

**FLDDBROOK GLENDALE  
COMMUNITY SERVICES DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

May 22, 2018  
Fieldbrook Fire Hall, 7:30 PM  
AGENDA

**1. Roll Call**

*President Roy Sheppard called the meeting to order at 7:40 PM. Director Janet Miller was present. Fire Chief Jack Sheppard, District Engineer Rebecca Crow, General Manager Richard Hanger, HBMWD General Manager John Friedenbach and HBMWD Board President Sherry Woo were present. Items 4.3, and 6.1 were presented. By order of the chair, Items 4.1, 4.2, 4.5, 4.6, 6.2, 6.3, & 6.4 were continued to May 24, 2018, 7:30 PM. The meeting adjourned at 8:34PM. No action items were presented or discussed.*

*Roll Call, May 24<sup>th</sup>, 7:30 PM*

*President Roy Sheppard called the meeting to order at 7:30 PM. Directors Rich Grissom, Jason Garlick, and Janet Miller were present. Director Starr Kilian was absent. General Manager Richard Hanger was present.*

**2. Agenda Modifications None**

**3. Public Comments**

Individuals wishing to speak on matters not listed on the agenda are asked to clearly state their name and address. No action will be taken on items not listed on the Agenda.

**4. Reports**

4.1 Sewer Report

4.1.1 – Monthly report – *no report.*

4.2 Safety Report – *received and filed.*

4.3 Fire Chief Report

4.3.1 – Call/incident report. – *Fire Chief Jack Sheppard reported three mutual aid calls this month.*

4.4 District Engineer Report –

4.4.1 – Muni report –

*District Engineer Rebecca Crow reported the muni-meeting continued discussions of the state wide proposed water tax, required website proposal, and a local request to fund Fish & Game enforcement efforts in the Mad River Watershed.*

4.4.2 – Kernan sewer connection update. *No update.*

4.4.3 – Sewer rate study update. *Brief update on process.*

4.5 General Manager Report

4.5.1 – *No report.*

4.6 Reports by members of the Board.

4.6.1 – *No report.*

**5. Consent Agenda**

The Board will approve all of the following items by a single vote unless any member of the Board or the public asks that an item be removed and considered separately.

5.1 Approval of minutes

5.1.1 Regular Board Meeting, April 24, 2018

5.2 Correspondence/Information Items

5.2.1 HC Zoning Administrator – Public Hearing Sayrina Fieldbrook Farms, LLC.  
*Update to 5.2.1 – Sayrina Farms has suspended their efforts to secure a Cannabis cultivation permit.*

5.2.2 HC Prop 172 allocation (\$985).

5.3 Approval to pay bills, issue payroll, county warrants, and bank transfers.

5.3.1 Interfund Transfers \$50,327.61

5.3.2 Checks (5477-5498) \$51,807.79

5.3.3 Payroll \$2,720.52

5.3.4 General Journal Entries 366

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- 5.3.5 Transfer from HC Fire Fund \$27,000.
- 5.3.6 Transfer from LAIF \$100,000
- 5.3.7 Leak Credit, account 097500.

*By order of the chair, Item 5.3.6 was pulled for separate consideration. Jason Garlick moved to approve the remainder of the consent agenda as presented. Richard Grissom seconded the motion. The motion carried, Ayes 4, Nays 0, Abstain 0, Absent 1.*

**6. Action/Discussion Items**

6.1 – HBMWD – Mad River crossing project construction timeline and water conservation requirements. Discussion.

*HBMWD President Sherry Woo and General Manager John Friedenbach presented the construction timeline. Discussion of water conservation requirements during the “tie-in” of the new line occurred. It is estimated there will be a two-day period in August when the mainline will be down. Drafts of customer and public agency notices were reviewed.*

6.2 – 2019 Draft budget review. Discussion.

*General Manager Richard Hanger presented the draft budgets for fiscal year 2019. Further adjustments to wholesale water costs and sewer treatment costs will be made in June and possibly in August. Continued concern with the estimated sewer treatment costs was expressed.*

6.3 – Resolution 2018-04 Annual certification of tax assessment. Action.

*Jason Garlick moved to approve Resolution 2018-04, annual certification of the fire tax assessment, as presented. Richard Grissom seconded the motion. The motion carried, Ayes 4, Nays 0, Abstain 0, Absent 1.*

6.4 – Capital improvement projects. Action.

*The budget for the fire department communications upgrade was increased to \$27K to allow for solar power at the proposed location of the tower. It was noted that grant funding is being sought for this project.*

*Janet Miller moved to approve the 2018 and 2019 capital improvement projects as presented. Jason Garlick seconded the motion. The motion carried, Ayes 4, Nays 0, Abstain 0, Absent 1.*

**7. Future Agenda Items**

7.1 – 2019 Draft budget adoption. June.

**8. Executive Session/Closed Session**

The Board may choose to consider items of an urgent nature that have arisen after this agenda was posted. The Board may also choose to adjourn to closed session to discuss legal or personnel matters.

**9. Adjournment/Announcements**

9.1 Next regular meeting June 26, 2018.

*May 24<sup>th</sup> Meeting adjourned at 8:34 PM.*

*Respectfully submitted,*

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*Richard Hanger  
Secretary to the Board*

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*Janet Miller  
Director*

Attachments  
*CCCU fund transfer  
Initialed disbursement register*