



**Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, April 25, 2023

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
AGENDA

A. Roll Call

The Presiding officer will call the meeting to order, and the clerk will call the roll of members to determine the presence of a quorum.

This meeting may be accessed by using the following call-in number: 1- 669-900-9128. When prompted enter the meeting i.d. 849 0788 5446. Please submit public comments in writing 24 hours ahead of the meeting, if possible.

B. Agenda Modification

The Board may adopt/revise the order of the agenda as presented.

C. Public Comments

Regularly scheduled meetings provide an opportunity for members of the public to directly address the FGCSB Board Members on any action item that has been described in the agenda for the meeting, before or during consideration of that item, or on matters not identified on the agenda within the Board's jurisdiction. No action will be taken on non-agenda items.

D. Reports

- 1.1 Wastewater Report
- 1.2 Fire Chief Report
 - 1.2.1 Call/Incident report
- 1.3 District Engineer Report
 - 1.3.1 Muni-meeting report.
 - 1.3.2 Anker Tank Replacement project report.
- 1.4 Safety Report –
- 1.5 General Manager Report
- 1.6 Director Reports

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

Tuesday, April 25, 2023

AGENDA

Approval of Minutes

2.1 Regular Board Meeting, March 28, 2023.

Correspondence

3.1

Financial Reports

4.1 Interfund Transfers, \$111,709.67, less \$30,000, net \$81,709.67

4.2 Check/EFT Payments, (#7171-7196), \$113,352.89.

4.3 Payroll, \$4,274.91

4.4 General Journal Entries, 583-585, \$5,798.30.

4.5 Reimbursements \$212.70, Mileage \$558.20.

F. Business Items Action/Information – None.

5.1 GHD, Scope of work for Glendale water project. Action.

5.2 Quarterly Financial reports and budget adjustments. Action.

5.3 Interfund loans, annual interest review. April.

G. Public Hearings – None.

H. Closed Session – None.

I. Future Agenda Items

8.1 2024 Budget Presentation. May.

8.2 Annual Certification of Tax Assessment. May.

8.3 Annual Consumer Confidence Report. May.

8.4 Auditor selection. May.

Adjournment/Announcements

9.1 Next regular meeting, May 23, 2023.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.

HEAT ILLNESS PREVENTION

When outdoor temperatures exceed 80° Cal/OSHA requires employers to have additional prevention measures in place to protect employees from heat illnesses. Everyone can be susceptible to heat illness because it is about temperature, acclimatization, exertion, and hydration. This Safety Talk will help you understand the four types of heat illness and proactive measures you can take to prevent heat illness.

HEAT RASH

Heat rash is typically red clusters of small blisters/pimples on the skin. Usually on the neck, chest, groin, or in elbow creases.

What to do – Take a recovery break in a shady, cool area. Drink slightly cool water and keep rash dry.

HEAT CRAMPS

Cramps, muscle pain, or spasms are felt most in the arms and legs and can even occur after the work has stopped.

What to do – Take a recovery break in a shady, cool area. Drink slightly cool water. Wait for cramps to stop before doing any physical activity. Seek medical help if cramps last more than (1) hour or if you're on a low sodium diet or have heart problems.



HEAT EXHAUSTION

The body becomes overly stressed with symptoms such as:

- Cool, pale, clammy skin
- Heavy sweating
- Fatigue or weakness
- Shortness of breath
- Headache, dizziness, or fainting
- Nausea or vomiting
- Rapid heartbeat and breathing
- Thirst

What to do - Get out of the heat immediately. Loosen/remove clothing. Apply cool water/ice packs to the body. Drink slightly cool water and electrolytes. *Seek medical help.*

HEAT STROKE

This is the most serious stage of heat illness. Symptoms may include:

- Red, hot, dry skin with very little sweating
- High body temperature, 105° F or higher
- Headache, dizziness, confusion
- Nausea or vomiting
- Rapid pulse

What to do

CALL 911 IMMEDIATELY

- ✓ Get to a shady cool area and remove unnecessary clothing
- ✓ Drink slightly cool water if possible
- ✓ Fan vigorously
- ✓ Apply cool water to clothing or skin
- ✓ Apply ice packs under arms, to the neck, back, and groin area

How can you prevent heat illness?

DRINK WATER

The most important thing you can do to prevent heat illness is drink plenty of water!!! The key is to drink water throughout your shift, even when you don't feel thirsty. When working in temperatures of 80° or more, Cal/OSHA requires employers to have one quart of water (4 cups) per hour available for each employee during their shift. Employees should encourage each other to drink water every hour.

ACCLIMATE

Acclimatization is a process where the body needs time to adjust to increased heat exposure. Cal/OSHA requires employers to observe and check in with employees during the acclimatization timeframe (4-14 days).

TAKE RECOVERY BREAKS IN THE SHADE

When working in temperatures of 80° or more, take regular breaks in the shade and drink water. Employees who wait until symptoms appear before seeking shade and recovery are at a higher risk of developing heat illness.



When outdoor temperatures exceed 80°, Cal/OSHA requires employers to have additional prevention measures in place.

ADDITIONAL PREVENTION CONSIDERATIONS

- If possible, wear long sleeves and pants to keep the radiant heat of the sun away from your skin.
- When wearing heavy personal protective equipment, respirators, or when conducting significant exertion pay extra attention to symptoms of heat illness you may be experiencing.
- Check the effects of your medications
- Avoid heavy meals, your body generates heat through digestion
- If you have a chronic disease, such as heart disease or diabetes, check with your doctor for heat illness prevention guidance.

Additional Resources:

- SDRMA Model Heat Illness Prevention Program Template
- Cal/OSHA [§3395](#), Heat Illness Prevention Regulation
- Cal/OSHA [Heat Illness Prevention Resources](#)

This *Safety Talk* provides awareness level training on heat illness prevention. If this information is unclear or if you have any additional questions, please talk to your supervisor.

Safety Meeting

Date of Meeting: 3 Leader Name: _____

Instructions:

- a. Fill in the date of the meeting and the name of the safety meeting leader.
- b. Have all safety meeting participants sign this roster.
(Copy this form if more pages are needed.)
- c. File this roster and the associated documents as outlined in the Leader Discussion Guide.

Name (print)	Name (signature)
1. Chris Appleton	
2. DAVID HAM	
3. Hannah Gordon	
4. Rich Grissom	
5. JOHN BRACKLOW	
6. Geneva Botteger	
7. Greg Astorian	
8. Esther Kilian	
9.	
10. Travis Springer	
11. GIA CARROZZI	
12. DAN ORAM	
13. JESSY Miller	
14. Joe Wello	
15. Ross Costa	
16. Esther Miller	
17. _____	_____
18. _____	_____
19. _____	_____
20. _____	_____

Attachments: 1. Leader Discussion Guide 2. Safety Meeting Booklet



**Fieldbrook Glendale
Community Services District**
water · sewer · fire

**Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, March 28, 2022

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
MINUTES

A. Roll Call

Vice-President Starr Kilian called the meeting to order at 7:32 PM. Board members present were Director Richard Grissom, and Director Janet Miller. President Roy Sheppard and Director Jason Garlick were absent. Also present were Fire Chief Chris Appleton, Sewer Technician Grant Weaver, and General Manager Richard Hanger.

B. Agenda Modification – None.

C. Public Comments - None.

D. Reports

1.1 Wastewater Report

Sewer Technician Grant Weaver reported the pigging project was complete. The flow meter was replaced, and electrical work completed as part of the project. Gasket and flange repair are underway. Flushable wipes continue to be a challenge near pump station #2. Each home and/or business has been visited and a mailer is going out to educate the public.

1.2 Fire Chief Report

1.2.1 Call/Incident report.

Fire Chief Chris Appleton reported 14 calls for the prior month. The annual chili feed went well. Humboldt County Measure Z funds reductions are being proposed for Fire Districts as part of the upcoming county budget.

1.3 District Engineer Report

1.3.1 Muni-meeting report.

1.3.2 Status Report – Wastewater Pigging Project

1.3.3 Anker Tank Replacement project report.

1.4 Safety Report –

1.5 General Manager Report

1.6 Director Reports

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

Tuesday, March 28, 2022

MINUTES

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

Approval of Minutes

2.1 Regular Board Meeting, February 28, 2023.

Correspondence

3.1

Financial Reports

4.1 Interfund Transfers, \$162,773.69, less \$35,000, net \$127,773.69.

4.2 Check/EFT Payments, (#7141-7170), \$162,612.02

4.3 Payroll, \$5,857.53.

4.4 General Journal Entries, 581-582, \$16,703.08.

4.5 Reimbursements \$694.22, Mileage \$566.58.

Director Richard Grissom moved to approve the consent agenda as presented. Director Janet Miller seconded the motion. The motion carried with Kilian, Grissom, and Miller voting aye. Sheppard and Garlick were absent.

F. Business Items Action/Information – None.

5.1

5.2

G. Public Hearings – None.

H. Closed Session – None.

I. Future Agenda Items

8.1 Quarterly Financial reports and budget adjustments. April.

8.2 Interfund loans, annual interest review. April.

Adjournment/Announcements

9.1 Next regular meeting, April 25, 2023.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.

Tuesday, March 28, 2022

MINUTES

The meeting adjourned at 7:49 PM.

Respectfully submitted,

Richard Hanger
Secretary to the Board

Starr Kilian
Vice-President

Attachments
CCCU fund transfer
Initialed disbursement register

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**REGULAR MEETING OF THE
BOARD OF DIRECTORS**

April 25, 2023

Attention:
Stephanie Poletski spoletski@coastccu.org

Please confirm transfer verbally to Richard Hanger at 499-1963 or
Via email to gm@fgcsd.org

Coast Central Credit Union
2650 Harrison Avenue
Eureka, CA 95501-3259

Please transfer the following

Member Number 99580

From: S70 Business Liquid Asset Account	\$ 81,709.67
To: S61 Water Checking	\$ 81,709.67

Signed _____

Thank you,

Richard Hanger
Treasurer



**Fieldbrook Glendale
Community Services District**

water · sewer · fire

**REGULAR MEETING OF THE
BOARD OF DIRECTORS**

April 25, 2023

Coast Central Credit Union
2650 Harrison Avenue
Eureka, CA 95501-3259

Please transfer the following

From: Business Liquid Asset Account \$ 81,709.67
To: Water Checking \$ 81,709.67

4/25/2023	
Check Register	\$ 113,352.89
#7171-7196	\$ 113,352.89
Other Deposit	\$ -
	\$ -
Transfer Totals	\$ (81,709.67)
Anker Tank Project	\$ -
Fire	\$ 2,334.46
Sewer	\$ 71,129.85
Water	\$ 38,245.36
Reduce Water Transfe	\$ (30,000.00)
Gross Pay	\$ 4,274.91
<Net Pay>	\$ (3,206.83)
Empr. Taxes	\$ 340.43
Adjustments	
EDD	\$ (400.31)
EDD	\$ (91.61)
IRS	\$ (2,559.24)
Verizon	\$ (0.57)
	\$ -
Reconciliation	\$ (83,352.89)
Balance	\$ -

Fieldbrook Glendale Community Services District
Interfund Activity Report
As of April 25, 2023

Type	Date	Num	Name	Account	Class	Amount	Balance
Anker Tank Replacement							0.00
Total Anker Tank Replacement							0.00
Interfund Expenses/Fire							1,334.30
Bill	03/31/2023	1563-...	Interfun...	5320 - Electric (Electric)	Fire Depart...	153.11	1,487.41
Bill	03/31/2023	CL 23...	Interfun...	5365 - Fuel Expenses (Fuel Expenses)	Fire Depart...	146.09	1,633.50
Bill	03/31/2023	Mar 2...	Interfun...	5335 - Water (Water)	Fire Depart...	57.55	1,691.05
Bill	04/05/2023	707-8...	Interfun...	5310 - Telephone (Telephone)	Fire Depart...	257.27	1,948.32
Bill	04/05/2023	99318...	Interfun...	5310 - Telephone (Telephone)	Fire Depart...	115.63	2,063.95
Bill	04/17/2023	April 23	Interfun...	5075 - Chief Expenses - Fire (Chief Expenses ...)	Fire Depart...	50.00	2,113.95
Bill	04/17/2023	Zoom ...	Interfun...	5390.02 - Office Software (Software licenses a...	Fire Depart...	49.96	2,163.91
Bill	04/20/2023	P1-83...	Interfun...	5390.02 - Office Software (Software licenses a...	Fire Depart...	2.00	2,165.91
Bill	04/21/2023	April 23	Interfun...	5366 - Mileage & Travel (Mileage & Travel)	Fire Depart...	10.26	2,176.17
Paycheck	04/22/2023	7197	Interfun...	6560 - Payroll Expenses	Fire Depart...	146.52	2,322.69
Paycheck	04/22/2023	7197	Interfun...	6560 - Payroll Expenses	Fire Depart...	0.03	2,322.72
Paycheck	04/22/2023	7197	Interfun...	6560 - Payroll Expenses	Fire Depart...	9.08	2,331.80
Paycheck	04/22/2023	7197	Interfun...	6560 - Payroll Expenses	Fire Depart...	2.12	2,333.92
Paycheck	04/22/2023	7197	Interfun...	6560 - Payroll Expenses	Fire Depart...	0.54	2,334.46
Total Interfund Expenses/Fire						1,000.16	2,334.46
Interfund Expenses/Sewer							17,306.39
Bill	03/31/2023	0213-...	Interfun...	5320 - Electric (Electric)	Enterprise:S...	39.61	17,346.00
Bill	03/31/2023	15785	Interfun...	5400.01 - Line Repairs Maintenance (Line Re...	Enterprise:S...	918.05	18,264.05
Bill	03/31/2023	00088...	Interfun...	5020 - Purchased Sewer Services (Purchased...	Enterprise:S...	31,968.62	50,232.67
Bill	03/31/2023	00088...	Interfun...	5020 - Purchased Sewer Services (Purchased...	Enterprise:S...	66.54	50,299.21
Bill	03/31/2023	0912-...	Interfun...	5320 - Electric (Electric)	Enterprise:S...	950.46	51,249.67
Check	03/31/2023	E-Pay	Interfun...	5625.01 - Bank Fees (Bank Fees)	Enterprise:S...	16.74	51,266.41
Bill	03/31/2023	March...	Interfun...	5110.1 - HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	506.94	51,773.35
Bill	03/31/2023	March...	Interfun...	5110.1 - HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	401.65	52,175.00
Bill	03/31/2023	March...	Interfun...	5110.1 - HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	2,293.76	54,468.76
Bill	03/31/2023	March...	Interfun...	5110.1 - HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	110.99	54,579.75
Bill	03/31/2023	73113	Interfun...	5625.02 - Merchant Fees (Merchant Fees)	Enterprise:S...	87.85	54,667.60
Bill	03/31/2023	Hum ...	Interfun...	5400.02 - Building Maintenance (Building Main...	Enterprise:S...	14.40	54,682.00
Bill	04/05/2023	99318...	Interfun...	5310 - Telephone (Telephone)	Enterprise:S...	23.21	54,705.21
Bill	04/07/2023	5412	Interfun...	1648 - Major Repairs (Major Repairs)	Enterprise:S...	8,413.01	63,118.22
Bill	04/10/2023	1071	Interfun...	5400.01 - Line Repairs Maintenance (Line Re...	Enterprise:S...	142.38	63,260.60
Bill	04/11/2023	15845	Interfun...	1648 - Major Repairs (Major Repairs)	Enterprise:S...	1,866.25	65,126.85
Bill	04/11/2023	15846	Interfun...	1648 - Major Repairs (Major Repairs)	Enterprise:S...	2,101.77	67,228.62
Bill	04/17/2023	Dazey	Interfun...	5400.02 - Building Maintenance (Building Main...	Enterprise:S...	13.79	67,242.41
Bill	04/17/2023	Zoom ...	Interfun...	5390.02 - Office Software (Software licenses a...	Enterprise:S...	49.97	67,292.38
Bill	04/20/2023	P1-83...	Interfun...	5390.02 - Office Software (Software licenses a...	Enterprise:S...	6.00	67,298.38
Bill	04/21/2023	April 23	Interfun...	5366 - Mileage & Travel (Mileage & Travel)	Enterprise:S...	80.35	67,378.73
Bill	04/21/2023	April 23	Interfun...	5366 - Mileage & Travel (Mileage & Travel)	Enterprise:S...	326.19	67,704.92
Bill	04/21/2023	April 23	Interfun...	5366 - Mileage & Travel (Mileage & Travel)	Enterprise:S...	75.98	67,780.90
Paycheck	04/22/2023	7195	Interfun...	6560 - Payroll Expenses	Enterprise:S...	1,846.32	69,627.22
Paycheck	04/22/2023	7195	Interfun...	6560 - Payroll Expenses	Enterprise:S...	0.00	69,627.22
Paycheck	04/22/2023	7195	Interfun...	6560 - Payroll Expenses	Enterprise:S...	114.47	69,741.69
Paycheck	04/22/2023	7195	Interfun...	6560 - Payroll Expenses	Enterprise:S...	26.78	69,768.47
Paycheck	04/22/2023	7195	Interfun...	6560 - Payroll Expenses	Enterprise:S...	0.00	69,768.47
Paycheck	04/22/2023	7196	Interfun...	6560 - Payroll Expenses	Enterprise:S...	230.79	69,999.26
Paycheck	04/22/2023	7196	Interfun...	6560 - Payroll Expenses	Enterprise:S...	0.23	69,999.49
Paycheck	04/22/2023	7196	Interfun...	6560 - Payroll Expenses	Enterprise:S...	14.31	70,013.80
Paycheck	04/22/2023	7196	Interfun...	6560 - Payroll Expenses	Enterprise:S...	3.35	70,017.15
Paycheck	04/22/2023	7196	Interfun...	6560 - Payroll Expenses	Enterprise:S...	4.62	70,021.77
Paycheck	04/22/2023	7197	Interfun...	6560 - Payroll Expenses	Enterprise:S...	1,025.64	71,047.41
Paycheck	04/22/2023	7197	Interfun...	6560 - Payroll Expenses	Enterprise:S...	0.19	71,047.60
Paycheck	04/22/2023	7197	Interfun...	6560 - Payroll Expenses	Enterprise:S...	63.59	71,111.19
Paycheck	04/22/2023	7197	Interfun...	6560 - Payroll Expenses	Enterprise:S...	14.87	71,126.06
Paycheck	04/22/2023	7197	Interfun...	6560 - Payroll Expenses	Enterprise:S...	3.79	71,129.85
Total Interfund Expenses/Sewer						53,823.46	71,129.85
Interfund Expenses/Water							0.00
Bill	03/31/2023	9923-...	Interfun...	5320 - Electric (Electric)	Enterprise:...	20.40	20.40
Bill	03/31/2023	7997-...	Interfun...	5320 - Electric (Electric)	Enterprise:...	1,083.61	1,104.01
Bill	03/31/2023	52134	Interfun...	5210 - Legal Services (Legal Services)	Enterprise:...	450.00	1,554.01
Bill	03/31/2023	Mar 2...	Interfun...	5010 - Purchased Water (Purchased Water)	Enterprise:...	990.92	2,544.93
Bill	03/31/2023	Mar 2...	Interfun...	5010 - Purchased Water (Purchased Water)	Enterprise:...	12,768.29	15,313.22
Bill	03/31/2023	Mar 2...	Interfun...	5010 - Purchased Water (Purchased Water)	Enterprise:...	1,170.67	16,483.89
Bill	03/31/2023	Mar 2...	Interfun...	5010 - Purchased Water (Purchased Water)	Enterprise:...	731.93	17,215.82
Bill	03/31/2023	Mar 2...	Interfun...	5010 - Purchased Water (Purchased Water)	Enterprise:...	-50.07	17,165.75
Check	03/31/2023	E-Pay	Interfun...	5625.01 - Bank Fees (Bank Fees)	Enterprise:...	23.26	17,189.01
Bill	03/31/2023	March...	Interfun...	5110.1 - HBMWD Admin & Billing (HBMWD A...	Enterprise:...	623.28	17,812.29
Bill	03/31/2023	March...	Interfun...	5110.1 - HBMWD Admin & Billing (HBMWD A...	Enterprise:...	493.83	18,306.12
Bill	03/31/2023	March...	Interfun...	5110.1 - HBMWD Admin & Billing (HBMWD A...	Enterprise:...	2,820.12	21,126.24
Bill	03/31/2023	March...	Interfun...	5110.1 - HBMWD Admin & Billing (HBMWD A...	Enterprise:...	136.45	21,262.69
Bill	03/31/2023	March...	Interfun...	5110.2 - HBMWD - Maintenance & Operation (...)	Enterprise:...	12,542.65	33,805.34
Bill	03/31/2023	March...	Interfun...	5110.2 - HBMWD - Maintenance & Operation (...)	Enterprise:...	1,335.00	35,140.34

Fieldbrook Glendale Community Services District
Interfund Activity Report
As of April 25, 2023

Type	Date	Num	Name	Account	Class	Amount	Balance
Bill	03/31/2023	March...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...		35,140.34
Bill	03/31/2023	March...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	274.29	35,414.63
Bill	03/31/2023	March...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	701.55	36,116.18
Bill	03/31/2023	March...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	275.04	36,391.22
Bill	03/31/2023	March...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	45.00	36,436.22
Bill	03/31/2023	March...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	0.00	36,436.22
Bill	03/31/2023	March...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	107.87	36,544.09
Bill	03/31/2023	March...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	88.80	36,632.89
Bill	03/31/2023	73113	Interfun...	5625.02 · Merchant Fees (Merchant Fees)	Enterprise:...	122.05	36,754.94
Bill	04/17/2023	April 23	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...)	Enterprise:...	50.00	36,804.94
Bill	04/17/2023	April 23	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...)	Enterprise:...	50.00	36,854.94
Bill	04/17/2023	April 23	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...)	Enterprise:...	50.00	36,904.94
Bill	04/17/2023	April 23	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...)	Enterprise:...	50.00	36,954.94
Bill	04/17/2023	April 23	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...)	Enterprise:...	50.00	37,004.94
Bill	04/17/2023	Zoom ...	Interfun...	5390.02 · Office Software (Software licenses a...)	Enterprise:...	49.97	37,054.91
Bill	04/20/2023	P1-83...	Interfun...	5390.02 · Office Software (Software licenses a...)	Enterprise:...	2.00	37,056.91
Bill	04/21/2023	April 23	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:...	80.35	37,137.26
Paycheck	04/22/2023	7197	Interfun...	6560 · Payroll Expenses	Enterprise:...	1,025.64	38,162.90
Paycheck	04/22/2023	7197	Interfun...	6560 · Payroll Expenses	Enterprise:...	0.19	38,163.09
Paycheck	04/22/2023	7197	Interfun...	6560 · Payroll Expenses	Enterprise:...	63.59	38,226.68
Paycheck	04/22/2023	7197	Interfun...	6560 · Payroll Expenses	Enterprise:...	14.88	38,241.56
Paycheck	04/22/2023	7197	Interfun...	6560 · Payroll Expenses	Enterprise:...	3.80	38,245.36
Total Interfund Expenses/Water						38,245.36	38,245.36
TOTAL						93,068.98	111,709.67

Fieldbrook Glendale Community Services District
Check Register for this Month
March 29 through April 25, 2023

Type	Date	Num	Name	Amount
1000 · Coast Central Credit Union				
1012 · General Fund Checking				
1015 · Water Dept Checking				
Check	03/31/2023	E-Pay	Coast Central Credit ...	-40.00
Bill Pmt -Check	04/02/2023	7171	ACE Hardware	-54.92
Bill Pmt -Check	04/02/2023	7172	Campora	-887.46
Bill Pmt -Check	04/02/2023	7173	Cascade Fire Equipm...	-150.00
Bill Pmt -Check	04/02/2023	7174	GR Sundberg, Inc	-12,348.22
Bill Pmt -Check	04/02/2023	7175	Humboldt Fasteners	-91.11
Bill Pmt -Check	04/02/2023	7176	Josh Miller	-150.81
Bill Pmt -Check	04/03/2023	E-Pay	PG&E	-153.11
Bill Pmt -Check	04/03/2023	E-Pay	PG&E	-20.40
Bill Pmt -Check	04/03/2023	E-Pay	PG&E	-39.61
Bill Pmt -Check	04/03/2023	E-Pay	PG&E	-1,083.61
Bill Pmt -Check	04/04/2023	E-Pay	Verizon	-139.41
Bill Pmt -Check	04/04/2023	E-Pay	XPress Bill Pay	-209.90
Liability Check	04/11/2023	E-pay	EDD	-207.27
Liability Check	04/11/2023	E-pay	EDD	-78.22
Liability Check	04/11/2023	E-pay	United States Treasury	-1,357.16
Bill Pmt -Check	04/15/2023	E-Pay	PG&E	-950.46
Bill Pmt -Check	04/15/2023	E-Pay	Valley Pacific	-146.09
Bill Pmt -Check	04/15/2023	E-Pay	Fieldbrook Glendale C...	-57.55
Bill Pmt -Check	04/17/2023	7177	Thrifty Supply Company	-4,923.56
Bill Pmt -Check	04/21/2023	7178	An Electrician Inc	-4,886.07
Bill Pmt -Check	04/21/2023	7179	AT&T	-257.27
Bill Pmt -Check	04/21/2023	7180	Chris Appleton	-50.00
Bill Pmt -Check	04/21/2023	7181	City of Arcata	-32,035.16
Bill Pmt -Check	04/21/2023	7182	City of Arcata Environ...	-142.38
Bill Pmt -Check	04/21/2023	7183	GR Sundberg, Inc	-8,413.01
Bill Pmt -Check	04/21/2023	7184	Humboldt Bay M&O	-22,757.22
Bill Pmt -Check	04/21/2023	7185	Humboldt Bay Munici...	-15,611.74
Bill Pmt -Check	04/21/2023	7186	Janet Miller	-50.00
Bill Pmt -Check	04/21/2023	7187	Jason Garlick	-50.00
Bill Pmt -Check	04/21/2023	7188	Mitchell Law Firm, LLP	-450.00
Bill Pmt -Check	04/21/2023	7189	Rich Grissom	-50.00
Bill Pmt -Check	04/21/2023	7190	Roy Sheppard	-50.00
Bill Pmt -Check	04/21/2023	7191	Starr Kilian	-50.00
Bill Pmt -Check	04/21/2023	7192	Grant Weaver.	-388.99
Bill Pmt -Check	04/21/2023	7193	Jose Euan-Estrada	-75.98
Bill Pmt -Check	04/21/2023	7194	Richard A. Hanger	-320.86
Bill Pmt -Check	04/21/2023	E-Pay	Intuit Quick Books	-10.00
Paycheck	04/22/2023	7195	Grant Weaver	-1,608.45
Paycheck	04/22/2023	7197	Richard A Hanger	-1,537.33
Paycheck	04/22/2023	7196	Jose L. Euan-Estrada	-61.05
Liability Check	04/22/2023	E-pay	EDD	-193.04
Liability Check	04/22/2023	E-pay	EDD	-13.39
Liability Check	04/22/2023	E-pay	United States Treasury	-1,202.08
Total 1015 · Water Dept Checking				-113,352.89
Total 1012 · General Fund Checking				-113,352.89
Total 1000 · Coast Central Credit Union				-113,352.89
TOTAL				-113,352.89

Fieldbrook Glendale Community Services District
Payroll Summary
March 29 through April 25, 2023

	Grant Weaver			Jose L. Euan-Estrada			Richard A Hanger			TOTAL		
	Hours	Rate	Mar 29 - Apr 25, 23	Hours	Rate	Mar 29 - Apr 25, 23	Hours	Rate	Mar 29 - Apr 25, 23	Hours	Rate	Mar 29 - Apr 25, 23
Employee Wages, Taxes and Adjustments												
Gross Pay												
Hourly Rate	56	32.97	1,846.32	7	32.97	230.79	60	36.63	2,197.80	*****		4,274.91
Hourly Sick		32.97	0.00		32.97	0.00		36.63	0.00			0.00
Total Gross Pay	<u>56</u>		<u>1,846.32</u>	<u>7</u>		<u>230.79</u>	<u>60</u>		<u>2,197.80</u>	<u>*****</u>		<u>4,274.91</u>
Adjusted Gross Pay	56		1,846.32	7		230.79	60		2,197.80	*****		4,274.91
Taxes Withheld												
Federal Withholding			-80.00			-150.00			-318.00			-548.00
Medicare Employee			-26.78			-3.35			-31.87			-62.00
Social Security Employee			-114.47			-14.31			-136.26			-265.04
CA - Withholding			0.00			0.00			-154.56			-154.56
CA - Disability Employee			-16.62			-2.08			-19.78			-38.48
Medicare Employee Addl Tax			0.00			0.00			0.00			0.00
Total Taxes Withheld			<u>-237.87</u>			<u>-169.74</u>			<u>-660.47</u>			<u>-1,068.08</u>
Net Pay	<u>56</u>		<u>1,608.45</u>	<u>7</u>		<u>61.05</u>	<u>60</u>		<u>1,537.33</u>	<u>*****</u>		<u>3,206.83</u>
Employer Taxes and Contributions												
Medicare Company			26.78			3.35			31.87			62.00
Social Security Company			114.47			14.31			136.26			265.04
CA - Unemployment Company			0.00			4.62			8.13			12.75
CA - Employment Training Tax			0.00			0.23			0.41			0.64
Total Employer Taxes and Contributions			<u>141.25</u>			<u>22.51</u>			<u>176.67</u>			<u>340.43</u>

**Fieldbrook Glendale Community Services District
Journal
March 29 through April 25, 2023**

<u>Trans #</u>	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Debit</u>	<u>Credit</u>
20219	General Journal	03/31/2023	583	Kernen C... Kernen C... Kernen C...	Kernen Principal payment #13 Kernen Interest Kernen Principal payment #13	1206.04 · A/R Current - Ker... 4900.02 · Sewer Interest Inc... 1028 · Sewer Asset - Cash	 1,145.08	1,010.86 134.22
							1,145.08	1,145.08
20220	General Journal	03/31/2023	584	Fieldbroo... Fieldbroo...	Reverse Arrearage credit Reverse Arrearage credit	1206.02 · A/R Sewer Other 1028 · Sewer Asset - Cash	2,326.61	2,326.61
							2,326.61	2,326.61
20221	General Journal	03/31/2023	585		Arrearage credit Arrearage credit	4260 · Sewer Other Income ... 1028 · Sewer Asset - Cash	2,326.61	2,326.61
							2,326.61	2,326.61
TOTAL							5,798.30	5,798.30

APRIL 2023

FGCSD Tool

HUMBOLDT FASTENERS & TOO

5100 VALLEY EAST BLVD.
ARCATA, CA 95521
707-822-0209

Sold by: BILL
Thursday 03/23/2023 Inv# 482953
08:28 am #09

TCWX27S450 X-LOCK METAL CUT OFF 4.5"
10 @ \$ 3.19 \$31.90

Subtotal \$31.90
Tax \$2.71
INVOICE TOTAL \$34.61

M/C #9871 Apv: 02320B
HAVE A NICE DAY ... BILL
X

NOW OPEN @ 7:00 A.M. Monday - Friday
WE AT HUMBOLDT FASTENERS & TOOLS
APPRECIATE YOUR BUSINESS

1 1300 0.0986 55

FGCSD Dump Run

HUMBOLDT RECYCLING, LLC.
Humboldt Sanitation Inc.
2585 Central Ave Mck CA 95519
(707) 839-3285

Acct# 11 Incoming
Ticket# 204400 PRINTED
Vehicle BLKTRK 129
03/31/23 In 1:51PM CMM Out 1:55PM CMM
Origin HUM CO Destined B-TRLR #54
Payment CASH 14.40

	Gross	Tare	Net
Pounds	4,280	4,160	120
Tons	2.1400	2.0800	.0600

Material	Rate	Qty	Amount
GARBAGE	240.0000	.0600	14.40

Tax .00
TOTAL CHARGE 14.40

Print name _____

FGCSD Parts

THANK YOU FOR SHOPPING AT
DAZEY'S ARCATA
(707) 408-1822

THANKS FOR SHOPPING HERE!
04/17/23 9:35AM KD 584 SALE

NB 8 EA .65 EA
NUTS & BOLTS MISC 5.20
NB 8 EA .95 EA
NUTS & BOLTS MISC 7.60

SUB-TOTAL: \$ 12.80 TAX: \$.99
CASH TEND: 100.00 TOTAL: \$ 13.79
CHANGE: 86.21



==>> JRNL#A35110 <<==
CUST NO:*5
Customer Copy

Credit returns must be returned within 30 days of original purchase with proof of purchase and can be subject to a 15% restocking fee starting 7 days from purchase. Credit returns will only be accepted if they pass employee inspection and are in complete resellable condition by our standards.

Defective returns will only be accepted after thorough inspection confirming the manufacturer's flaw. Defective returns must be submitted within 90 days of purchase with proof of purchase.

X Estimated (total daily) Based on pump W

Invoice



Zoom Video Communications Inc.
55 Almaden Blvd, 6th Floor
San Jose, CA 95113

Invoice Date: Mar 30, 2023
Invoice #: INV195511093
Payment Terms: Due Upon Receipt
Due Date: Mar 30, 2023
Account Number: 116380705
Currency: USD
Account Information: Fieldbrook Glendale CSD

Federal Employer ID Number: 61-1648780

Sold To Address: 5021 Mitchell Rd,
Eureka, California 95503
United States
707-443-3316
rhanger50@gmail.com

Purchase Order Number:

Tax Exempt Certificate ID:

[Zoom W-9](#)

Bill To Address: 4584 Fieldbrook Rd,
McKinleyville, California 95519
United States

rhanger50@gmail.com

Charge Details

CHARGE DESCRIPTION	SUBSCRIPTION PERIOD	SUBTOTAL	TAXES, FEES & SURCHARGES	TOTAL
Charge Name: Zoom One Pro Annual				
Quantity: 1 Unit Price: \$149.90	Mar 30, 2023-Mar 29, 2024	\$149.90	\$0.00	\$149.90
			Subtotal	\$149.90
			Total (Including Taxes, Fees & Surcharges)	\$149.90
			Invoice Balance	\$0.00

Taxes, Fees & Surcharge Details

CHARGE NAME	TAX, FEE OR SURCHARGE NAME	JURISDICTION	CHARGE AMOUNT	TAX, FEE OR SURCHARGE AMOUNT
			Total (Including Taxes, Fees & Surcharges)	\$0.00

Request for Mileage Reimbursement Form

Name:

Rate per Mile 0.655
 Total Mileage 261
 Total Reimbursement \$ 170.96

Date	Description/Notes	Mileage
3/23/2023	Royal Gold Reading, Mail	45
3/28/2023	Board Meeting	45
4/7/2023	Mail	42
4/14/2023	Mail	42
4/21/2023	Mail	42
4/24/2023	Royal Gold Reading, Mail	45

Fee Calculation based on 2022	
Budgeted expenses	
Total Amount	\$ 170.96
47% Water	\$ 80.35
47% Sewer	\$ 80.35
6% Fire	\$ 10.26

Requester signature

Date

Approval

Date



Agenda Background

Meeting Date:

Agenda Title:

Agenda Item:

Presented by:

Type of Item:

Type of Action Required:



Agenda Background

Meeting Date:

Agenda Title:

Agenda Item:

Presented by:

Type of Item:

Type of Action Required:



Fieldbrook Glendale Community Services District
Quarterly Water Budget Adjustments
July 2022 through June 2023

	Adjustments				August 2022			
	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total Adj	2023 Budget	Adjusted Budget	% of Change
Ordinary Revenue/Expense								
Revenue								
4000 · Revenue								
4100 · Water Revenue								
4110 · Domestic Water Revenue	\$ (5,211)	\$ 3,514	\$ 3,122	\$ -	\$ 1,425	\$ 432,947	\$ 434,372	0.3%
4115 · Late Fees - Water	\$ (1,762)	\$ (648)	\$ (611)	\$ -	\$ (3,021)	\$ 17,847	\$ 14,826	-20.4%
4120 · Business Water Revenue	\$ (15,498)	\$ (4,998)	\$ (5,027)	\$ -	\$ (25,523)	\$ 85,103	\$ 59,580	-42.8%
4130 · Fire Suppression Water Revenue	\$ 27	\$ -	\$ 387	\$ -	\$ 414	\$ 2,511	\$ 2,925	14.2%
4135 · Benefit Zone 1-Water Revenue	\$ (21)	\$ (164)	\$ 50	\$ -	\$ (135)	\$ 27,314	\$ 27,179	-0.5%
4140 · Water Installation Charges	\$ -	\$ 840	\$ (840)	\$ -	\$ -	\$ -	\$ -	0.0%
4150 · Water Processing Fees	\$ 35	\$ 149	\$ (254)	\$ -	\$ (70)	\$ 840	\$ 770	-9.1%
4156 · Water Reimbursement Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
4157 · Water Misc. Chg.	\$ 1,024	\$ (1,024)	\$ 1,024	\$ -	\$ 1,024	\$ -	\$ 1,024	0.0%
4160 · Water Other Revenue	\$ 736	\$ -	\$ 54	\$ -	\$ 790	\$ 100	\$ 890	0.0%
Total 4100 · Water Revenue	\$ (20,670)	\$ (2,331)	\$ (2,095)	\$ -	\$ (25,096)	\$ 566,662	\$ 541,566	-4.6%
Cost of Goods Sold								
50000 · Purchased Water	\$ (4,568)	\$ (1,618)	\$ (2,004)	\$ -	\$ (8,190)	\$ 195,687	\$ 187,497	-4.4%
Net Revenue less COGS	\$ (16,102)	\$ (713)	\$ (91)	\$ -	\$ (16,906)	\$ 370,975	\$ 354,069	-4.8%
Operating Expense								
5050 · Director Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,995	\$ 2,995	0.0%
5100 · Contract Labor/Admin	\$ 20,232	\$ (14,418)	\$ (2,383)	\$ -	\$ 3,431	\$ 251,301	\$ 254,732	1.3%
5130 · Assessment Fees (LAFCO)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210	\$ 210	0.0%
5150 · Insurance Expense	\$ 994	\$ -	\$ -	\$ -	\$ 994	\$ 3,752	\$ 4,746	20.9%
5200 · Professional Services	\$ 2,336	\$ 965	\$ 1,815	\$ -	\$ 5,116	\$ 6,583	\$ 11,699	43.7%
5250 · Dues & Memberships	\$ -	\$ 385	\$ 17	\$ -	\$ 402	\$ 1,068	\$ 1,470	27.3%
5300 · Utilities	\$ 336	\$ (764)	\$ (323)	\$ -	\$ (751)	\$ 15,277	\$ 14,526	-5.2%
5360 · Transportation & Travel	\$ 102	\$ 13	\$ 48	\$ -	\$ 163	\$ 600	\$ 763	21.4%
5370 · Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225	\$ 225	0.0%
5380 · Supplies	\$ (206)	\$ (175)	\$ (2,188)	\$ -	\$ (2,569)	\$ 5,790	\$ 3,221	-79.8%
5400 · Maintenance Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,194	\$ 11,194	0.0%
5550 · Equipment	\$ 4	\$ -	\$ -	\$ -	\$ 4	\$ 196	\$ 200	2.0%
5590 · Bad Debts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,545	\$ 4,545	0.0%
5625 · Bank Charges	\$ 162	\$ 24	\$ 239	\$ -	\$ 425	\$ 3,216	\$ 3,641	11.7%
5700 · Licenses & Fees	\$ -	\$ 727	\$ -	\$ -	\$ 727	\$ 5,067	\$ 5,794	12.5%
6560 · Payroll Expenses	\$ 747	\$ -	\$ 132	\$ -	\$ 879	\$ 12,501	\$ 13,380	6.6%
Total Expense	\$ 24,707	\$ (13,243)	\$ (2,643)	\$ -	\$ 8,821	\$ 324,520	\$ 333,341	2.6%
Net Ordinary Revenue	\$ (40,809)	\$ 12,530	\$ (5,286)	\$ -	\$ (25,727)	\$ 46,455	\$ 20,728	-124.1%
Other Revenue								
4394 · Grant Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
4900 · Interest Earnings	\$ 23	\$ (608)	\$ 208	\$ -	\$ (377)	\$ 9,078	\$ 8,701	-4.3%
4950 · Connection Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Total Other Revenue	\$ 23	\$ 12,530	\$ 208	\$ -	\$ (377)	\$ 9,078	\$ 8,701	-4.3%
Other Expense								
5350 · Depreciation Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,052	\$ 44,052	0.0%
5650 · Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,481	\$ 11,481	0.0%
5810 · Water Grant Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Total Other Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,533	\$ 55,533	0.0%
Net Other Revenue	\$ 23	\$ 12,530	\$ 208	\$ -	\$ (377)	\$ (46,455)	\$ (46,832)	0.8%
Net Revenue	\$ (40,786)	\$ 25,060	\$ (5,078)	\$ -	\$ (26,104)	\$ -	\$ (26,104)	100.0%

Fieldbrook Glendale Community Services District
Quarterly Wastewater Budget Adjustments
July 2022 through June 2023

	Adjustments				August 2022			
	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total Adj	2023 Budget	Adjusted Budget	% of Change
4260 · Sewer Other Income								
Ordinary Revenue/Expense								
Revenue								
4000 · Revenue								
4200 · Wastewater Revenue								
4210 · Domestic Wastewater Revenue	\$ (1,648)	\$ (3,868)	\$ (5,019)	\$ -	\$ (10,535)	\$ 301,636	\$ 291,101	-3.6%
4215 · Late Fees - Wastewater	\$ (499)	\$ 26	\$ 11	\$ -	\$ (462)	\$ 8,624	\$ 8,162	-5.7%
4220 · Business Wastewater Revenue	\$ (17,920)	\$ (7,308)	\$ (11,403)	\$ -	\$ (36,631)	\$ 117,744	\$ 81,113	-45.2%
4250 · Wastewater Processing Fees	\$ (35)	\$ (35)	\$ (70)	\$ -	\$ (140)	\$ 420	\$ 280	-50.0%
4252 · Wastewater Permit Fees	\$ (250)	\$ (250)	\$ (250)	\$ -	\$ (750)	\$ 2,250	\$ 1,500	-50.0%
4256 · Wastewater Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
4260 · Sewer Other Income	\$ -	\$ -	\$ 2,327	\$ -	\$ 2,327	\$ -	\$ 2,327	100.0%
Total 4100 · Wastewater Revenue	\$ (20,352)	\$ (11,435)	\$ (14,404)	\$ -	\$ (46,191)	\$ 430,674	\$ 384,483	-12.0%
Cost of Goods Sold								
50000 · Sewer Treatment	\$ (13,459)	\$ (8,297)	\$ 26,419	\$ -	\$ 4,663	\$ 197,384	\$ 202,047	2.3%
Net Revenue less COGS	\$ (6,893)	\$ (3,138)	\$ (40,823)	\$ -	\$ (50,854)	\$ 233,290	\$ 182,436	-27.9%
Operating Expense								
5100 · Contract Labor/Admin	\$ 6,394	\$ (168)	\$ 747	\$ -	\$ 6,973	\$ 57,844	\$ 64,817	10.8%
5130 · Assessment Fees (LAFCO)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210	\$ 210	0.0%
5150 · Insurance Expense	\$ 338	\$ -	\$ -	\$ -	\$ 338	\$ 2,761	\$ 3,099	10.9%
5200 · Professional Services	\$ 383	\$ (1,118)	\$ 1,359	\$ -	\$ 624	\$ 7,583	\$ 8,207	7.6%
5250 · Dues & Memberships	\$ -	\$ 385	\$ 17	\$ -	\$ 402	\$ 1,068	\$ 1,470	27.3%
5300 · Utilities	\$ 15	\$ 137	\$ 1,025	\$ -	\$ 1,177	\$ 7,139	\$ 8,316	14.2%
5360 · Fuel (Generator)/Mileage	\$ 249	\$ 177	\$ 1,081	\$ -	\$ 1,507	\$ 4,200	\$ 5,707	26.4%
5370 · Property Taxes	\$ -	\$ (528)	\$ -	\$ -	\$ (528)	\$ 1,074	\$ 546	-96.7%
5380 · Supplies	\$ (91)	\$ (1,544)	\$ 120	\$ -	\$ (1,515)	\$ 4,083	\$ 2,568	-59.0%
5400 · Maintenance Expenses	\$ (193)	\$ -	\$ 5,010	\$ -	\$ 4,817	\$ 50,393	\$ 55,210	8.7%
5550 · Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ 250	0.0%
5590 · Bad Debts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,404	\$ 4,404	0.0%
5625 · Bank Charges	\$ (86)	\$ (131)	\$ 74	\$ -	\$ (143)	\$ 2,676	\$ 2,533	-5.6%
5700 · Licenses & Fees	\$ 20	\$ 127	\$ -	\$ -	\$ 147	\$ 4,041	\$ 4,188	3.5%
6560 · Payroll Expenses	\$ 1,553	\$ 1,309	\$ 5,792	\$ -	\$ 8,654	\$ 29,526	\$ 38,180	22.7%
Total Operating Expense	\$ 8,582	\$ (1,354)	\$ 15,225	\$ -	\$ 22,453	\$ 177,252	\$ 199,705	11.2%
Net Ordinary Revenue	\$ (15,475)	\$ (1,784)	\$ (56,048)	\$ -	\$ (73,307)	\$ 56,038	\$ (17,269)	424.5%
Other Revenue								
4900 · Interest Earnings	\$ 2,251	\$ 368	\$ 711	\$ -	\$ 3,330	\$ 342	\$ 3,672	90.7%
4950 · Connection Fees	\$ (3,271)	\$ (2,291)	\$ (1,930)	\$ -	\$ (7,492)	\$ 36,007	\$ 28,515	-26.3%
Total Other Revenue	\$ (1,020)	\$ (1,923)	\$ (1,219)	\$ -	\$ (4,162)	\$ 36,349	\$ 32,187	-12.9%
Other Expense								
5350 · Depreciation Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,708	\$ 90,708	0.0%
5650 · Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,679	\$ 1,679	0.0%
Total Other Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92,387	\$ 92,387	0.0%
Net Other Revenue	\$ (1,020)	\$ (1,923)	\$ (1,219)	\$ -	\$ (4,162)	\$ (56,038)	\$ (60,200)	6.9%
Net Revenue	\$ (16,495)	\$ (3,707)	\$ (57,267)	\$ -	\$ (77,469)	\$ -	\$ (77,469)	100.0%

Fieldbrook Glendale Community Services District

Profit & Loss Budget Overview

04/22/23

July 2022 through June 2023

Accrual Basis

	Total Fire ... Jul '22 - Ju...	TOTAL Jul '22 - Ju...
Ordinary Income/Expense		
Income		
4000 · Income		
4300 · Fire Department Income	110,033.00	110,033.00
Total 4000 · Income	110,033.00	110,033.00
Total Income	110,033.00	110,033.00
Gross Profit	110,033.00	110,033.00
Expense		
5050 · Director Fees		
5075 · Chief Expenses - Fire (Chief Expenses - Fire)	599.00	599.00
Total 5050 · Director Fees	599.00	599.00
5100 · Contract Labor/Admin	0.00	0.00
5130 · Assessment Fees (Direct Charge & LAFCo Fees)	440.00	440.00
5150 · Insurance Expense	22,850.00	22,850.00
5200 · Professional Services	6,098.00	6,098.00
5250 · Dues & Memberships	3,418.00	3,418.00
5300 · Utilities	11,215.00	11,215.00
5360 · Transportation & Travel	3,443.00	3,443.00
5380 · Supplies	5,573.00	5,573.00
5400 · Maintenance Expenses	7,750.00	7,750.00
5550 · Equipment <5000> (Equipment purchase <5000>)	4,000.00	4,000.00
5700 · Licenses & Fees	112.00	112.00
5710 · Chiefs' Incentive Program	0.00	0.00
6560 · Payroll Expenses	4,570.00	4,570.00
Total Expense	70,068.00	70,068.00
Net Ordinary Income	39,965.00	39,965.00
Other Income/Expense		
Other Income		
4394 · Grant Income	2,023.00	2,023.00
4900 · Interest Earnings (Interest Earnings)	1,760.00	1,760.00
Total Other Income	3,783.00	3,783.00
Other Expense		
5350 · Depreciation Expenses	51,936.00	51,936.00
5650 · Interest Expense	7,139.00	7,139.00
5800 · Fire Grant Expenses	4,047.00	4,047.00
Total Other Expense	63,122.00	63,122.00
Net Other Income	-59,339.00	-59,339.00
Net Income	-19,374.00	-19,374.00



Agenda Background

Meeting Date: 4/25/23

Agenda Title: Fire/Wastewater Loans, set interest rates for fiscal year 2024.

Agenda Item: 5.3

Presented by: Richard Hanger

Type of Item: Action

Type of Action Required: Voice Vote

Background:

May 2013 Fire house loan \$182,400, 4% interest, 10-year note (Wall Street Journal (WSJ) rate 3.25%)

April 2014 No change (WSJ rate 3.25%)

April 2015 No change (WSJ rate 3.25%)

Jan. 2016 Refinanced Fire house loan \$151,459, 4% interest, 18-year note

Jan 2016 Water Tender loan \$110,000, 4% interest, 10-year note (WSJ rate 3.25%)

Jan 2016 Fire reserve designation requirement to collateralize due on June 30, 2024.

April 2016 No change (WSJ rate 3.5%)

April 2017 Rate adjusted to 4.5% (WSJ rate 3.75%)

April 2018 No change (WSJ rate 4.75%)

April 2019 Wastewater loan \$65,000, 4.5% interest rate, 7-year note

April 2019 No change, 4.5% interest rate, (WSJ rate 5.5%)

April 2020 No change, 4.5% interest rate, (WSJ rate 3.25%)

April 2021 No change, 4.5% interest rate, (WSJ rate 3.25%)

April 2022 No change, 4.5% interest rate, (WSJ rate 3.50%)

The original notes for the fire house, water tender remained unchanged from 2013-2017 at 4% per annum. Loan rates were adjusted to 4.5% in 2017 and became effective in 2018. The original loans were based on the WSJ prime rate plus three-quarters of a point (.75). The WSJ prime rate adjusted in 2016 to 3.5%, 2017 to 3.75%, 2018 to 4.75%, 2019 to 5.5%, 2020 to 3.25%, 2021 to 3.25%, 2022 to 3.5%

The WSJ rate was 8.0% on April 19, 2023.

Recommendation:

Interest rates have been increased significantly this calendar year as the Federal Reserve responded to inflationary pressures. The averaged WSJ rates from 2014-2022, is 3.75%. The averaged WSJ rates from 2014-2023, is 4.2%. A half point adjustment to 5% would be reasonable, or the board could leave the rate unchanged and consider a change in April of 2024.

Year End balances:

Fire House \$106,177 - 11 years remaining on loan

Fire Truck \$38,193 - 3 years remaining on loan

Sewer \$25,569 - 3 years remaining on loan