



**Fieldbrook Glendale
Community Services District**
water · sewer · fire

**Notice is hereby given that a
REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, October 25, 2022

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
AGENDA

A. Roll Call

The Presiding officer will call the meeting to order, and the clerk will call the roll of members to determine the presence of a quorum.

In accordance with the Governor's Executive Orders N-25-20 and N-29-20 FGCSO Board of Directors shall conduct the district's business via teleconference. This meeting may be accessed by using the following call-in number: 1- 669-900-9128. When prompted enter the meeting i.d. 849 0788 5446. Please submit public comments in writing 24 hours ahead of the meeting, if possible.

B. Agenda Modification

The Board may adopt/revise the order of the agenda as presented.

C. Public Comments

Regularly scheduled meetings provide an opportunity for members of the public to directly address the FGCSO Board Members on any action item that has been described in the agenda for the meeting, before or during consideration of that item, or on matters not identified on the agenda within the Board's jurisdiction. No action will be taken on non-agenda items.

D. Reports

- 1.1 Wastewater Report
- 1.2 Fire Chief Report
 - 1.2.1 Call/Incident report
- 1.3 District Engineer Report
 - 1.3.1 Muni-meeting report.
 - 1.3.2 Status Report – Wastewater Pigging Project
 - 1.3.3 Anker Tank Replacement project report.
- 1.4 Safety Report – Earthquake readiness
- 1.5 General Manager Report
- 1.6 Director Reports

Tuesday, October 25, 2022

AGENDA

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or the public requests an item be removed and considered separately.

Approval of Minutes

2.1 Regular Board Meeting, September 27, 2022.

Correspondence

3.1

Financial Reports

4.1 Interfund Transfers, \$77,135.57 (less \$20,000 – Net \$56,949.26)

4.2 Check/EFT Payments, (#7058-7081), \$77,135.57.

4.3 Payroll, \$3,170.42.

4.4 General Journal Entries, 559R-569, \$30,485.68.

4.5 Reimbursements, Mileage \$550.00, Natural Decadence – HP Ink \$511.79

4.6 Bad Debt Water, Account #2070.03, \$81.09, Account #4050.02, \$757.44

F. Business Items Action/Information

5.1 Corigliano Leak Credit. Action.

5.2 Cal Fire Grant Award #7GF22138, Resolution #2022-03. Action

5.3 Financial reports and Budget adjustments. Action.

Public Hearings

6.1 None.

Closed Session

7.1 None.

G. Future Agenda Items

8.1 Draft Management Discussion and Analysis for F/Y 2022. November.

H. Adjournment/Announcements

9.1 Next regular meeting, November 15, 2022.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCSB Board of Directors have the right to have the decision reviewed by a State Court.



➤ Earthquake Readiness

Did you know California averages 100 earthquakes a day? Nearly all of these are minor, but because of the elevated risk, everyone should know what to do in the event of an earthquake.

This Safety Talk reviews best practices to take before, during, and after an earthquake.

Source: [Earthquake Ready.gov](https://www.ready.gov)

WHAT'S YOUR RISK?

Let's first start with an understanding of your location-specific earthquake risk. Enter your work address in [California's Office of Emergency Services \(Cal/OES\) earthquake risk calculator](#) to discover the likelihood of an earthquake in your area.

The higher the risk, the more vigilance required.



BEFORE AN EARTHQUAKE

Most injuries and property damage occur when objects fall, tip over, or are shaken off shelves.



Reduce your injury risk by inspecting your work area to ensure:

- Shelves, bookcases, ladders, tools, equipment, and stored chemical products are secured or anchored. Pay special attention to items over 42" in height.
- Lips or seismic restraints are installed on open shelves containing chemical products, glassware, or other types of hazardous equipment.
- Emergency exit routes are kept clear with no combustible materials stored in the pathway (i.e., space under stairs).

Other risk mitigation best practices include:

- Knowing the location of gas shut off valves, first aid kits, and other emergency supplies.
- Ensuring fire extinguishers and emergency lighting are available and in good working condition.
- Reviewing your District's Emergency Action Plan.

DURING AN EARTHQUAKE



1. Wherever you are drop down to your hands and knees and hold onto something sturdy. If using a wheelchair, make sure your wheels are locked and remain seated.
2. If a sturdy table or desk is nearby, crawl underneath it for shelter. If no shelter is nearby, crawl next to an interior wall (away from windows). Crawl only if you can reach better cover without going through an area with more debris. Stay on your knees or bent over to protect vital organs.
3. If you are under a table or desk, hold on with one hand and be ready to move with it as it shakes. If seated and unable to drop to the floor, bend forward, cover your head with your arms and hold on to your neck with both hands.

Also...

- Stand away from windows and outside doors
- Do not use elevators
- Do not use matches, candles, or any flame as a gas leak precaution

If outdoors:

- Stand in the open; away from buildings, power lines, trees, and anything that might fall.
- If driving, stop the vehicle and stay inside until the shaking stops.



WHAT TO DO AFTER AN EARTHQUAKE

- Check yourself and others for injuries. Provide first aid, if trained.
- Expect aftershocks to occur. Be ready to once again Drop, Cover, and Hold On.
- If in a damaged building, go outside and quickly move away from potentially falling objects.
- Meet at your District's predesignated assembly area (refer to Emergency Action Plan).
- If trapped, send a text or bang on a pipe or wall.
- If you're able, check water, gas, and electric lines in your area for damage. If necessary, shut off valves.
- If a gas leak is detected, open all the windows and doors, leave immediately, and report to supervisor/authorities.

This *Safety Talk* provides awareness level training on what to do before, during, and after an earthquake. Refer to your District's Emergency Action Plan for additional information.

If this information is unclear or if you have any additional questions, please talk to your supervisor.



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REGULAR MEETING
Of the Board of Directors will be held at:
4584 Fieldbrook Road, Fieldbrook CA 95519**

Tuesday, September 27, 2022

Fieldbrook Fire Hall & Teleconference
7:30 PM Regular Meeting
MINUTES

A. Roll Call

President Roy Sheppard called the meeting to order at 7:30PM. Board members present were Vice-President Starr Kilian, Director Richard Grissom, Director Jason Garlick, and Director Janet Miller. Also present were Fire Chief Jack Sheppard, GHD Engineer Steven Pearl, and General Manager Richard Hanger. Sewer Technician Grant Weaver was absent.

B. Agenda Modification - None.

C. Public Comments - None.

D. Reports

1.1 Wastewater Report

1.2 Fire Chief Report

1.2.1 Chief and Officer Update

Fire Chief Jack Sheppard resigned and reported the Chris Appleton will serve as interim Fire Chief until January. The department will conduct an election and the FGCSO board will follow with an official appointment.

1.2.2 Call/Incident report

Fire Chief Jack Sheppard reported 10 medical calls, 10 auto aid, 1 public assist, and 2 false alarms.

1.3 District Engineer Report

1.3.1 Muni-meeting report.

GHD Engineer Steven Pearl reported agenda items included a project update for Nordic Aquafarms, site status update for the former McNamara & Peepe site, water loss audits, and workplace diversity policy.

1.3.2 Status Report – Glendale Hydraulic Systems Alternatives

GHD Engineer Steven Pearl reported the report is receiving final edits are being made and a draft report with recommendations will be available, possibly next month.

1.3.3 Anker Tank Replacement project report.

Phase 1 of the project is complete and the district is waiting for funding for phase 2.

Meeting Materials may be accessed at:

<https://fieldbrookglendalecsd.specialdistrict.org/board-meetings>

Tuesday, September 27, 2022

MINUTES

1.4 Safety Report –

The monthly safety talk was on hand & power tool safety. Received and filed.

1.5 General Manager Report – *None.*

1.6 Director Reports – *None.*

E. Consent Agenda

The Board will approve the following items by a single vote unless any member of the Board or public requests an item be removed and considered separately.

Approval of Minutes

2.1 Regular Board Meeting, August 30, 2022.

Correspondence

3.1 Humboldt County Elections – notice of appointment in lieu of election.

Financial Reports

4.1 Interfund Transfers, \$75,280.11 (less \$35,000 – Net \$40,280.11)

4.2 Check/EFT Payments, (#6963-7057) \$75,169.29

4.3 Payroll, \$4,929.05

4.4 General Journal Entries, 559(Y/E Closing) \$22.56, 560&561 \$16,703.08

4.5 Reimbursements, Mileage \$691.25, Office \$99.00, Sewer Repair \$423.29

Director Richard Grissom moved to approve the consent agenda as presented. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

F. Business Items Action/Information

5.1 Sanitary System Force Main Maintenance Project. Action.

GHD Engineer Steven Pearl and General Manager Richard Hanger presented the staff report. Estimated costs, methods, risk factors, and availability of the contractor were reviewed.

Director Richard Grissom moved to approve an agreement with SFE Global. Director Janet Miller seconded the motion. The motion carried with Sheppard, Kilian, Grissom, Garlick, and Miller voting aye.

Notice regarding the Americans with Disabilities Act: The District adheres to the Americans with Disabilities Act. Persons requiring special accommodations or more information about accessibility should contact the District Office. Notice regarding Rights of Appeal: Persons who are dissatisfied with the decisions of the FGCS Board of Directors have the right to have the decision reviewed by a State Court.

Tuesday, September 27, 2022

MINUTES

G. Public Hearings

6.1

Closed Session

7.1 None.

H. Future Agenda Items

8.1 Draft Management Discussion and Analysis for F/Y 2023. October.

I. Adjournment/Announcements

9.1 Next regular meeting, October 25, 2022.

The meeting adjourned at 8:07 PM.

Respectfully submitted,

*Richard Hanger
Secretary to the Board*

*Starr Kilian
Vice-President*

Attachments
CCCU fund transfer
Initialed disbursement register

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**Fieldbrook Glendale
Community Services District**

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**REGULAR MEETING OF THE
BOARD OF DIRECTORS**

October 25, 2022

Coast Central Credit Union
2650 Harrison Avenue
Eureka, CA 95501-3259

Please transfer the following

From: Business Liquid Asset Account \$56,949.26
To: Water Checking \$56,949.26

10/25/2022	
Check Register	\$ 77,135.57
#7058-7081	\$ 56,797.15
Deposit	\$ 20,338.42
Deposit	\$ -
Transfer Totals	\$ (56,949.26)
Anker Tank Project	\$ 44.00
Fire	\$ 3,186.52
Sewer	\$ 18,737.59
Water	\$ 54,981.15
Reduce Water Transfer	\$ (20,000.00)
Gross Pay	\$ 3,170.42
<Net Pay>	\$ (2,216.02)
Empr. Taxes	\$ 258.09
Adjustments	
EDD	\$ (201.39)
EDD	\$ (7.91)
IRS	\$ (1,189.38)
Verizon 09/29	\$ (139.62)
Verizon 11/03	\$ 139.50
	\$ -
Reconciliation	\$ (57,135.57)
Balance	\$ -

Fieldbrook Glendale Community Services District
Check Register for this Month
September 28 through October 25, 2022

Type	Date	Num	Name	Amount
1000 · Coast Central Credit Union				
1012 · General Fund Checking				
1015 · Water Dept Checking				
Bill Pmt -Check	09/28/2022	7058	GHD, Inc	-5,987.76
Bill Pmt -Check	09/29/2022	EFT	Verizon	-139.62
Transfer	09/29/2022			20,338.42
Check	09/29/2022	E-Pay	Coast Central Credit ...	-40.00
Bill Pmt -Check	10/10/2022	EFT	XPress Bill Pay	-199.07
Bill Pmt -Check	10/15/2022	7059	Eureka Humboldt Fire...	-251.78
Bill Pmt -Check	10/15/2022	7060	GHD, Inc	-1,402.50
Bill Pmt -Check	10/15/2022	7061	Mitchell Law Firm, LLP	-870.00
Bill Pmt -Check	10/15/2022	7062	Optimum	-156.02
Bill Pmt -Check	10/15/2022	7063	PG&E	-2,293.06
Bill Pmt -Check	10/15/2022	7064	Valley Pacific	-141.72
Bill Pmt -Check	10/15/2022	7065	GHD, Inc	-8,169.79
Liability Check	10/22/2022	E-pay	EDD	-201.39
Liability Check	10/22/2022	E-pay	EDD	-7.91
Liability Check	10/22/2022	E-pay	United States Treasury	-1,189.38
Bill Pmt -Check	10/22/2022	7066	AT&T	-247.61
Bill Pmt -Check	10/22/2022	7067	Campora	-909.38
Bill Pmt -Check	10/22/2022	7068	Chris Appleton	-50.00
Bill Pmt -Check	10/22/2022	7069	City of Arcata	-11,018.45
Bill Pmt -Check	10/22/2022	7070	Humboldt Bay M&O	-24,357.11
Bill Pmt -Check	10/22/2022	7071	Humboldt Bay Munici...	-15,975.21
Bill Pmt -Check	10/22/2022	7072	Janet Miller	-50.00
Bill Pmt -Check	10/22/2022	7073	Jason Garlick	-50.00
Bill Pmt -Check	10/22/2022	7074	Rich Grissom	-50.00
Bill Pmt -Check	10/22/2022	7075	Roy Sheppard	-50.00
Bill Pmt -Check	10/22/2022	7076	Starr Kilian	-50.00
Bill Pmt -Check	10/22/2022	7077	Jose Euan-Estrada	-387.50
Bill Pmt -Check	10/22/2022	7078	Natural Decadence	-511.79
Bill Pmt -Check	10/22/2022	7079	Richard A. Hanger	-162.50
Paycheck	10/22/2022	7080	Jose L. Euan-Estrada	-694.52
Paycheck	10/22/2022	7081	Richard A Hanger	-1,521.50
Total 1015 · Water Dept Checking				-56,797.15
Total 1012 · General Fund Checking				-56,797.15
Total 1000 · Coast Central Credit Union				-56,797.15
TOTAL				-56,797.15

Fieldbrook Glendale Community Services District
Interfund Activity Report
As of October 25, 2022

Type	Date	Num	Name	Account	Class	Amount	Balance
Anker Tank Replacement							
Bill	09/30/2022	380-0...	Anker T...	5810.99 · 100-HMGP Grant Mngmnt Support (...)	Enterprise:A...	44.00	0.00
Total Anker Tank Replacement						44.00	44.00
Interfund Expenses/Fire							
Bill	09/30/2022	CK 22...	Interfun...	5365 · Fuel Expenses (Fuel Expenses)	Fire Depart...	141.72	1,931.16
Bill	09/30/2022	1563-...	Interfun...	5320 · Electric (Electric)	Fire Depart...	205.66	2,072.88
Bill	10/05/2022	707-8...	Interfun...	5310 · Telephone (Telephone)	Fire Depart...	247.61	2,526.15
Bill	10/07/2022	99175...	Interfun...	5310 · Telephone (Telephone)	Fire Depart...	116.29	2,642.44
Bill	10/10/2022	Oct 20...	Interfun...	5345 · Internet Service (Internet Service)	Fire Depart...	156.02	2,798.46
Bill	10/21/2022	HP Ink	Interfun...	5390.01 · Office Supplies (Supplies (paper, to...	Fire Depart...	170.60	2,969.06
Bill	10/22/2022	Oct 20...	Interfun...	5075 · Chief Expenses - Fire (Chief Expenses ...)	Fire Depart...	50.00	3,019.06
Bill	10/22/2022	Oct Mi...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Fire Depart...	9.74	3,028.80
Paycheck	10/22/2022	7081	Interfun...	6560 · Payroll Expenses	Fire Depart...	146.52	3,175.32
Paycheck	10/22/2022	7081	Interfun...	6560 · Payroll Expenses	Fire Depart...	0.00	3,175.32
Paycheck	10/22/2022	7081	Interfun...	6560 · Payroll Expenses	Fire Depart...	9.08	3,184.40
Paycheck	10/22/2022	7081	Interfun...	6560 · Payroll Expenses	Fire Depart...	2.12	3,186.52
Paycheck	10/22/2022	7081	Interfun...	6560 · Payroll Expenses	Fire Depart...	0.00	3,186.52
Total Interfund Expenses/Fire						1,255.36	3,186.52
Interfund Expenses/Sewer							
Check	09/29/2022	E-Pay	Interfun...	5625.01 · Bank Fees (Bank Fees)	Enterprise:S...	15.15	0.00
Bill	09/30/2022	68950	Interfun...	5625.02 · Merchant Fees (Merchant Fees)	Enterprise:S...	75.41	15.15
Bill	09/30/2022	380-0...	Interfun...	5121 · Engineering Expenses	Enterprise:S...	997.50	90.56
Bill	09/30/2022	380-0...	Interfun...	5121 · Engineering Expenses	Enterprise:S...	39.00	1,088.06
Bill	09/30/2022	Sept 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	432.72	1,127.06
Bill	09/30/2022	Sept 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	342.85	1,559.78
Bill	09/30/2022	Sept 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	2,394.68	1,902.63
Bill	09/30/2022	Sept 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	95.25	4,297.31
Bill	09/30/2022	Sept 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:S...	0.00	4,392.56
Bill	09/30/2022	0213-...	Interfun...	5320 · Electric (Electric)	Enterprise:S...	63.04	4,392.56
Bill	09/30/2022	0912-...	Interfun...	5320 · Electric (Electric)	Enterprise:S...	439.16	4,455.60
Bill	09/30/2022	Sept 22	Interfun...	5020 · Purchased Sewer Services (Purchased...	Enterprise:S...	10,951.91	4,894.76
Bill	09/30/2022	Sept 22	Interfun...	5020 · Purchased Sewer Services (Purchased...	Enterprise:S...	66.54	15,846.67
Bill	10/07/2022	99175...	Interfun...	5310 · Telephone (Telephone)	Enterprise:S...	23.21	15,913.21
Bill	10/21/2022	HP Ink	Interfun...	5390.01 · Office Supplies (Supplies (paper, to...	Enterprise:S...	170.60	15,936.42
Bill	10/22/2022	Oct Mi...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:S...	387.50	16,107.02
Bill	10/22/2022	Oct Mi...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:S...	76.38	16,494.52
Paycheck	10/22/2022	7080	Interfun...	6560 · Payroll Expenses	Enterprise:S...	972.62	16,570.90
Paycheck	10/22/2022	7080	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.98	17,543.52
Paycheck	10/22/2022	7080	Interfun...	6560 · Payroll Expenses	Enterprise:S...	60.30	17,544.50
Paycheck	10/22/2022	7080	Interfun...	6560 · Payroll Expenses	Enterprise:S...	14.10	17,604.80
Paycheck	10/22/2022	7080	Interfun...	6560 · Payroll Expenses	Enterprise:S...	14.59	17,618.90
Paycheck	10/22/2022	7081	Interfun...	6560 · Payroll Expenses	Enterprise:S...	1,025.64	17,633.49
Paycheck	10/22/2022	7081	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	18,659.13
Paycheck	10/22/2022	7081	Interfun...	6560 · Payroll Expenses	Enterprise:S...	63.59	18,659.13
Paycheck	10/22/2022	7081	Interfun...	6560 · Payroll Expenses	Enterprise:S...	14.87	18,722.72
Paycheck	10/22/2022	7081	Interfun...	6560 · Payroll Expenses	Enterprise:S...	0.00	18,737.59
Total Interfund Expenses/Sewer						18,737.59	18,737.59
Interfund Expenses/Water							
Bill	09/28/2022	50951	Interfun...	5210 · Legal Services (Legal Services)	Enterprise:...	112.50	5,217.76
Check	09/29/2022	E-Pay	Interfun...	5625.01 · Bank Fees (Bank Fees)	Enterprise:...	24.85	5,330.26
Bill	09/30/2022	68950	Interfun...	5625.02 · Merchant Fees (Merchant Fees)	Enterprise:...	123.66	5,355.11
Bill	09/30/2022	380-0...	Interfun...	5121 · Engineering Expenses	Enterprise:...	310.00	5,478.77
Bill	09/30/2022	380-0...	Interfun...	5121 · Engineering Expenses	Enterprise:...	12.00	5,788.77
Bill	09/30/2022	Sept 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	990.92	5,800.77
Bill	09/30/2022	Sept 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	12,768.29	6,791.69
Bill	09/30/2022	Sept 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	1,534.14	19,559.98
Bill	09/30/2022	Sept 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	731.93	21,094.12
Bill	09/30/2022	Sept 2...	Interfun...	5010 · Purchased Water (Purchased Water)	Enterprise:...	-50.07	21,826.05
Bill	09/30/2022	Sept 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	697.50	21,775.98
Bill	09/30/2022	Sept 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	552.63	22,473.48
Bill	09/30/2022	Sept 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	3,859.93	23,026.11
Bill	09/30/2022	Sept 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	153.53	26,886.04
Bill	09/30/2022	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	11,647.21	27,039.57
Bill	09/30/2022	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	1,351.72	38,686.78
Bill	09/30/2022	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	285.00	40,038.50
Bill	09/30/2022	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	342.11	40,323.50
Bill	09/30/2022	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	0.00	40,665.61
Bill	09/30/2022	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	210.36	40,665.61
Bill	09/30/2022	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	33.75	40,875.97
Bill	09/30/2022	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	0.00	40,909.72
Bill	09/30/2022	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	0.00	40,909.72
Bill	09/30/2022	Sept 2...	Interfun...	5110.1 · HBMWD Admin & Billing (HBMWD A...	Enterprise:...	1,850.00	42,759.72
Bill	09/30/2022	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	0.00	42,759.72
Bill	09/30/2022	Sept 2...	Interfun...	5110.2 · HBMWD - Maintenance & Operation (...)	Enterprise:...	107.87	42,759.72

Fieldbrook Glendale Community Services District
Interfund Activity Report
As of October 25, 2022

Type	Date	Num	Name	Account	Class	Amount	Balance
Bill	09/30/2022	50949	Interfun...	5210 · Legal Services (Legal Services)	Enterprise:...	757.50	43,625.09
Bill	09/30/2022	9923-...	Interfun...	5320 · Electric (Electric)	Enterprise:...	76.81	43,701.90
Bill	09/30/2022	0097-...	Interfun...	5320 · Electric (Electric)	Enterprise:...	32.61	43,734.51
Bill	09/30/2022	7997-...	Interfun...	5320 · Electric (Electric)	Enterprise:...	1,475.78	45,210.29
Bill	10/01/2022	380-0...	Interfun...	5122 · Special Studies (Engineering Fees proj...	Enterprise:...	8,169.79	53,380.08
Bill	10/21/2022	HP Ink	Interfun...	5390.01 · Office Supplies (Supplies (paper, to...	Enterprise:...	170.59	53,550.67
Bill	10/22/2022	Oct 20...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	53,600.67
Bill	10/22/2022	Oct 20...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	53,650.67
Bill	10/22/2022	Oct 20...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	53,700.67
Bill	10/22/2022	Oct 20...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	53,750.67
Bill	10/22/2022	Oct 20...	Interfun...	5070 · Directors' Fees - Water (Directors' Fee...	Enterprise:...	50.00	53,800.67
Bill	10/22/2022	Oct Mi...	Interfun...	5366 · Mileage & Travel (Mileage & Travel)	Enterprise:...	76.38	53,877.05
Paycheck	10/22/2022	7081	Interfun...	6560 · Payroll Expenses	Enterprise:...	1,025.64	54,902.69
Paycheck	10/22/2022	7081	Interfun...	6560 · Payroll Expenses	Enterprise:...	0.00	54,902.69
Paycheck	10/22/2022	7081	Interfun...	6560 · Payroll Expenses	Enterprise:...	63.59	54,966.28
Paycheck	10/22/2022	7081	Interfun...	6560 · Payroll Expenses	Enterprise:...	14.87	54,981.15
Paycheck	10/22/2022	7081	Interfun...	6560 · Payroll Expenses	Enterprise:...	0.00	54,981.15
Total Interfund Expenses/Water						49,763.39	54,981.15
TOTAL						69,800.34	76,949.26

**Fieldbrook Glendale Community Services District
Payroll Summary**

September 28 through October 25, 2022

	Jose L. Euan-Estrada			Richard A Hanger			TOTAL		
	Hou...	Rate	Sep 28 - Oct 25, 22	Hou...	Rate	Sep 28 - Oct 25, 22	Hou...	Rate	Sep 28 - Oct 25, 22
Employee Wages, Taxes and Adjustments									
Gross Pay									
Hourly Rate	29.5	32.97	972.62	60	36.63	2,197.80	89.50		3,170.42
Hourly Sick		32.97	0.00		36.63	0.00			0.00
Total Gross Pay	<u>29.5</u>		<u>972.62</u>	<u>60</u>		<u>2,197.80</u>	<u>89.50</u>		<u>3,170.42</u>
Adjusted Gross Pay	29.5		972.62	60		2,197.80	89.50		3,170.42
Taxes Withheld									
Federal Withholding			-193.00			-328.00			-521.00
Medicare Employee			-14.10			-31.86			-45.96
Social Security Employee			-60.30			-136.26			-196.56
CA - Withholding			0.00			-156.00			-156.00
CA - Disability Employee			-10.70			-24.18			-34.88
Medicare Employee Addl Tax			0.00			0.00			0.00
Total Taxes Withheld			<u>-278.10</u>			<u>-676.30</u>			<u>-954.40</u>
Net Pay	<u>29.5</u>		<u>694.52</u>	<u>60</u>		<u>1,521.50</u>	<u>89.50</u>		<u>2,216.02</u>
Employer Taxes and Contributions									
Medicare Company			14.10			31.86			45.96
Social Security Company			60.30			136.26			196.56
CA - Unemployment Company			14.59			0.00			14.59
CA - Employment Training Tax			0.98			0.00			0.98
Total Employer Taxes and Contributions			<u>89.97</u>			<u>168.12</u>			<u>258.09</u>

**Fieldbrook Glendale Community Services District
Journal**

September 28 through October 25, 2022

Trans #	Type	Date	Num	Name	Memo	Account	Debit	Credit
19579	General Journal	09/28/2022	559R		Reverse of GJE 559 -- Y/E Reconcile Cash	1028 Sewer Asset - Cash	21.56	
					Y/E Reconcile Cash	1027 Water Asset - Cash		22 56
					-MULTIPLE-	1029 Fire Asset - Cash	328.75	
					Reconcile Cash	1028 Sewer Asset - Cash		327.75
							<u>350.31</u>	<u>350 31</u>
19584	General Journal	09/30/2022	563	Fieldbroo...	Wastewater arrearage applied by HBMW...	1206.02 A/R Sewer Other	6,296.88	
				Fieldbroo...	Wastewater arrearage applied by HBMW...	1028 Sewer Asset - Cash		6,296 88
							<u>6,296.88</u>	<u>6,296 88</u>
19585	General Journal	09/30/2022	564	Fieldbroo...	Wastewater arrearage applied by HBMW...	1220 A/R Sewer		6,296 88
				Fieldbroo...	Wastewater arrearage applied by HBMW...	1028 Sewer Asset - Cash	6,296.88	
							<u>6,296.88</u>	<u>6,296 88</u>
19588	General Journal	09/30/2022	567	Kernen C...	Kernen Principal payment #4	1206.04 A/R Current - Ker...		979 84
				Kernen C...	Kernen Interest	4900.02 Sewer Interest In...		165 24
				Kernen C...	Kernen Principal payment #4	1028 Sewer Asset - Cash	1,145.08	
							<u>1,145.08</u>	<u>1,145 08</u>
19589	General Journal	09/30/2022	568		Monthly Depreciation	5350 Depreciation Expens...	15,558.00	
					Monthly Depreciation	1710 Water Accumulated ...		3,671 00
					Monthly Depreciation	1720 Sewer Accumulated ...		7,559 00
					Monthly Depreciation	1730 Fire Accumulated De...		4,328 00
							<u>15,558.00</u>	<u>15,558 00</u>
19601	General Journal	09/29/2022	569	Fieldbroo...	Bad Debt, [REDACTED]	1210 A/R Water		838 53
				Fieldbroo...	Bad Debt, [REDACTED]	1226 Provision for A/R Wa...	838.53	
							<u>838.53</u>	<u>838 53</u>
TOTAL							<u>30,485.68</u>	<u>30,485.68</u>

Request for Mileage Reimbursement Form

Name:

Rate per Mile 0.625
Total Mileage 620
Total Reimbursement \$ 387.50

Date	Description/Notes	Mileage
	Mileage 09/23/2022 - 10/21/2022	620
Requester signature		Date <input style="width: 50px;" type="text"/>
Approval		Date <input style="width: 50px;" type="text"/>

Request for Mileage Reimbursement Form

Name:

Rate per Mile 0.625
 Total Mileage 260
 Total Reimbursement \$ 162.50

Date	Description/Notes	Mileage
9/27/2022	Board Meeting	42
10/7/2022	Mail	42
10/14/2022	Mail	42
10/15/2022	Check Signatures Mail	42
10/21/2022	Mail	42
10/24/2022	Royal Gold Reading	50

Fee Calculation based on 2022	
Budgeted expenses	
Total Amount	\$ 162.50
47% Water	\$ 76.38
47% Sewer	\$ 76.38
6% Fire	\$ 9.75

Requester signature

Date

Approval

Date



Prices may have changed since your original order.
Check updated prices in cart.

Order Number H350259342

ITEMS ORDERED

RETURN ITEM(S)

Shipment 1/2 status: **Delivered on Aug 18**



HP 202X 3-pack High Yield Cyan/Magenta/Yellow Original LaserJet Toner Cartridges, CF500XM

Qty:1

\$291.99

[Write a review](#)

HP.com will accept returns or exchanges for this product up to 30 days after delivery. A restocking fee may apply. For details, please visit: <https://www.hp.com/us-en/shop/cv/returnsandexchanges>.

Shipment 2/2 status: **Delivered on Aug 22**



HP 202X 2-pack High Yield Black Original LaserJet Toner Cartridges, CF500XD

Qty:1

\$182.99

[Write a review](#)

HP.com will accept returns or exchanges for this product up to 30 days after delivery. A restocking fee may apply. For details, please visit: <https://www.hp.com/us-en/shop/cv/returnsandexchanges>.

Sub-total	\$ 474.98
Shipping	Free
Taxes	\$36.81
TOTAL	\$511.79

Shipping & Payment

SHIPPING ADDRESS

Natural Decadence
3750 Harris St
Eureka, CA 95503-4854

SHIPPING METHOD

Standard
Delivery in 3 - 6 business days for orders placed M-F prior to 2:30pm EST.

BILLING ADDRESS

Natural Decadence
3750 Harris St
Eureka, CA 95503

PAYMENT METHOD

Richard Hanger
•••••••• 2787
Exp: 4/27
VISA
Amount: \$511.79

*Reimburse
Natural Decadence
P.O. Box 644 - Bayside CA.*

Fieldbrook Glendale CSD
PO Box 95 • Eureka, CA 95502-0095
(707) 443-5018

Account Number	Customer Name	Customer Address	Account Balance	Notes
2070.03	██████████	██████████	\$ 54.06	
Detail				Account was opened under her roommate's name. Roommate moved and they did not take account of her name. Two years later account is past due. ██████████ put it in her name for one month. Landlord decided he wanted it in his name. This is the only bill N ██████████ received before landlord took over account.
Water Billing	\$ 54.06			
Sewer Billing	\$ -			
Shut off Charge	\$ -			
Late Charges	\$ -			
Collection Fees	\$ 27.03	Total due x 50% = Collection fee amount. Added to total and submitted to collection. This will		
Total	\$ 81.09	make FB whole if agency can collect soon. If not, then FB will be out about 20% of what was due if it takes longer to collect. All if it's never collected		
Approval to write off as a bad debt:				
	By: <i>Richard Hanger</i>			
	Date:			
	09/28/2022			
Please sign the above and return to us. Once approved, we will submit the above to the collection agency.				

Fieldbrook Glendale CSD
PO Box 95 • Eureka, CA 95502-0095
(707) 443-5018

Account Number	Customer Name	Customer Address	Account Balance	Notes
4050.02			\$ 405.96	
Detail				was evicted from the house she was renting. Her roommate took over the account and has paid going forward.
Water Billing	\$ 470.95			
Sewer Billing	\$ -			
Shut off Charge	\$ -			
Late Charges	\$ 34.01			
Collection Fees	\$ 252.48	Total due x 50% = Collection fee amount. Added to total and submitted to collection. This will		
Total	\$ 757.44	make FB whole if agency can collect soon. If not, then FB will be out about 20% of what was due if it takes longer to collect. All if it's never collected		
Approval to write off as a bad debt:				
	By: <i>Richard Hanger</i>			
	Date:			
	09/28/2022			
Please sign the above and return to us. Once approved, we will submit the above to the collection agency.				

Agenda Background

Meeting Date:

Agenda Title:

Agenda Item:

Presented by:

Type of Item:

Type of Action Required:

DISTRICT	
Water Purchase 2021 (100cf)	80,524
Water Purchase 2021 (\$)	\$188,951
Value per 100cf	\$2.35
CUSTOMER	
August use (100cf)	255
Value @ \$2.35 per 100cf	\$598.36
Less Base (\$54.06*2)	-108.12
Wholesale water cost	\$490.24
Billing Base (\$54.06*2)	\$108.12
Adjusted Consumption (12,675)	\$373.91
Adjusted Bill	\$482.03

October 3, 2022

Dear Members of the Board,

My name is Stephanie Corigliano. I own a property at 4152 Old Railroad Grade Road, McKinleyville (Fieldbrook). I am writing with concern over how my current water bill is being charged, both on a regular basis and in the particular circumstance I have right now where we had a pipe break in our yard this past month.

First, we have a rental property adjacent to our home which means that we pay a base rate for two water meters even though we only have one meter. This means that for August we paid \$112.37. A household paying for one water meter with our same usage would be billed \$65.86. My husband mentioned our rental unit to Cory in the billing office a couple of years ago. As soon as she heard mention of this rental – even though it was vacant at the time – she increased our monthly bill to reflect two meters. This effectively doubled our monthly bill. We have since questioned this policy a number of times and have been informed that Fieldbrook-Glendale does not have a systematic way of enforcing this, but relies upon word-of-mouth to implement who should be charged for an additional water fee. For example, neighbors who have RVs with long term residents, Airbnb rentals, and neighbors with additional units on their property are most often *not* charged this additional fee unless they happen to mention it to someone who works for the water district. The previous owners of the property where we live had the adjacent rental for more than 20 years and never paid this elevated bill. Now the second base fee is part of our standard bill, which does not seem like a fair policy. Surely the information of who has second units, Airbnb units, and other long term multiple dwellings is available through the county planning and tax offices and this policy could be fairly implemented if the district felt that this was fair and necessary. How many properties in Fieldbrook/Glendale are charged this additional base fee for their monthly bill? Until a fair implementation of this policy is undertaken, it doesn't make sense to haphazardly apply and enforce this standard. I am proposing that you reconsider this policy and refrain from charging a second water meter base to homes with a second unit until a fair means of implementing this charge is arranged.

Secondly, we had a pipe break in our yard this past month resulting in a bill of \$835.12. Our usual bill is around \$112. Once the leak came to our attention, we were able to turn water off to that area within 30 minutes, but obviously a lot of water had already run out. Cory applied the leak adjustment credit and our bill has been reduced to \$486.28. This is still a very high bill for an unexpected broken pipe in our yard. It also seems that Fieldbrook Glendale has one of the strictest leak adjustment programs in the county. For example, Arcata water district offers an annual leak adjustment that brings the bill down to its usual monthly rate (for us that would be \$112). Eureka city water has a different means of calculating this, but essentially charges the customer less than 1/3 of the overage amount for an annual leak (for us that would amount to aprox. \$328 for the total bill for this leak month). I am writing to request a larger leak adjustment for this one-time pipe break. \$486.28 is a very substantial bill, in addition to plumbing costs, that are necessary to have this break fixed.

I appreciate your consideration of these matters.

Stephanie Corigliano

415-470-6658

Stephanie.corigliano@gmail.com

FIELDBROOK GLENDALE CSD Leak Calculation Worksheet

NAME:	CORIGLIANO, DOMINIC	ACCT#:	4840.01	ADDRESS:	4152 OLD RR GRADE RD				
MONTHS:	<u>2020</u>	<u>2021</u>	<u>Average</u>	<u>Leak Month(s)</u>	<u>50% of Amt Over Avg</u>	<u>Adjusted Cons</u>	<u>Resulting Bill</u>	<u>Actual Bill</u>	<u>Credit</u>
AUGUST	2100	1,600	1,850 ✓	25,500	11825 ✓	13675	\$ 482.03	\$ 830.87	\$ 348.84

\$ 348.84

Enter the months used for developing average, Months, usages and leak month will transfer to Sewer Worksheet

Total Credit Water & Sewer:	\$ 348.84
Date:	9/29/22
Initials:	(CB)

Month 1	
13675	
-1000	\$ 108.12
12675	\$ 373.91
	\$ 482.03

Approved BY:	ICSM
Date Approved:	9/29/2022

NOTES:

	09/30/2022	08/31/2022	07/31/2022	06/30/2022	05/31/2022	04/30/2022	03/31/2022	02/28/2022	01/31/2022	12/31/2021	11/30/2021	10/31/2021	09/30/2021
WATER	830.87	108.12	108.12	108.12	108.12	108.12	108.12	116.97	101.02	101.02	106.54	101.02	117.58
WATER usage	25,500	900	900	900	1,000	900	700	1,300	1,000	800	1,200	1,000	1,600
BACKFLOW	.00	4.25	4.25	4.25	4.25	4.25	4.25	4.25	3.97	3.97	3.97	3.97	3.97
PENALTY	.00	.00	.00	.00	.00	11.24	.00	.00	.00	.00	.00	.00	.00
SHUT OFF FEE	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
Total charges	830.87	112.37	112.37	112.37	112.37	123.61	112.37	121.22	104.99	104.99	110.51	104.99	121.55
Previous balance	112.37	112.37	112.37	112.37	112.37	112.37	121.22	104.99	104.99	110.51	104.99	121.55	129.83
Payments	112.37-	112.37-	112.37-	112.37-	112.37-	123.61-	121.22-	104.99-	104.99-	110.51-	104.99-	121.55-	129.83-
Adjustments	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
	830.87	112.37	112.37	112.37	112.37	112.37	112.37	121.22	104.99	104.99	110.51	104.99	121.55

Meter ID	Action Code	Period Date	Read Date	Multiplier	Reading	Reading Usage	Information Code
34154596	Period Meter Reading -WA	07/31/2020	07/14/2020	1.0000	17600	2,400	
34154596	Period Meter Reading -WA	08/31/2020	08/13/2020	1.0000	20000	2,400	
34154596	Period Meter Reading -WA	09/30/2020	09/10/2020	1.0000	22100	2,100	
34154596	Period Meter Reading -WA	10/31/2020	10/12/2020	1.0000	23600	1,500	
34154596	Period Meter Reading -WA	11/30/2020	11/12/2020	1.0000	24900	1,300	
34154596	Period Meter Reading -WA	12/31/2020	12/10/2020	1.0000	26000	1,100	
34154596	Period Meter Reading -WA	01/31/2021	01/12/2021	1.0000	27300	1,300	
34154596	Period Meter Reading -WA	02/28/2021	02/11/2021	1.0000	28400	1,100	
34154596	Period Meter Reading -WA	03/31/2021	03/10/2021	1.0000	29300	900	
34154596	Period Meter Reading -WA	04/30/2021	04/08/2021	1.0000	30400	1,100	
34154596	Period Meter Reading -WA	05/31/2021	05/13/2021	1.0000	31900	1,500	
34154596	Period Meter Reading -WA	06/30/2021	06/09/2021	1.0000	33300	1,400	
34154596	Period Meter Reading -WA	07/31/2021	07/08/2021	1.0000	34800	1,500	
34154596	Period Meter Reading -WA	08/31/2021	08/06/2021	1.0000	36700	1,900	
34154596	Period Meter Reading -WA	09/30/2021	09/10/2021	1.0000	38300	1,600	
34154596	Period Meter Reading -WA	10/31/2021	10/08/2021	1.0000	39300	1,000	
34154596	Period Meter Reading -WA	11/30/2021	11/10/2021	1.0000	40500	1,200	
34154596	Period Meter Reading -WA	12/31/2021	12/08/2021	1.0000	41300	800	
34154596	Period Meter Reading -WA	01/31/2022	01/06/2022	1.0000	42300	1,000	
34154596	Period Meter Reading -WA	02/28/2022	02/11/2022	1.0000	43600	1,300	
34154596	Period Meter Reading -WA	03/31/2022	03/09/2022	1.0000	44300	700	
34154596	Period Meter Reading -WA	04/30/2022	04/06/2022	1.0000	45200	900	

Meter ID	Action Code	Period Date	Read Date	Multiplier	Reading	Reading Usage	Information Code
34154596	Period Meter Reading -WA	05/31/2022	05/11/2022	1.0000	46200	1,000	
34154596	Period Meter Reading -WA	06/30/2022	06/09/2022	1.0000	47100	900	
34154596	Period Meter Reading -WA	07/31/2022	07/13/2022	1.0000	48000	900	
34154596	Period Meter Reading -WA	08/31/2022	08/10/2022	1.0000	48900	900	
34154596	Period Meter Reading -WA	09/30/2022	09/13/2022	1.0000	74400	25,500	



Agenda Background

Meeting Date:

Agenda Title:

Agenda Item:

Presented by:

Type of Item:

Type of Action Required:



**BEFORE THE BOARD OF DIRECTORS OF THE
Fieldbrook Glendale Community Services District
COUNTY OF HUMBOLDT, STATE OF CALIFORNIA**

IN THE MATTER OF:

Resolution Number: 2022-03

Approving the Department of Forestry and Fire Protection Agreement #7GF22138 for services from the date of last signatory on page 1 of the Agreement to June 30, 2023 under the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Board of Directors of the Fieldbrook Glendale Community Services District, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Capacity Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2022-23 up to and no more than the amount of \$4,047.00.

BE IT FURTHER RESOLVED that Richard Hanger, General Manager of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Fieldbrook Glendale Community Services District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Fieldbrook Glendale Community Services District, at a regular meeting thereof, held on the 25th day of October, 2022, by the following vote:

AYES: Sheppard, Kilian, Grissom, Garlick, Miller

NAYS: None

ABSENT: None

Signature, Board of Directors Member

Roy Sheppard, President
Printed Name and Title

Signature, Board of Directors Member

Starr Kilian, Vice-President
Printed Name and Title

-----CERTIFICATION OF RESOLUTION-----

ATTEST:

I Richard Hanger, General Manager, of the Fieldbrook Glendale Community Services District, County of HUMBOLDT California do hereby certify that this is a true and correct copy of the original Resolution Number 2022-03.

WITNESS MY HAND OR THE SEAL OF THE Fieldbrook Glendale Community Services District, on this 25th day of October, 2022.

**OFFICIAL SEAL
OR NOTARY CERTIFICATON**

Signature

General Manager, Fieldbrook Glendale Community Services District
Title and Name of Local Agency



Agenda Background

Meeting Date:

Agenda Title:

Agenda Item:

Presented by:

Type of Item:

Type of Action Required:

Fieldbrook Glendale Community Services District
Quarterly Water Budget Adjustments
July 2021 through June 2022

	Adjustments				August 2022			
	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total Adj	2023 Budget	Adjusted Budget	% of Change
Ordinary Revenue/Expense								
Revenue								
4000 · Revenue								
4100 · Water Revenue								
4110 · Domestic Water Revenue	\$ (5,211)	\$ -	\$ -	\$ -	\$ (5,211)	\$ 432,947	\$ 427,736	-1.2%
4115 · Late Fees - Water	\$ (1,762)	\$ -	\$ -	\$ -	\$ (1,762)	\$ 17,847	\$ 16,085	-11.0%
4120 · Business Water Revenue	\$ (15,498)	\$ -	\$ -	\$ -	\$ (15,498)	\$ 85,103	\$ 69,605	-22.3%
4130 · Fire Suppression Water Revenue	\$ 27	\$ -	\$ -	\$ -	\$ 27	\$ 2,511	\$ 2,538	1.1%
4135 · Benefit Zone 1-Water Revenue	\$ (21)	\$ -	\$ -	\$ -	\$ (21)	\$ 27,314	\$ 27,293	-0.1%
4140 · Water Installation Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
4150 · Water Processing Fees	\$ 35	\$ -	\$ -	\$ -	\$ 35	\$ 840	\$ 875	4.0%
4156 · Water Reimbursement Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
4157 · Water Misc. Chg.	\$ 1,024	\$ -	\$ -	\$ -	\$ 1,024	\$ -	\$ 1,024	0.0%
4160 · Water Other Revenue	\$ 736	\$ -	\$ -	\$ -	\$ 736	\$ 100	\$ 836	0.0%
Total 4100 · Water Revenue	\$ (20,670)	\$ -	\$ -	\$ -	\$ (20,670)	\$ 566,662	\$ 545,992	-3.8%
Cost of Goods Sold								
50000 · Purchased Water	\$ (4,568)	\$ -	\$ -	\$ -	\$ (4,568)	\$ 195,687	\$ 191,119	-2.4%
Net Revenue less COGS	\$ (16,102)	\$ -	\$ -	\$ -	\$ (16,102)	\$ 370,975	\$ 354,873	-4.5%
Operating Expense								
5050 · Director Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,995	\$ 2,995	0.0%
5100 · Contract Labor/Admin	\$ 20,232	\$ -	\$ -	\$ -	\$ 20,232	\$ 251,301	\$ 271,533	7.5%
5130 · Assessment Fees (LAFCO)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210	\$ 210	0.0%
5150 · Insurance Expense	\$ 994	\$ -	\$ -	\$ -	\$ 994	\$ 3,752	\$ 4,746	20.9%
5200 · Professional Services	\$ 2,336	\$ -	\$ -	\$ -	\$ 2,336	\$ 6,583	\$ 8,919	26.2%
5250 · Dues & Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,068	\$ 1,068	0.0%
5300 · Utilities	\$ 336	\$ -	\$ -	\$ -	\$ 336	\$ 15,277	\$ 15,613	2.2%
5360 · Transportation & Travel	\$ 102	\$ -	\$ -	\$ -	\$ 102	\$ 600	\$ 702	14.5%
5370 · Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225	\$ 225	0.0%
5380 · Supplies	\$ (206)	\$ -	\$ -	\$ -	\$ (206)	\$ 5,790	\$ 5,584	-3.7%
5400 · Maintenance Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,194	\$ 11,194	0.0%
5550 · Equipment	\$ 4	\$ -	\$ -	\$ -	\$ 4	\$ 196	\$ 200	2.0%
5590 · Bad Debts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,545	\$ 4,545	0.0%
5625 · Bank Charges	\$ 162	\$ -	\$ -	\$ -	\$ 162	\$ 3,216	\$ 3,378	4.8%
5700 · Licenses & Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,067	\$ 5,067	0.0%
6560 · Payroll Expenses	\$ 747	\$ -	\$ -	\$ -	\$ 747	\$ 12,501	\$ 13,248	5.6%
Total Expense	\$ 24,707	\$ -	\$ -	\$ -	\$ 24,707	\$ 324,520	\$ 349,227	7.1%
Net Ordinary Revenue	\$ (40,809)	\$ -	\$ -	\$ -	\$ (40,809)	\$ 46,455	\$ 5,646	-722.8%
Other Revenue								
4394 · Grant Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
4900 · Interest Earnings	\$ 23	\$ -	\$ -	\$ -	\$ 23	\$ 9,078	\$ 9,101	0.3%
4950 · Connection Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Total Other Revenue	\$ 23	\$ -	\$ -	\$ -	\$ 23	\$ 9,078	\$ 9,101	0.3%
Other Expense								
5350 · Depreciation Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,052	\$ 44,052	0.0%
5650 · Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,481	\$ 11,481	0.0%
5810 · Water Grant Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Total Other Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,533	\$ 55,533	0.0%
Net Other Revenue	\$ 23	\$ -	\$ -	\$ -	\$ 23	\$ (46,455)	\$ (46,432)	0.0%
Net Revenue	\$ (40,786)	\$ -	\$ -	\$ -	\$ (40,786)	\$ -	\$ (40,786)	100.0%

Fieldbrook Glendale Community Services District
Quarterly Wastewater Budget Adjustments
July 2021 through June 2022

	Adjustments				August 2022			
	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total Adj	2023 Budget	Adjusted Budget	% of Change
4260 · Sewer Other Income								
Ordinary Revenue/Expense								
Revenue								
4000 · Revenue								
4200 · Wastewater Revenue								
4210 · Domestic Wastewater Revenue	\$ (1,648)	\$ -	\$ -	\$ -	\$ (1,648)	\$ 301,636	\$ 299,988	-0.5%
4215 · Late Fees - Wastewater	\$ (499)	\$ -	\$ -	\$ -	\$ (499)	\$ 8,624	\$ 8,125	-6.1%
4220 · Business Wastewater Revenue	\$ (17,920)	\$ -	\$ -	\$ -	\$ (17,920)	\$ 117,744	\$ 99,824	-18.0%
4250 · Wastewater Processing Fees	\$ (35)	\$ -	\$ -	\$ -	\$ (35)	\$ 420	\$ 385	-9.1%
4252 · Wastewater Permit Fees	\$ (250)	\$ -	\$ -	\$ -	\$ (250)	\$ 2,250	\$ 2,000	-12.5%
4256 · Wastewater Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
4260 · Sewer Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Total 4100 · Wastewater Revenue	\$ (20,352)	\$ -	\$ -	\$ -	\$ (20,352)	\$ 430,674	\$ 410,322	-5.0%
Cost of Goods Sold								
50000 · Sewer Treatment	\$ (13,459)	\$ -	\$ -	\$ -	\$ (13,459)	\$ 197,384	\$ 183,925	-7.3%
Net Revenue less COGS	\$ (6,893)	\$ -	\$ -	\$ -	\$ (6,893)	\$ 233,290	\$ 226,397	-3.0%
Operating Expense								
5100 · Contract Labor/Admin	\$ 6,394	\$ -	\$ -	\$ -	\$ 6,394	\$ 57,844	\$ 64,238	10.0%
5130 · Assessment Fees (LAFCO)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210	\$ 210	0.0%
5150 · Insurance Expense	\$ 338	\$ -	\$ -	\$ -	\$ 338	\$ 2,761	\$ 3,099	10.9%
5200 · Professional Services	\$ 383	\$ -	\$ -	\$ -	\$ 383	\$ 7,583	\$ 7,966	4.8%
5250 · Dues & Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,068	\$ 1,068	0.0%
5300 · Utilities	\$ 15	\$ -	\$ -	\$ -	\$ 15	\$ 7,139	\$ 7,154	0.2%
5360 · Fuel (Generator)/Mileage	\$ 249	\$ -	\$ -	\$ -	\$ 249	\$ 4,200	\$ 4,449	5.6%
5370 · Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,074	\$ 1,074	0.0%
5380 · Supplies	\$ (91)	\$ -	\$ -	\$ -	\$ (91)	\$ 4,083	\$ 3,992	-2.3%
5400 · Maintenance Expenses	\$ (193)	\$ -	\$ -	\$ -	\$ (193)	\$ 50,393	\$ 50,200	-0.4%
5550 · Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ 250	0.0%
5590 · Bad Debts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,404	\$ 4,404	0.0%
5625 · Bank Charges	\$ (86)	\$ -	\$ -	\$ -	\$ (86)	\$ 2,676	\$ 2,590	-3.3%
5700 · Licenses & Fees	\$ 20	\$ -	\$ -	\$ -	\$ 20	\$ 4,041	\$ 4,061	0.5%
6560 · Payroll Expenses	\$ 1,553	\$ -	\$ -	\$ -	\$ 1,553	\$ 29,526	\$ 31,079	5.0%
Total Operating Expense	\$ 8,582	\$ -	\$ -	\$ -	\$ 8,582	\$ 177,252	\$ 185,834	4.6%
Net Ordinary Revenue	\$ (15,475)	\$ -	\$ -	\$ -	\$ (15,475)	\$ 56,038	\$ 40,563	-38.2%
Other Revenue								
4900 · Interest Earnings	\$ 2,251	\$ -	\$ -	\$ -	\$ 2,251	\$ 342	\$ 2,593	86.8%
4950 · Connection Fees	\$ (3,271)	\$ -	\$ -	\$ -	\$ (3,271)	\$ 36,007	\$ 32,736	-10.0%
Total Other Revenue	\$ (1,020)	\$ -	\$ -	\$ -	\$ (1,020)	\$ 36,349	\$ 35,329	-2.9%
Other Expense								
5350 · Depreciation Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,708	\$ 90,708	0.0%
5650 · Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,679	\$ 1,679	0.0%
Total Other Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92,387	\$ 92,387	0.0%
Net Other Revenue	\$ (1,020)	\$ -	\$ -	\$ -	\$ (1,020)	\$ (56,038)	\$ (57,058)	1.8%
Net Revenue	\$ (16,495)	\$ -	\$ -	\$ -	\$ (16,495)	\$ -	\$ (16,495)	100.0%

**Fieldbrook Glendale Community Services District
Quarterly Fire Dept. Budget Adjustments
July 2021 through June 2022**

	Adjustments				August 2022			
	First Qtr	Second Qtr	Third Qtr	Fourth Qtr	Total Adj	2023 Bud=3get	Adjusted Budget	% of Change
Ordinary Revenue/Expense								
Revenue								
4000 · Revenue								
4300 · Fire Revenue								
4310 · Current Secured Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$61,410	\$61,410	0.0%
4320 · Current Unsecured Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$2,547	\$2,547	0.0%
4330 · Prior Year Secured Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,513	\$1,513	0.0%
4340 · Prior Year Unsecured Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$0	\$0	0.0%
4341 · Prop 172 Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,074	\$1,074	0.0%
4350 · Property Tax Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$41,025	\$41,025	0.0%
4360 · Timber Yield Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$127	\$127	0.0%
4370 · Homeowners' Exemption	\$ -	\$ -	\$ -	\$ -	\$ -	\$592	\$592	0.0%
4380 · Supplemental Tax - Current	\$ -	\$ -	\$ -	\$ -	\$ -	\$511	\$511	0.0%
4385 · Supplemental Tax - Prior Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$234	\$234	0.0%
4395 · Other Income - Fire Dept.	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,000	\$1,000	0.0%
Total 4300 · Fire Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,033	\$ 110,033	0.0%
Operating Expense								
5050 · Chief Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 599	\$599	0.0%
5120 · Contract Labor/Admin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0	0.0%
5130 · Assessment Fee-LAFCo	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440	\$440	0.0%
5150 · Insurance Expense	\$ 2,016	\$ -	\$ -	\$ -	\$ 2,016	\$ 20,834	\$22,850	8.8%
5200 · Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,083	\$6,083	0.0%
5250 · Dues & Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,931	\$2,931	0.0%
5300 · Utilities	\$ 969	\$ -	\$ -	\$ -	\$ 969	\$ 8,623	\$9,592	10.1%
5360 · Transportation & Travel	\$ 319	\$ -	\$ -	\$ -	\$ 319	\$ 3,072	\$3,391	9.4%
5380 · Supplies	\$ 870	\$ -	\$ -	\$ -	\$ 870	\$ 4,485	\$5,355	16.2%
5400 · Maintenance Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,750	\$7,750	0.0%
5550 · Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$4,000	0.0%
5700 · Licenses & Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 570	\$570	0.0%
5710 · Chiefs' Incentive Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 413	\$413	-100.0%
6560 · Payroll Expenses	\$ 1,548	\$ -	\$ -	\$ -	\$ 1,548	\$ 2,920	\$4,468	34.6%
Total Operating Expense	\$ 5,722	\$ -	\$ -	\$ -	\$ 5,722	\$ 62,720	\$ 68,442	8.4%
Net Ordinary Revenue	\$ (5,722)	\$ -	\$ -	\$ -	\$ (5,722)	\$ 47,313	\$ 41,591	-13.8%
Other Revenue/Expense								
4393 · Donations Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$0	0.0%
4394 · Grant Income	\$ 2,023	\$ -	\$ -	\$ -	\$ 2,023	\$ -	\$2,023	0.0%
4900 · Interest Earnings	\$ (2)	\$ -	\$ -	\$ -	\$ (2)	\$ 1,762	\$1,760	-0.1%
Total Other Revenue	\$ 2,021	\$ -	\$ -	\$ -	\$ 2,021	\$ 1,762	\$ 3,783	53.4%
Other Expense								
5350 · Depreciation Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,936	\$51,936	0.0%
5650 · Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,139	\$7,139	0.0%
5800 · Fire Grant Expenses	\$ 4,047	\$ -	\$ -	\$ -	\$ 4,047	\$ -	\$4,047	0.0%
Total Other Expense	\$ 4,047	\$ -	\$ -	\$ -	\$ 4,047	\$ 59,075	\$ 63,122	6.4%
Net Other Revenue	\$ (7,748)	\$ -	\$ -	\$ -	\$ (7,748)	\$ (57,313)	\$ (59,339)	3.4%
Net Revenue	\$ (13,470)	\$ -	\$ -	\$ -	\$ (13,470)	\$ (10,000)	\$ (17,748)	43.7%

Fieldbrook Glendale Community Services District

10/16/22

Profit & Loss Budget vs. Actual

Accrual Basis

July through September 2022

	Jul - Sep 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4000 · Income				
4100 · Water Income	139,024.83	139,026.00	-1.17	100.0%
4200 · Sewer Income	78,485.06	78,486.00	-0.94	100.0%
4300 · Fire Department Income	2,955.28	0.00	2,955.28	100.0%
Total 4000 · Income	220,465.17	217,512.00	2,953.17	101.4%
Total Income	220,465.17	217,512.00	2,953.17	101.4%
Cost of Goods Sold				
50000 · Cost of Goods Sold ((COGS))	66,719.05	77,735.00	-11,015.95	85.8%
Total COGS	66,719.05	77,735.00	-11,015.95	85.8%
Gross Profit	153,746.12	139,777.00	13,969.12	110.0%
Expense				
5050 · Director Fees	900.00	900.00	0.00	100.0%
5100 · Contract Labor/Admin	92,428.49	92,430.00	-1.51	100.0%
5150 · Insurance Expense	25,397.58	25,399.00	-1.42	100.0%
5200 · Professional Services	2,336.00	3,094.00	-758.00	75.5%
5250 · Dues & Memberships	0.00	1,731.00	-1,731.00	0.0%
5300 · Utilities	9,947.76	9,810.00	137.76	101.4%
5360 · Transportation & Travel	2,524.70	2,638.00	-113.30	95.7%
5380 · Supplies	5,973.21	6,319.00	-345.79	94.5%
5400 · Maintenance Expenses	8,246.19	7,994.00	252.19	103.2%
5625 · Bank Charges	1,549.49	1,549.00	0.49	100.0%
5700 · Licenses & Fees	1,206.37	1,207.00	-0.63	99.9%
6560 · Payroll Expenses	14,013.08	14,014.00	-0.92	100.0%
Total Expense	164,522.87	167,085.00	-2,562.13	98.5%
Net Ordinary Income	-10,776.75	-27,308.00	16,531.25	39.5%
Other Income/Expense				
Other Income				
4900 · Interest Earnings (Interest Earnings)	738.37	1,239.00	-500.63	59.6%
4950 · Connection Fees (Connection Fees)	4,915.65	4,916.00	-0.35	100.0%
Total Other Income	5,654.02	6,155.00	-500.98	91.9%
Other Expense				
5350 · Depreciation Expenses	46,674.00	46,674.00	0.00	100.0%
5650 · Interest Expense	3,000.86	3,001.00	-0.14	100.0%
Total Other Expense	49,674.86	49,675.00	-0.14	100.0%
Net Other Income	-44,020.84	-43,520.00	-500.84	101.2%
Net Income	-54,797.59	-70,828.00	16,030.41	77.4%