starr Kilian
Vice-President*

Attachments
CCCU fund transfer
Initialed disbursement register

**FLDDBROOK GLENDALE
COMMUNITY SERVICES DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

May 5th, 2020

Fieldbrook Fire Hall & Teleconference, 1:00 PM
MINUTES – SPECIAL BOARD MEETING

1. Roll Call

President Roy Sheppard called the meeting to order at 1:00 PM. Board members presents were Vice-President Starr Kilian and Director Janet Miller. Directors Richard Grissom and Jason Garlick were absent. General Manager Richard Hanger was present.

2. Agenda Modifications None.

3. Public Comments None.

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

4. Action/Discussion Items

4.1 – Resolution 2020-02, Adopting the North Coast Resource Partnership Plan, Phase IV.

Action.

General Manager Richard Hanger reviewed the staff report.

Director Janet Miller moved to approve Resolution 2020-02, Adopting the North Coast Resource Partnership Plan, Phase IV as presented. Vice-President Starr Kilian seconded the motion. The motion carried, Ayes 3, Nays 0, Abstain 0, Absent 2.

5. Adjournment/Announcements

5.1 - Next regular meeting May 26, 2020

5.2 - Brown Act training at MCSD. May 28th

Meeting adjourned at 1:07 PM.

Respectfully submitted,

*Richard Hanger
Secretary to the Board*

*Starr Kilian
Vice-President*



HUMBOLDT

Local Agency Formation Commission

1125 16th Street, Suite 202, Arcata, CA 95521
(707) 445-7508 / (707) 825-9181 fax
www.humboldtlaoco.org

DATE: April 29, 2020
TO: Humboldt County Administrative Officer
City Managers
Independent Special District Managers
FROM: Colette Metz Santsche, Executive Officer
SUBJECT: **Proposed LAFCo Budget for Fiscal Year 2020-21**

Humboldt LAFCo is responsible under State law to annually adopt a proposed budget by May 1st and a final budget by June 15th, and to circulate the proposed and final budgets to member agencies. LAFCo is principally funded in equal thirds by the county, cities, and independent special districts, with the County Auditor-Controller allocating the proportionate costs. Government Code Section 56381 describes the LAFCo budget adoption process in more detail.

The proposed budget for fiscal year 2020-21, as adopted by the Commission on April 29, 2020, is enclosed. The Commission's operating expenses for fiscal year 2020-21 accommodate the following activities:

- Basic services, including the day-to-day administrative functions.
- Application processing activities for changes of organization and reorganization proposals that come before LAFCo.
- Anticipated staffing services to conduct scheduled municipal service reviews and sphere of influence updates.

The Commission is proposing no increase in member contributions, which will remain at \$126,300. This would be apportioned to the seven cities, 49 independent special districts, and the county.

The Commission will consider adopting its final budget at a public hearing on May 20, 2020 at 9:00 a.m. during its regularly scheduled meeting. The Commission will conduct this meeting entirely by teleconference. Anyone who wishes to participate should consult the meeting agenda for the Zoom call-in telephone number. The agenda will be posted on the Commission's website www.humboldtlaoco.org at least 72 hours before the scheduled start time of the meeting.

LAFCo requests comments on the proposed budget by May 14, 2020 to be included in the agenda packet. Comments may be mailed to 1125 16th Street, Suite 202, Arcata, CA 95521, or e-mailed to colettem@humboldtlaoco.org (preferred). Please contact LAFCo staff at 707-445-7508 if you have any questions.

cc: Karen Paz Dominguez, County Auditor-Controller

Humboldt LAFCo Operating Budget

Revenues:

Account	Revenue Category	FY 2019-20			FY 2020-2021
		Adopted	9 Month Actual	Difference Under/ (Over)	Proposed
671181	Cities	\$42,100	\$42,100	\$0	\$42,100
671182	Special Districts	\$42,100	\$42,100	\$0	\$42,100
671183	County	\$42,100	\$42,100	\$0	\$42,100
	Intergovernmental Total	\$126,300	\$126,300		\$126,300
631100	Professional Services	\$55,000	\$42,246	\$12,754	\$55,000
	Application Fees	\$55,000	\$42,246		\$55,000
401000	Interest	\$1,310	\$576	\$734	\$1,230
	REVENUE SUBTOTAL	\$182,610	\$169,121		\$182,530

Operating Expenses:

Account	Expense Category	FY 2019-20			FY 2020-2021
		Adopted	9 Month Actual	Difference Under/ (Over)	Proposed
2106	Communications	\$160	\$117	\$43	\$160
2110	Insurance	\$2,500	\$2,552	-\$52	\$3,320
2115	Memberships	\$4,750	\$4,707	\$43	\$4,750
2117	Office Supplies	\$600	\$317	\$283	\$600
2118	Professional & Special Services	\$160,900	\$108,641		\$160,900
	Legal Services	\$5,000	\$1,926	\$3,074	\$5,000
	Application Processing	\$55,000	\$55,714	-\$714	\$55,000
	Basic Services-EO/Clerk	\$55,000	\$32,882	\$22,119	\$55,000
	MSRs/SOIs	\$45,000	\$16,983	\$28,018	\$45,000
	Website Services	\$200	\$637	-\$437	\$200
	Meeting Exp/Stipends	\$700	\$500	\$200	\$700
2119	Publications & Legal Notices	\$1,500	\$306	\$1,194	\$1,500
2121	Rents & Leases - Structures	\$5,400	\$4,050	\$1,350	\$5,400
2125	Transportation & Travel	\$6,800	\$6,680		\$5,900
	Mileage/Travel (In-County)	\$800	\$538	\$262	\$800
	Mileage/Travel (Out-of-County)	\$3,500	\$2,725	\$775	\$2,600
	Conference Registration	\$2,500	\$3,417	-\$917	\$2,500
	Contingency/ Carryover				
2020	Contingency	-	-		-
	Contingency Total	-	-		-
	EXPENSE SUBTOTAL	\$ 182,610.00	\$ 127,369.54		\$ 182,530.00

Operating Difference

(Negative Balance Indicates Use of Reserves)

\$ - \$ 41,751.95 \$ -

Unreserved/Unrestricted Fund Balance

Beginning \$46,670.17
Ending

**FLDDBROOK GLENDALE
COMMUNITY SERVICES DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

May 19, 2020

Attention:

Christina Morrison [REDACTED]

Please confirm transfer verbally to Richard Hanger [REDACTED] or
Via email to rhanger50@gmail.com

Coast Central Credit Union
2650 Harrison Avenue
Eureka, CA 95501-3259

Please transfer the following

Member Number [REDACTED]

From: S70 Business Liquid Asset Account \$ 37,543.48
To: S61 Water Checking \$ 37,543.48

May Reconciliation

Check Register	\$	61,792.20
#6119-6140	\$	37,258.62
Other Deposit	\$	24,533.58
	\$	-

Transfer Totals	\$	(62,077.06)
Anker Tank Project	\$	13,492.54
Fire	\$	3,367.52
Sewer	\$	18,943.16
Water	\$	26,273.84
Gross Pay	\$	4,541.15
<Net Pay>	\$	(3,579.13)
Empr. Taxes	\$	390.46
Adjustments		
EDD	\$	(184.89)
EDD	\$	(29.11)
IRS	\$	(802.50)
PSPS Credit	\$	36.40
Verizon	\$	(65.33)
Ace Hardware Credit	\$	(22.19)
Reconciliation	\$	(61,792.20)

Balance	\$	-
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FIELDBROOK GLENDALE
COMMUNITY SERVICES DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS

May 5, 2020

Attention:

Christina Morrison [REDACTED]

Please confirm transfer verbally to Richard Hanger [REDACTED] or
Via email to rhanger50@gmail.com

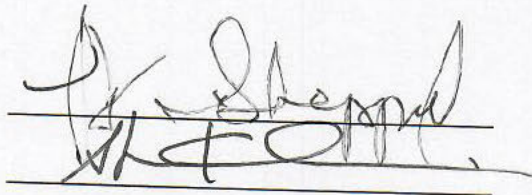
Coast Central Credit Union
2650 Harrison Avenue
Eureka, CA 95501-3259

Please transfer the following

Member Number [REDACTED]

From: S70 Business Liquid Asset Account	\$ 24,533.58
To: S61 Water Checking	\$ 24,533.58

Signed



[REDACTED]

Thank you,

R Hanger
Richard Hanger
Treasurer

Fieldbrook Glendale Community Services District
Interfund Activity Report
As of May 19, 2020

Type	Date	Num	Name	Account	Class	Amount	Balance
Anker Tank Replacement							
Deposit	05/05/2020		Anker T...	1027.01 · Water - Anker Lane Tank (Water - A...	Enterprise:...	-13,492.54	13,492.54
Total Anker Tank Replacement						-13,492.54	0.00
Interfund Expenses/Fire							
Bill	04/30/2020	CL 20-...	Interfun...	5360 · Transportation & Travel	Fire Depart...	16.68	524.58
Bill	04/30/2020	1563-...	Interfun...	5320 · Electric (Electric)	Fire Depart...	135.52	541.26
Bill	04/30/2020	April 2...	Interfun...	5335 · Water (Water)	Fire Depart...	49.44	676.78
Bill	05/01/2020	18456...	Interfun...	5390 · Office Expenses (Office Expenses)	Fire Depart...	13.33	726.22
Deposit	05/05/2020		Interfun...	1029 · Fire Asset Account (Fire Asset Account ...	Fire Depart...	-192.78	739.55
Bill	05/05/2020	May 2...	Interfun...	5345 · Internet Service (Internet Service)	Fire Depart...	151.43	546.77
Bill	05/05/2020	707-8...	Interfun...	5310 · Telephone (Telephone)	Fire Depart...	302.50	698.20
Bill	05/13/2020	May 2...	Interfun...	5075 · Chief Expenses - Fire (Chief Expenses - ...	Fire Depart...	50.00	1,000.70
Paycheck	05/13/2020	6138	Interfun...	6560 · Payroll Expenses	Fire Depart...	133.84	1,050.70
Paycheck	05/13/2020	6138	Interfun...	6560 · Payroll Expenses	Fire Depart...	0.00	1,184.54
Paycheck	05/13/2020	6138	Interfun...	6560 · Payroll Expenses	Fire Depart...	8.30	1,184.54
Paycheck	05/13/2020	6138	Interfun...	6560 · Payroll Expenses	Fire Depart...	1.94	1,192.84
Paycheck	05/13/2020	6138	Interfun...	6560 · Payroll Expenses	Fire Depart...	0.00	1,194.78
Paycheck	05/13/2020	6139	Interfun...	6560 · Payroll Expenses	Fire Depart...	1,810.67	1,194.78
Paycheck	05/13/2020	6139	Interfun...	6560 · Payroll Expenses	Fire Depart...	1.81	3,005.45
Paycheck	05/13/2020	6139	Interfun...	6560 · Payroll Expenses	Fire Depart...	112.26	3,007.26
Paycheck	05/13/2020	6139	Interfun...	6560 · Payroll Expenses	Fire Depart...	26.25	3,119.52
Paycheck	05/13/2020	6139	Interfun...	6560 · Payroll Expenses	Fire Depart...	28.97	3,145.77
Total Interfund Expenses/Fire						2,650.16	3,174.74
Interfund Expenses/Sewer							
Check	04/30/2020	E-Pay	Interfun...	5625.01 · Bank Fees (Bank Fees)	Enterprise:S...	17.37	1,709.51
Bill	04/30/2020	0213-...	Interfun...	5320 · Electric (Electric)	Enterprise:S...	87.27	1,726.88
Bill	04/30/2020	0004537	Interfun...	5020 · Purchased Sewer Services (Purchased ...	Enterprise:S...	14,195.86	1,814.15
Bill	04/30/2020	0004537	Interfun...	5020 · Purchased Sewer Services (Purchased ...	Enterprise:S...	49.62	16,010.01
Bill	04/30/2020	48007	Interfun...	5625.02 · Merchant Fees (Merchant Fees)	Enterprise:S...	18.67	16,059.63
Bill	04/30/2020	0912-...	Interfun...	5320 · Electric (Electric)	Enterprise:S...	470.22	16,078.30
Bill	05/01/2020	18456...	Interfun...	5390 · Office Expenses (Office Expenses)	Enterprise:S...	13.33	16,548.52
Deposit	05/05/2020		Interfun...	1028 · Sewer Asset Account (Sewer Asset Acc...	Enterprise:S...	-200.98	16,561.85
Bill	05/05/2020	707-8...	Interfun...	5310 · Telephone (Telephone)	Enterprise:S...	312.92	16,360.87
Bill	05/05/2020	707-8...	Interfun...	5310 · Telephone (Telephone)	Enterprise:S...	269.37	16,673.79
Paycheck	05/13/2020	6138	Interfun...	6560 · Payroll Expenses	Enterprise:S...	936.88	16,943.16
Paycheck	05/13/2020	6138	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	17,880.04
Paycheck	05/13/2020	6138	Interfun...	6560 · Payroll Expenses	Enterprise:S...	58.09	17,880.04
Paycheck	05/13/2020	6138	Interfun...	6560 · Payroll Expenses	Enterprise:S...	13.58	17,938.13
Paycheck	05/13/2020	6138	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	17,951.71
Paycheck	05/13/2020	6140	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	17,951.71
Paycheck	05/13/2020	6140	Interfun...	6560 · Payroll Expenses	Enterprise:S...	722.88	18,674.59
Paycheck	05/13/2020	6140	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.72	18,675.31
Paycheck	05/13/2020	6140	Interfun...	6560 · Payroll Expenses	Enterprise:S...	44.82	18,720.13
Paycheck	05/13/2020	6140	Interfun...	6560 · Payroll Expenses	Enterprise:S...	10.48	18,730.61
Paycheck	05/13/2020	6140	Interfun...	6560 · Payroll Expenses	Enterprise:S...	11.57	18,742.18
Total Interfund Expenses/Sewer						17,032.67	18,742.18
Interfund Expenses/Water							
Check	04/30/2020	E-Pay	Interfun...	5625.01 · Bank Fees (Bank Fees)	Enterprise:...	22.63	10,000.52
Bill	04/30/2020	7997-...	Interfun...	5320 · Electric (Electric)	Enterprise:...	632.82	10,023.15
Bill	04/30/2020	9923-...	Interfun...	5320 · Electric (Electric)	Enterprise:...	47.59	10,655.97
Bill	04/30/2020	0097-...	Interfun...	5320 · Electric (Electric)	Enterprise:...	25.88	10,703.56
Bill	04/30/2020	April 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	892.02	10,729.44
Bill	04/30/2020	April 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	12,009.62	11,621.46
Bill	04/30/2020	April 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	879.37	23,631.08
Bill	04/30/2020	April 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	717.34	24,510.45
Bill	04/30/2020	April 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	-296.98	25,227.79
Bill	04/30/2020	48007	Interfun...	5625.02 · Merchant Fees (Merchant Fees)	Enterprise:...	23.91	24,930.81
Bill	05/01/2020	18456...	Interfun...	5390 · Office Expenses (Office Expenses)	Enterprise:...	13.34	24,954.72
Bill	05/01/2020	707-4...	Interfun...	5310 · Telephone (Telephone)	Enterprise:...	47.23	24,968.06
Deposit	05/05/2020		Interfun...	1027 · Water Assets (Water Asset Account Ca...	Enterprise:...	-10,647.28	25,015.29
Bill	05/13/2020	May 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fees ...	Enterprise:...	50.00	14,368.01
Bill	05/13/2020	May 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fees ...	Enterprise:...	50.00	14,418.01
Bill	05/13/2020	May 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fees ...	Enterprise:...	50.00	14,468.01
Bill	05/13/2020	May 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fees ...	Enterprise:...	50.00	14,518.01
Bill	05/13/2020	May 2...	Interfun...	5070 · Directors' Fees - Water (Directors' Fees ...	Enterprise:...	50.00	14,568.01
Paycheck	05/13/2020	6138	Interfun...	6560 · Payroll Expenses	Enterprise:...	936.88	14,618.01
Paycheck	05/13/2020	6138	Interfun...	6560 · Payroll Expenses	Enterprise:...	0.00	15,554.89
Paycheck	05/13/2020	6138	Interfun...	6560 · Payroll Expenses	Enterprise:...	58.08	15,554.89
Total Interfund Expenses/Water						58.08	15,612.97

Fieldbrook Glendale Community Services District
Interfund Activity Report
As of May 19, 2020

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Account</u>	<u>Class</u>	<u>Amount</u>	<u>Balance</u>
Paycheck	05/13/2020	6138	Interfun...	6560 · Payroll Expenses	Enterprise:...	13.59	15,626.56
Paycheck	05/13/2020	6138	Interfun...	6560 · Payroll Expenses	Enterprise:...	0.00	15,626.56
Total Interfund Expenses/Water						5,626.04	15,626.56
TOTAL						11,816.33	37,543.48

Fieldbrook Glendale Community Services District
Check Register for this Month
 April 29 through May 19, 2020

Type	Date	Num	Name	Amount
1000 · Coast Central Credit Un.				
1012 · General Fund Checking (All Funds)				
1015 · Water Dept Checking (Water Dept Checking)				
Liability Check	04/29/2020	E-pay	EDD	-184.89
Liability Check	04/29/2020	E-pay	EDD	-29.11
Liability Check	04/29/2020	E-pay	United States Treasury	-802.50
Bill Pmt -Check	04/29/2020		ACE Hardware	0.00
Check	04/30/2020	E-Pay	Coast Central Credit ...	-40.00
Bill Pmt -Check	05/04/2020	E-Pay	Verizon	-65.33
Bill Pmt -Check	05/05/2020	6119	GHD, Inc	-23,488.54
Bill Pmt -Check	05/05/2020	6120	Fieldbrook Glendale ...	-49.44
Bill Pmt -Check	05/05/2020	6121	PG&E	-884.71
Bill Pmt -Check	05/05/2020	6122	Richard A. Hanger	-40.00
Bill Pmt -Check	05/05/2020	6123	Valley Pacific	-16.68
Deposit	05/05/2020		PG&E	0.00
Bill Pmt -Check	05/05/2020			24,533.58
Bill Pmt -Check	05/05/2020	6124	AT&T	-47.23
Bill Pmt -Check	05/05/2020	6125	Campora	-546.77
Bill Pmt -Check	05/05/2020	E-Pay	XPress Bill Pay	-42.58
Bill Pmt -Check	05/13/2020	6126	AT&T	-884.79
Bill Pmt -Check	05/13/2020	6127	City of Arcata	-14,245.48
Bill Pmt -Check	05/13/2020	6128	GHD, Inc	-1,722.00
Bill Pmt -Check	05/13/2020	6129	Humboldt Bay Munici...	-14,201.37
Bill Pmt -Check	05/13/2020	6130	PG&E	-470.22
Bill Pmt -Check	05/13/2020	6131	Sudden Link	-151.43
Bill Pmt -Check	05/13/2020	6132	Jack Sheppard	-50.00
Bill Pmt -Check	05/13/2020	6133	Janet Miller	-50.00
Bill Pmt -Check	05/13/2020	6134	Jason Garlick	-50.00
Bill Pmt -Check	05/13/2020	6135	Rich Grissom	-50.00
Bill Pmt -Check	05/13/2020	6136	Roy Sheppard	-50.00
Bill Pmt -Check	05/13/2020	6137	Starr Kilian	-50.00
Paycheck	05/13/2020	6138	Richard A Hanger	-1,370.17
Paycheck	05/13/2020	6139	Sally J Lindke	-1,548.61
Paycheck	05/13/2020	6140	Grant Weaver	-660.35
Total 1015 · Water Dept Checking (Water Dept Checking)				-37,258.62
Total 1012 · General Fund Checking (All Funds)				-37,258.62
Total 1000 · Coast Central Credit Un.				-37,258.62
TOTAL				-37,258.62

**Fieldbrook Glendale Community Services District
Payroll Summary**

April 29 through May 19, 2020

	Grant Weaver		Richard A Hanger		Sally J Lindke		TOTAL	
	Hours	Rate	Hours	Rate	Hours	Rate	Hours	Rate
Employee Wages, Taxes and Adjustments								
Gross Pay	24	30.12	60	33.46	56,583.33	32.00	140.58	4,541.15
Hourly Rate		30.12		33.46		32.00		32.00
Hourly Sick		0.00		0.00		0.00		0.00
Total Gross Pay	24	722.88	60	2,007.60	56,583.33	1,810.67	140.58	4,541.15
Adjusted Gross Pay	24	722.88	60	2,007.60	56,583.33	1,810.67	140.58	4,541.15
Taxes Withheld								
Federal Withholding		0.00		-311.00		-82.00		-393.00
Medicare Employee		-10.48		-29.11		-26.25		-65.84
Social Security Employee		-4.82		-124.47		-112.26		-281.55
CA - Withholding		0.00		-152.77		-23.44		-176.21
CA - Disability Employee		-7.23		-20.08		-18.11		-45.42
Medicare Employee Addl Tax		0.00		0.00		0.00		0.00
Total Taxes Withheld		-62.53		-637.43		-262.06		-962.02
Net Pay	24	660.35	60	1,370.17	56,583.33	1,548.61	140.58	3,579.13
Employer Taxes and Contributions								
Medicare Company		10.48		29.11		26.25		65.84
Social Security Company		44.82		124.47		112.26		281.55
CA - Unemployment Company		11.57		0.00		28.97		40.54
CA - Employment Training Tax		0.72		0.00		1.81		2.53
Total Employer Taxes and Contributions		67.59		153.58		169.29		390.46

**Fieldbrook Glendale Community Services District
Journal**

April 29 through May 19, 2020

<u>Trans #</u>	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Debit</u>	<u>Credit</u>
16568	General Journal	04/29/2020	458	Fieldbroo... Fieldbroo...	Reconcile A/R (Error in spreadsheet) Reconcile A/R (Error in spreadsheet)	1220 A/R Sewer (A... 1028 Sewer Asset ...	20,283.47	20,283.47
							20,283.47	20,283.47
16569	General Journal	04/29/2020	459	Fieldbroo... Fieldbroo...	Reconcile A/R (Error in spreadsheet) Reconcile A/R (Error in spreadsheet)	1210 A/R Water (A... 1027 Water Assets...	20,283.47	20,283.47
							20,283.47	20,283.47
16570	General Journal	04/29/2020	460		Reconcile Fund ██████████ Pending Lien Reconcile Fund	1025 01 Undeposit... 5610 Uncollectable... 1226 Provision for ...	2,988.20	2,526.92 461.28
							2,988.20	2,988.20
16601	General Journal	05/05/2020	461		Reconcile Interfund Transfer Reconcile Interfund Transfer	1027 Water Assets... 1029 Fire Asset Ac...	22.19	22.19
							22.19	22.19
16609	General Journal	04/30/2020	462		Royal Gold Engineering Fees Invoice# 141038 Royal Gold Engineering Fees Invoice# 141038	4256 Sewer Reimb... 4245 02 Sewer Co...	1,626.50	1,626.50
							1,626.50	1,626.50
16614	General Journal	04/30/2020	463		Reconcile Undeposited funds May Reconcile Undeposited funds May	1025 01 Undeposit... 1027 Water Assets...	1,585.68	1,585.68
							1,585.68	1,585.68
16617	General Journal	04/30/2020	464		██████████ Account Account Account	5595 Returned Che... 5600 Returned Ite... 1027 Water Assets...	59.17 10.00	69.17
							69.17	69.17
TOTAL							46,858.68	46,858.68



INVOICE

Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113
billing@zoom.us

Invoice Date: 04/30/2020
Invoice #: INV18456683
Payment Terms: Due Upon Receipt
Due Date: 04/30/2020
Account Number: [REDACTED]
Currency: USD
Account Information: Fieldbrook Glendale CSD
4584 Fieldbrook Rd,
McKinleyville, California 95519
United States

Purchase Order #:

TaxExemptCertificateID:

rhanger50@gmail.com

Zoom W-9

CHARGE DETAILS				
Charge Description	Service Period	Subtotal	Tax	TOTAL
Charge Name: Webinar 100 Monthly Quantity: 1 Unit Price: \$40.00	04/30/2020-05/29/2020	\$40.00	\$0.00	\$40.00

INVOICE TOTALS	
Subtotal:	\$40.00
Total (Including Tax):	\$40.00
Invoice Balance:	\$0.00

TAX DETAILS				
Charge Name	Tax Name	Jurisdiction	Charge Amount	Tax Amount
			Total Tax	\$0.00

TRANSACTIONS				
Invoice Total				\$40.00
Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount
05/04/2020	P-19598669	Payment		(\$40.00)
Invoice Balance				\$0.00

Account Number	Customer Name	Customer Address	Account Balance	Notes
2840.01			\$ 2,947.42	
Detail				
Water Billing			\$ 689.10	
Shut off Charge			\$ 70.00	
Late Charges			\$ 65.89	
Damaged & Replaced Angle Meter Stop			\$ 327.40	
Damaged Lock Charges			\$ 13.78	
Meter Removal			\$ 1,330.40	
Total			\$ 2,496.57	

Per our discussion - this amount has been written off [redacted] account. This will leave the amount due as \$477.85 which is the cost of labor and materials for the reinstallation of his meter and water service and **MUST** be paid prior to any work being done.

Approval to write off:

By: Richard [Signature]
 Date: 5/13/2020

Please sign the above and return to us for our records.

Fieldbrook Glendale
Community Services District
Agenda Background

Agenda Item: 6.1

Agenda Title: Preliminary Budget Presentation 2020-21.

Meeting Date: 05/19/2020

Presented by: Richard Hanger

Type of Item: Action Discussion Information

**Type of Action
Required:** No Action Voice Vote Roll Call Vote

Background:

The board receives a draft of the budget for the next fiscal year each May. The budget is adopted in June and a final budget is adopted in August following the final postings for the previous fiscal year.

Each department or fund is budgeted and accounted for separately. For each department there is a collapsed budget page followed by a detailed line item page.

Water:

Water revenues are budgeted at \$480,786. Revenues are conservatively estimated and about 1.7% below the 2020 fiscal year. One-time revenues such as meter installations or connection fees are not part of the initial budget.

Expenses:

Water expenses are budgeted at \$464,928. Expenses are projected to be approximately 6.92% less than last year. Reductions are anticipated for HBMWD Operations and Maintenance and engineering. These will be closely monitored prior to the final budget adoption in August.

Wastewater:

Revenues are projected to be \$357,538. Revenues are budgeted conservatively and are reflective of the prior year and the capped summer rates. Other revenue in the current year is primarily reimbursed engineering expenses related to the development of the Royal Gold Industrial Discharge Permit.

Expenses:

Treatment expenses are based on the average expenses incurred in fiscal years 2017-2019. Treatment expenses in 2020 were \$48,000 less than 2019. This may be a result of a dryer weather pattern and our manhole maintenance. Engineering expenses are projected to average \$300 per month. The prior year actual expenses included the development of

the Royal Gold Industrial Discharge Permit and the summer rate study. Results of operations are positive and approximately one-third of depreciation is funded if you allow for the budget for line repairs.

Fire:

Revenues from tax collections are anticipated to be equal to fiscal year 2020.

Expenses are projected to increase 6.6% from prior year actuals. The largest variations are for insurance expenses, utility expenses, and the Chief's incentive fund is restored.

The result of operations is \$36,538. This amount will fund principal payments on loans due in 2021 and fund the set aside for future debt.

Recommendation:

Review the attached reports and assumptions in the staff report. Make recommendations and/or comments.

Fieldbrook Glendale Community Services District Profit & Loss Budget Overview

July 2020 through June 2021

	Sewer Depa... (Enterprise) Jul '20 - Ju...	Anker Tank ... (Water Dep... Jul '20 - Ju...	Water Depa... (Water Dep... Jul '20 - Ju...	Total Water... (Enterprise) Jul '20 - Ju...	Total Enter... Jul '20 - Ju...	Total Fire D... Jul '20 - Ju...	TOTAL Jul '20 - Ju...
Ordinary Income/Expense							
Income							
4000 · Income	357,538.00		480,786.00	480,786.00	838,324.00	102,397.00	940,721.00
Total Income	<u>357,538.00</u>		<u>480,786.00</u>	<u>480,786.00</u>	<u>838,324.00</u>	<u>102,397.00</u>	<u>940,721.00</u>
Gross Profit	357,538.00		480,786.00	480,786.00	838,324.00	102,397.00	940,721.00
Expense							
5000 · Purchased Water & Sewer	193,375.00		173,411.00	173,411.00	366,786.00		366,786.00
5050 · Director Fees			2,995.00	2,995.00	2,995.00	599.00	3,594.00
5100 · Contract Labor/Admin	41,300.00		219,691.00	219,691.00	260,991.00		260,991.00
5130 · Assessment Fee-LAFCo						113.00	113.00
5150 · Insurance Expense	3,069.00		3,787.00	3,787.00	6,856.00	21,038.00	27,894.00
5200 · Professional Services	4,835.00		4,835.00	4,835.00	9,670.00	4,835.00	14,505.00
5250 · Dues & Memberships	977.00		977.00	977.00	1,954.00	2,680.00	4,634.00
5300 · Utilities	12,327.00		12,238.00	12,238.00	24,565.00	9,846.00	34,411.00
5360 · Transportation & Travel	500.00				500.00	1,800.00	2,300.00
5370 · Property Taxes	324.00		225.00	225.00	549.00		549.00
5380 · Supplies	1,200.00		1,187.00	1,187.00	2,387.00	3,900.00	6,287.00
5400 · Maintenance Expenses	33,500.00		12,000.00	12,000.00	45,500.00	5,950.00	51,450.00
5550 · Equipment						2,350.00	2,350.00
5590 · Bad Debts	3,000.00		1,250.00	1,250.00	4,250.00		4,250.00
5625 · Bank Charges	1,680.00		2,400.00	2,400.00	4,080.00		4,080.00
5700 · Licenses & Fees	3,740.00		4,167.00	4,167.00	7,907.00	0.00	7,907.00
5710 · Chiefs' Incentive Program						1,500.00	1,500.00
6560 · Payroll Expenses	25,200.00		12,144.00	12,144.00	37,344.00	1,740.00	39,084.00
Total Expense	<u>325,027.00</u>		<u>451,307.00</u>	<u>451,307.00</u>	<u>776,334.00</u>	<u>56,351.00</u>	<u>832,685.00</u>
Net Ordinary Income	32,511.00		29,479.00	29,479.00	61,990.00	46,046.00	108,036.00
Other Income/Expense							
Other Income							
4393 · Donations (Donations)						0.00	0.00
4394 · Grant Income		0.00	0.00	0.00	0.00	0.00	0.00
4900 · Interest Earnings (Interest Earnings)	360.00		13,074.00	13,074.00	13,434.00	1,272.00	14,706.00
4950 · Connection Fees (Connection Fees)	27,600.00		0.00	0.00	27,600.00		27,600.00
Total Other Income	<u>27,960.00</u>	<u>0.00</u>	<u>13,074.00</u>	<u>13,074.00</u>	<u>41,034.00</u>	<u>1,272.00</u>	<u>42,306.00</u>
Other Expense							
5350 · Depreciation Expenses	94,362.00		26,639.00	26,639.00	121,001.00	47,750.00	168,751.00
5650 · Interest Expense	2,466.00		13,621.00	13,621.00	16,087.00	9,508.00	25,595.00
5800 · Fire Grant Expenses						0.00	0.00
5810 · Water Grant Expenses (Water Grant Expenses)		0.00	0.00	0.00	0.00		0.00
Total Other Expense	<u>96,828.00</u>	<u>0.00</u>	<u>40,260.00</u>	<u>40,260.00</u>	<u>137,088.00</u>	<u>57,258.00</u>	<u>194,346.00</u>
Net Other Income	<u>-68,868.00</u>	<u>0.00</u>	<u>-27,186.00</u>	<u>-27,186.00</u>	<u>-96,054.00</u>	<u>-55,986.00</u>	<u>-152,040.00</u>
Net Income	<u>-36,357.00</u>	<u>0.00</u>	<u>2,293.00</u>	<u>2,293.00</u>	<u>-34,064.00</u>	<u>-9,940.00</u>	<u>-44,004.00</u>

2020-21 Budget Development - Water

	8/27/2019	5/1/2020	5/1/2020	\$\$	%
Revenue	2020 Budget	Adjusted Budget	2021 Prelim Budget	Change	Change
Domestic	\$391,270	\$393,237	\$391,489	-\$1,748	-0.45%
Late Fees	\$5,892	\$4,502	\$5,125	\$623	12.16%
Commercial	\$47,316	\$56,025	\$60,008	\$3,983	6.64%
Fire Suppression	\$2,088	\$2,094	\$2,136	\$42	1.97%
Special Benefit Zone	\$21,750	\$24,043	\$21,468	-\$2,575	-11.99%
Processing Fees	\$1,015	\$840	\$560	-\$280	-50.00%
Meter Install	\$0	\$4,202	\$0	-\$4,202	-100.00%
Other Revenue	\$0	\$4,006	\$0	-\$4,006	-100.00%
Total	\$469,331	\$488,949	\$480,786	-\$8,163	-1.70%

Expenses					
Purchased Water	\$172,519	\$173,228	\$173,411	\$183	0.11%
Directors Fees	\$2,995	\$2,995	\$2,995	\$0	0.00%
HBMWD Operations	\$193,000	\$218,987	\$205,291	-\$13,696	-6.67%
Engineering Services	\$18,524	\$32,878	\$14,400	-\$18,478	-128.32%
Workers Comp Ins	\$195	\$195	\$195	\$0	0.00%
Liability Ins	\$3,050	\$3,050	\$3,592	\$542	15.09%
Legal Services	\$50	\$50	\$50	\$0	0.00%
Audit Services	\$4,520	\$4,775	\$4,785	\$10	0.21%
Dues/Memberships	\$650	\$977	\$977	\$0	0.00%
Telephone	\$1,800	\$1,819	\$1,800	-\$19	-1.06%
Electric	\$10,108	\$9,187	\$10,438	\$1,251	11.99%
Property Taxes	\$225	\$225	\$225	\$0	0.00%
Office Expenses	\$755	\$1,312	\$1,187	-\$125	-10.53%
Line Repairs*	\$10,000	\$10,000	\$12,000	\$2,000	16.67%
Small Equipment	\$0	\$1,037	\$0	-\$1,037	0.00%
Returned Checks	\$200	\$59	\$0	-\$59	0.00%
Returned Item Fees	\$16	\$40	\$50	\$10	20.00%
Bad Debt	\$1,800	\$3,562	\$1,200	-\$2,362	-196.83%
Bank Fees	\$213	\$2,507	\$2,400	-\$107	
Loan Fee	\$558	\$558	\$530	-\$28	-5.28%
Licenses & Fees	\$3,360	\$3,637	\$3,637	\$0	0.00%
Interest Expense	\$13,723	\$13,906	\$13,621	-\$285	-2.09%
Payroll Penalties	\$0	\$82	\$0	-\$82	
Payroll	\$11,804	\$12,045	\$12,144	\$99	0.82%
Total	\$450,065	\$497,111	\$464,928	-\$32,183	-6.92%

Results of Operations	\$19,266	-\$8,162	\$15,858	\$24,020	151.47%
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Other Income/Expense					
Interest Earnings	\$15,454	\$14,450	\$13,074	-\$1,376	-10.52%
Connection Fees	\$0	\$10,591	\$0	-\$10,591	0.00%
Less Depreciation	\$26,639	\$26,639	\$26,639	\$0	0.00%
Net Other Income/Expense	-\$11,185	-\$1,598	-\$13,565	\$15,163	-0.88%

Net Income	\$8,081	-\$9,760	\$2,293	\$12,053	100.00%
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2020-21 Budget Development - Sewer

	8/27/2019	5/1/2020	5/1/2020	\$\$	%
Revenue	2019 Budget	Adjusted Budget	2021 Prelim Budget	Change	Change
Domestic	\$287,121	\$270,460	\$277,200	\$6,740	2.43%
Late Fees	\$4,200	\$3,326	\$3,600	\$274	7.61%
Commercial	\$77,122	\$77,621	\$75,068	-\$2,553	-3.40%
Processing Fees	\$770	\$280	\$420	\$140	33.33%
Permit Fees	\$500	\$500	\$1,250	\$750	60.00%
Other Revenue	\$0	\$21,792	\$0	-\$21,792	
Total	\$369,713	\$373,979	\$357,538	-\$16,441	-4.60%

Expenses					
Purchased Sewer	\$209,750	\$161,744	\$193,375	\$31,631	16.36%
HBMWD Operations	\$29,300	\$37,140	\$37,700	\$560	1.49%
Engineering Services	\$6,000	\$44,022	\$3,600	-\$40,422	-1122.83%
Workers Comp Ins	\$702	\$702	\$700	-\$2	-0.29%
Liability Ins	\$1,939	\$1,939	\$2,369	\$430	22.18%
Legal Services	\$50	\$50	\$50	\$0	0.00%
Audit Services	\$4,525	\$4,775	\$4,785	\$10	0.21%
Dues/Memberships	\$605	\$977	\$977	\$0	0.00%
Telephone	\$5,220	\$6,461	\$6,300	-\$161	-2.56%
Electric	\$7,504	\$5,721	\$6,027	\$306	5.08%
Fuel	\$0	\$823	\$500	-\$323	-100.00%
Property Taxes	\$324	\$324	\$324	\$0	0.00%
Office Supplies	\$650	\$1,140	\$1,200	\$60	5.00%
Line Repairs	\$33,000	\$30,877	\$33,000	\$2,123	6.43%
Building Maintenance	\$200	\$173	\$500	\$327	65.40%
Small Equipment	\$0	\$1,037	\$0	-\$1,037	0.00%
Bad Debt	\$2,000	\$2,000	\$3,000	\$1,000	33.33%
Bank Charges	\$84	\$1,985	\$1,680	-\$305	-18.15%
Interest Expense	\$3,925	\$2,835	\$2,466	-\$369	-14.96%
Licenses	\$3,171	\$5,760	\$3,740	-\$2,020	-54.01%
Payroll	\$25,200	\$25,193	\$25,200	\$7	0.03%
Total	\$334,149	\$335,678	\$327,493	-\$8,185	-2.50%

Results of Operations	\$35,564	\$38,301	\$30,045	-\$8,256	-27.48%
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Other Income/Expense					
Interest Earnings	\$36	\$398	\$360	-\$38	-10.56%
Connection Fees	\$0	\$7,463	\$27,600	\$20,137	-100.00%
Less Depreciation	\$94,362	\$94,362	\$94,362	\$0	0.00%
Net Other Income/Expense	-\$94,326	-\$86,501	-\$66,402	-\$20,099	-30.27%

Net Income	-\$58,762	-\$48,200	-\$36,357	\$11,843	24.57%
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2020-21 Budget Development - Fire

	8/27/2019	5/1/2020	5/1/2020	\$	%
Revenue	2020 Budget	Adjusted Budget	2021 Prelim Budget	Change	Change
Current Secured	\$56,789	\$56,789	\$56,789	\$0	0.00%
Current Unsecured	\$2,415	\$2,415	\$2,355	-\$60	-2.55%
Prior Yr Secured	\$811	\$811	\$181	-\$630	-348.07%
Prior Yr Unsecured	\$0	\$0	\$0	\$0	
Prop 172 Transfer	\$915	\$1,089	\$915	-\$174	-19.02%
Assesment	\$40,575	\$40,575	\$40,575	\$0	0.00%
Timber Yield	\$225	\$225	\$225	\$0	0.00%
Homeowner Exemption	\$711	\$711	\$351	-\$360	-102.56%
Supplemental Current	\$767	\$767	\$767	\$0	0.00%
Supplemental Prior	\$133	\$133	\$139	\$6	4.25%
Prop. Tax Exchange	\$136	\$0	\$0	\$0	0.00%
Other Income	\$100	\$1,781	\$100	-\$1,681	0.00%
Total	\$103,577	\$105,296	\$102,397	-\$2,899	-2.83%
Expenses					
Director/Chief	\$599	\$599	\$599	\$0	0.00%
Engineering Services	\$0	\$0	\$0	\$0	
Benefit Assessment Fee	\$113	\$775	\$113	-\$662	-585.84%
Workers Comp	\$5,504	\$5,504	\$5,000	-\$504	-10.08%
Liability	\$2,830	\$2,878	\$3,350	\$472	14.09%
Vehicle Ins	\$4,296	\$4,296	\$6,456	\$2,160	33.46%
Disability Ins	\$5,254	\$5,268	\$5,257	-\$11	-0.21%
Air Med Care	\$978	\$825	\$975	\$150	15.38%
Legal	\$50	\$50	\$50	\$0	0.00%
Audit	\$4,508	\$4,775	\$4,785	\$10	0.21%
Dues/Memberships	\$2,673	\$2,682	\$2,680	-\$2	-0.07%
Telephone	\$3,324	\$4,045	\$4,380	\$335	7.65%
Electric	\$1,433	\$1,451	\$2,137	\$686	32.10%
Propane	\$695	\$65	\$705	\$640	90.78%
Water	\$580	\$594	\$600	\$6	1.00%
Dispatch Co-Op Fees	\$0	\$0	\$0	\$0	
Internet Service	\$1,560	\$1,692	\$1,716	\$24	1.40%
Security-Firehouse	\$308	\$402	\$308	-\$94	-30.52%
Fuel Expenses	\$1,360	\$1,945	\$1,800	-\$145	-8.06%
Office Supplies	\$1,285	\$1,132	\$1,200	\$68	5.67%
Medical Supplies	\$200	\$141	\$300	\$159	53.00%
Education Expense	\$1,500	\$2,640	\$2,400	-\$240	-10.00%
Building Maintenance	\$200	-\$15	\$200	\$215	107.50%
Turnout Maintenance	\$200	\$0	\$200	\$200	100.00%
Small Tools	\$500	\$175	\$500	\$325	65.00%
Extinguishers	\$200	\$829	\$500	-\$329	-65.80%
Radio	\$200	\$431	\$500	\$69	13.80%
SCBA	\$1,500	\$851	\$1,500	\$649	43.27%
Grounds	\$100	\$0	\$50	\$50	100.00%
Trucks	\$4,000	\$1,691	\$2,500	\$809	32.36%
Small Equipment	\$2,000	\$3,615	\$2,000	-\$1,615	-80.75%
Protective Gear	\$50	\$272	\$350	\$78	22.29%
Chiefs Incentive	\$2,000	\$0	\$1,500	\$1,500	100.00%
Interest Expense	\$9,508	\$9,872	\$9,508	-\$364	-3.83%
Payroll	\$1,686	\$1,896	\$1,740	-\$156	-8.97%
Fire Grant Expenses	\$0	\$0	\$0	\$0	0.00%
Licenses	\$0	\$112	\$0	-\$112	-100.00%
Total	\$61,194	\$61,488	\$65,859	\$4,371	6.64%
Results of Operations	\$42,383	\$43,808	\$36,538	-\$7,270	-19.90%
Other Income/Expense					
In Kind/Grant Revenue	\$0	\$0	\$0	\$0	-100.00%
Interest Earnings	\$2,900	\$665	\$1,272	\$607	47.72%
Donations		\$		\$0	\$0
Less Depreciation	\$47,750	\$47,750	\$47,750	\$0	0.00%
Less Fire Grant Expense	\$0	\$0	\$0	\$0	0.00%
Net Other Income/Expense	-\$44,850	-\$47,085	-\$46,478	\$607	-1.31%
Net Income	-\$2,467	-\$3,277	-\$9,940	-\$6,663	203.33%